



Date Processed: _____

Small Works Roster Application

Contractors desiring to make application to Public Utility District No. 1 of Chelan County, Washington ("District") for placement on the District's Small Works Roster (authorized by RCW 39.04.155, hereinafter referred to as "Roster") shall complete and submit the following electronic application, execute the included Small Works Master Contract, and attach all application-required documents. Incomplete electronic applications or failure to submit the required documents will preclude the District's approval process and Contractor will not be added to the Roster.

General Information:

Company Name:	
<i>Must be entered exactly as shown on WA State Contractor Registration</i>	
Mailing Address:	
City:	
State:	
Zip:	
Telephone Number:	
Contact Name:	
Contact Email:	

License and Registrations

WA State Contractor License Registration No.: (RCW 18.27)	
WA State Master Business License:	
WA State L&I Employer Account ID: (RCW 51)	
WA State Employment Security Account No.: (RCW 50)	
WA State Unified Business Identifier (UBI) No.: (RCW 50.12.070)	
WA State Excise Tax Registration No.: (RCW 82)	
Federal Tax Identification No.:	

Small Works Codes

On the following list, select each classification of work that applicant is interested in and qualified to perform.

Select	Code	Title	Description	PUD USE ONLY
				Initial Review
	1	Asbestos, PCB, Lead Removal & Hazardous Waste Disposal	Hazardous waste abatement and removal by licensed abatement contractors only.	Outcome
	2	Asphalt Paving & Gravel Surfacing	All aspects of asphalt paving, preparation, and maintenance, including striping and sweeping.	Initial Review
				Outcome
	3	Building Construction & Remodeling	Work to include all aspects of new building construction, plus all types of remodel work. For example, inside electrical wiring, plumbing, cabinetry, door/overhead door and window installation, carpet and flooring installation.	Initial Review
				Outcome
	6	Concrete & Masonry	New construction, maintenance, and repair work.	Initial Review
				Outcome
	7	Crane & Lifting Services	Services to include both operational usage, plus repairs and maintenance of cranes, boomtrucks and lifting devices. Could include rental/leasing of cranes for extended periods.	Initial Review
				Outcome
	9	Diving and Marine Work Services	Work may include hardhat and scuba diving. Other work to include all aspects of marine work. For example, pile installation, dock repair, and marine river data collection.	Initial Review
				Outcome

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Select	Code	Title	Description	Initial Review
	11	Earthwork & Grading	This work to include all types of earthwork and the use of various construction equipment, such as backhoes, excavators, rollers, dumptrucks, etc.	Outcome
	13	General Construction by General Contractors	Broad category, all types of general construction considered.	Initial Review
				Outcome
	14	HVAC Systems Installation / Repair	Heating, ventilating and air conditioning systems. Work to include new construction, repair work, plus maintenance work.	Initial Review
				Outcome
	16	Landscape and Irrigation Installation & Repair	New installations, repairs, and maintenance work. To include weed control for both landscaping and irrigation systems.	Initial Review
				Outcome
	18	Painting, Industrial Coating & Power Washing	All aspects of painting & industrial coatings. Could include sandblasting, priming and preparation work.	Initial Review
				Outcome
	22	Roofing Installation and Repair	All aspects of the roofing industry. Could include new installation, repairs, and maintenance.	Initial Review
				Outcome
	23	Steel Fabrication & Welding, Machine Work	Basics of steel fabrication, welding, and machine work, to the more specialized work of rebar bearings, metal stitching, heat treatment and retubing heat exchangers.	Initial Review
				Outcome

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Select	Code	Title	Description	PUD USE ONLY
	24	Well & Piezometer Drilling	All types of machine drilling are included in this classification.	Initial Review
				Outcome
	27	Fencing	Chain link and wood fencing; new construction, repairs, and maintenance.	Initial Review
				Outcome
	28	Elevator Maintenance	Elevator maintenance.	Initial Review
				Outcome
	31	Fishing Services	Provide manpower resources and equipment needed to capture predator fish.	Initial Review
				Outcome
	33	Water	Contractors selecting this category must also complete the Water/Wastewater Classifications Section.	Initial Review
				Outcome
	39	Hydraulics and Pumping Units	Hydraulics and Pumping Units.	Initial Review
				Outcome

