

Memorandum

To: Chelan River Fishery Forum file

From: Jeff Osborn

Date: January 11, 2017

Subject: November 30, 2016 Chelan River Fishery Forum conference call

The Chelan River Fishery Forum (CRFF) convened a conference call on November 30, 2016. The objective of the call was to review evaluation criteria of consultants that had submitted proposals to prepare a Chelan River Riparian Revegetation Planting Plan for the CRFF. CRFF members in attendance were as follows:

- Phi Archibald – Citizen, Senior Fisheries Biologist;
- Graham Simon – WDFW;
- Steve Lewis – USFWS;
- Jim Pacheco - Ecology (last 5 minutes of call); and
- Jeff Osborn – Chelan PUD

A Request for Proposal was sent to 7 firms. Proposals were received from the following firms;

- Anchor QEA, LLC;
- Herrera Environmental Consultants; and
- Intermountain Aquatics, LLC.

The CRFF members reviewed evaluation criteria, provided by Jeff Osborn, and discussed each member's evaluation of the 3 proposals. Conclusions from the discussion were as follows:

- All three proposals were good, and each consultant could do the job;
- Concern was expressed for the Anchor proposal that planting methods were identified in the proposal, which was deemed somewhat premature based on the lack of site visit and that some of the proposed methods may not be effective;
- Both the Anchor and Herrera proposals were similar costs (~\$38,000), but were twice the cost of the Intermountain Aquatics proposal (~\$19,000);
- Evaluators (Phil, Graham, Steve, Jeff) all ranked the proposals in similar order.
- Consensus was achieved and Intermountain Aquatics was selected as the preferred consultant to develop the Chelan River Riparian Revegetation Planting Plan.
- The next step was for Jeff Osborn to enter into a contract with Intermountain Aquatics as soon as possible in order to have them conduct a site visit and being preparing the planting plan.