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				PUD USE ONLY
Select	Code	Title	Description	Initial Review
	40	Solar Power Generation Installation	Construction of new solar power generation applications.	Outcome
	42	Logging, Tree Removal, Chipping, Right of Way Clearing, Mowing	Logging of land and chipping of woody debris, mowing - outside of the hot zone.	Initial Review
				Outcome
	43	Transformer Transport, Load, Unload and Set	Transportation, loading and unloading, and the placement of large power transformers onto concrete pads.	Initial Review
				Outcome
	45	Commercial Laundry Service Provider	Coveralls, shop towels, floor mats, floor mops and dust towels	Initial Review
				Outcome
	46	Traffic Control	Flaggers shall have current flagging card approved by WA State, transportation to job site, portable and stationary signs, cones, flagging vest, stop and slow paddles. Knowledge of WA State Traffic Control/Flagging safety laws.	Initial Review
				Outcome
	48	Noxious Weed Control	Noxious weed control by certified licensed contractors only. Work to include, but is not limited to, abatement of purple loosestrife, dalmatian toadflax, knapweed, thistle and/or other terrestrial noxious weeds.	Initial Review
				Outcome
	50	Radio Systems Installation & Testing Services	Installation and testing of antennas and radio frequency transmission lines. Installation, configuration, and testing of fixed radio transceivers and other radio frequency equipment and devices.	Initial Review
				Outcome

				PUD USE ONLY
Select	Code	Title	Description	Initial Review
	51	Electrical – Commercial / Industrial	Contractor's desiring to bid on work within this classification DO NOT need to be prequalified to perform work as required by RCW 54.04.085. Licensed contractors as required by RCW 19.28 capable of installing low voltage and high voltage up to 480/3/60.	Outcome
	52	Security	Installation of security systems including detection devices, electronic access controls, CCTV cameras, monitoring equipment and control panels. Limited energy electrical contractor's license required pursuant to RCW 19.28.041.	Initial Review
				Outcome
	53	Telecommunications Wiring	Inside building wiring, termination and testing using NORDX/COT/Belden wiring systems with Cat-5, Cat 5e, and Cat-6 cable with Gigaset terminal blocks. Occasional applications may also include telephone cable and coaxial cable.	Initial Review
				Outcome
	55	Janitorial Services	Labor, equipment, and all custodial cleaning products necessary to perform janitorial services.	Initial Review
				Outcome
	56	Commercial Carpet Cleaning	Labor, equipment, and products necessary to clean carpets.	Initial Review
				Outcome
	63	Tree Pruning/Tree Removal	Tree pruning and or removing of trees and chipping branches. The tree pruning work will require proper arboriculture methods found in the American National Standard (ANSI) A300 for Tree Care Operations – Tree, Shrub, and Other Woody Plant Maintenance – Standard Practices.	Initial Review
				Outcome

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Select	Code	Title	Description	PUD USE ONLY
				Initial Review
	64	Building and Grounds Maintenance	Includes window cleaning, waxing, shampooing, janitor, sweeping, pest control and/or feces removal, drain inspection, paved surface maintenance, sport court maintenance, plumbing services, septic pumping, and grease trap cleaning.	Outcome
	65	Sign Making and Installation	Includes fabrication, installation, repair, alteration, maintenance and dismantling of commercial signs, bulletins, and poster panels in accordance with WAC 296-127-01374.	Initial Review
				Outcome
	66	Pond Maintenance	Involves sediment and hazardous waste removal from ponds.	Initial Review
				Outcome
	67	Station Battery Installation and Removal	Installation, removal, replacement, and recycling of station batteries in a variety of locations, possibly including electrical substations and remote radio sites. Applicant must show evidence of proper equipment, experience, and insurance to safely move and transport various styles of lead-acid station batteries.	Initial Review
				Outcome
	68	Snow Removal	Involves snow removal at various District locations.	Initial Review
				Outcome
	69	Fiber Optics - Overhead Construction in Communication Zone	Installation of fiber optic hardware, stringing, sagging, clipping, guying, and setting anchors for fiber optic cable within the communication zone.	Initial Review
				Outcome

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				PUD USE ONLY
Select	Code	Title	Description	Initial Review
	70	Fiber Optics - Splicing & Terminating in Communication Zone	New and existing installations of fiber optic systems which include underground and overhead inside the communication zone.	
				Outcome
	71	Fiber Optics - Underground	Installation of fiber optic hardware and pulling cables through conduit and vaults or laying cable in an open trench.	
				Outcome
	*** W-A2	Water Mains and Appurtenances	Installation of water mains, services, hydrants, and all appurtenances typical of a water distribution system, including piping within booster pump stations and storage tanks.	
				Outcome
	*** W-B1	Wastewater STEP Tanks	Installation of STEP tanks and appurtenances and connection to collection system in entirety and repair/replacement of individual components.	
				Outcome

Prequalification Codes

These codes will be automatically authorized upon acceptance to the separate Prequalification Roster. Visit chelanpud.org for application to the Prequalification Roster.

Code	Title	Description
34*	Electrical ** High Voltage Pre-qualified	Contractors desiring to bid on work within this classification must be prequalified or qualified to perform the work as required by RCW 54.04.085 in order to obtain copies of the Small Works Request for Bid Proposal.
SW34-Aa	Electrical Distribution Overhead	Construction and maintenance of overhead electrical distribution lines and equipment, rated 5kV to 15kV located on wood or other type structures. Work typically involves energized work using hot line tools.
SW34-Ab	Electrical Distribution Underground	Construction and maintenance of underground electrical distribution lines and equipment rated 5kV to 15kV, including splices and terminations.

Code	Title	Description
SW34-Ac	Distribution Underground, secondary	Installation and maintenance of secondary voltage cable and equipment typically rated 600V or less.
SW34-Ba	Electrical Overhead Transmission 34kv-230kv	Construction and maintenance of Electrical Overhead Transmission lines, including wood, steel and concrete poles, towers, conductor, and appendages.
SW34-Bb	Transmission Underground 34kv-230kv	All phases of underground transmission line work from 34kv to 230kv. Conductor, splices, and terminations included.
SW34-Bc	Transmission Insulator Rehabilitation	Cleaning of Electrical Transmission Insulators, from 34kv to 230kv, using various methods.
SW34-Ca	Substation Complete Installation	Substation high and low voltage construction of all phases including grounding, steel structures, control wiring, bus installation, fencing, commission testing, etc.
SW34-Cb	Substation Control Wiring and Metering	Protection control systems, both AC and DC, using common utility panel wiring methods.
SW34-Cc	Substation Foundations, Grounding, Earthwork and Conduit Installations	Layout of footings / foundations, ground grid, conduit trenching and stub-up locations. Proper excavation, grading, prep and necessary compacting of holes and trenches. Fabrication of re-enforcement steel for footings / foundations plus forming and pouring of concrete. Exothermic welding of grounding grid conductor intersections and attachments to all required structures and fencing. Installation of conduit runs. Backfilling, compacting, and grading of disturbed areas.
SW34-Cd	Substation, Steel Erection, Aluminum Bus Work, Switch Installation	Unloading, handling, placing, and plumbing / leveling of various steel framing components including but not limited to switch supports, bus supports and dead-end supports. Unloading, handling, placing, and welding of bus and connecting jumpers. Unloading, handling, and installing switches and related equipment, including tolerance adjustments.
SW34-Ce	Substation Work Within an Energized Yard	All work taking place in an energized substation must be executed by qualified electrical workers who have successfully completed the District's Dispatching Operating and Safety Rules Training and Testing. Any work components performed by other than qualified electrical workers must have 1 District qualified electrical worker for every 4 non-qualified workers, acting as safety watch.
SW34-Cf	Substation Maintenance	General scheduled and preventive maintenance on Distribution Substation equipment including power transformers, breakers, current and potential transformers, capacitors, etc.
SW34-Cg	Substation Insulator Rehabilitation	Cleaning and restoring electrical properties to 5kv to 230kv insulators.
SW34-Da	Area/Street Light Installation and Maintenance	Installation and maintenance of Street and Area lights less than 600V.

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Code	Title	Description
SW34-Ea	Fiber Optic Overhead Construction	All phases of overhead fiber optic construction where work is located within the high voltage zone of power system where voltage is 5kV to 230kV
SW34-Eb	Fiber Optic Underground Construction	All phases of underground fiber optic construction where work is located within the high voltage zone of power system where voltage is 5KV to 230KV.
SW34-Fa	Underground Conduit Installation	Install underground electrical and fiber conduit by plowing, trenching or directional boring.
SW34-T	Tree Pruning and Hazard Tree Removal	Prune and remove trees along the District's overhead electrical transmission & primary wire and along the fiber optical lines. Proper arboriculture pruning methods are required following ANSI A300 part 1.
SW34-U	Right-of-Way Clearing, Mowing	Clearing trees and brush and mowing along the District's overhead electrical transmission & primary wire and along the fiber optical lines.
SW34-V	Pole Treatment & Inspection	Contractor shall furnish all labor, equipment, and products to inspect, test and treat wooden poles. The wooden poles are the infrastructure for overhead electric and fiber optic lines.

Small Works Roster Application Checklist

Document	Attachment
General resumé setting forth Contractor's experience, technical qualifications, and organizational ability to perform the categories of work for which application is made.	
List of supervisory personnel, their qualifications, and years of experience.	
The number and type of craftsmen Contractor employs.	
Client references. List the names, addresses, phone, fax and email addresses of at least three (3) project owners for whom you have performed work in the categories for which application is made in the last two (2) years.	
Optional: Description of special qualifications or limitations that may be of assistance to the District in evaluating Contractor's qualifications for particular categories of work.	
Optional: Other documents Contractor deems relevant and requests the District to review.	
<p>***Water/Wastewater classification applicants: Submit for each such classification for which application is made:</p> <ul style="list-style-type: none"> Information for three (3) projects greater than \$30,000, performed during the last three (3) years, including: <ul style="list-style-type: none"> Project owner name Project owner address Location of project Contract value 	

Small Works Master Contract

THIS SMALL WORKS MASTER CONTRACT (Contract) is by and between PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON ("District") and [REDACTED] doing business as a [REDACTED], in the County of [REDACTED], State of [REDACTED], ("Contractor").

WITNESSETH: That for and in consideration of inclusion of Contractor on the District's Small Works Roster and payments and agreements hereinafter mentioned to be made and performed by the District in the event of a Small Works Project award, the Contractor hereby agrees as follows:

1. Incorporated into this Contract by reference as parts hereof are the Small Works Roster Contract Documents, Instructions to Bidders, General Conditions and any Addenda issued during the term of the Contract. Contractor by signing this Master Contract acknowledges review of these Contract Documents and is aware that the Contract Documents may be viewed or printed at any time from the District's Internet site. The sample form provided with the Small Works Roster Contract Documents are subject to change and Contractor, by signing the Contract, agrees that the District may modify the forms without notice to the Contractor. Contractor may, at any time, review and print the current forms at www.chelanpud.org/small-works.html or upon request to the District's Procurement & Contract Services Department.
2. For each Small Works Project awarded to the Contractor, the documents provided to Contractor at time of the solicitation including, but not limited to, Invitation for Bid Proposal, Specific Requirements, Bidder's Data, Specifications, Contract Drawings and Addenda prepared by the District for such project shall be incorporated into and be a part of this Contract. Also hereby made part of this contract for the purposes of each specific Small Works Project are the Small Works Notice of Award, Notice to Proceed and Performance and Payment Bond, along with the Contractor's Proposal for such Project submitted in response to the District's solicitation.
3. Each Small Works Project shall be deemed as a separate and divisible public contract based on this document and the specific documents incorporated herein as identified above. By execution and acknowledgment of the Notice of Award for each Small Works Project, the Contractor hereby ratifies and reaffirms the terms and conditions of this Contract and the documents incorporated by reference.
4. Each Small Works Project shall be deemed as a separate and divisible public contract based on this document and the specific documents incorporated herein as identified above. By execution and acknowledgment of the Notice of Award for each Small Works Project, the Contractor hereby ratifies and reaffirms the terms and conditions of this Contract and the documents incorporated by reference.
5. In the event Contractor is awarded a Small Works Project and refuses to execute the Small Works Notice of Award, fails to provide the required insurance and/or Performance and Payment Bond, or fails to perform the Project, the District may, without limiting other remedies available to it, immediately terminate the Contract and remove Contractor from the Small Works Roster. In the event Contractor is not awarded any Small Works Project during the term of this Contract, this Contract shall be null and void and of no effect whatsoever. Contractor acknowledges and agrees that it is not assured or guaranteed that they will receive an award of any Small Works Project during the term hereof.
6. Contractor is solely responsible for advising the District's Procurement & Contract Services Department of any changes in Small Works Roster Application submitted, and for maintaining current contact information to ensure delivery of communications from the District.
7. The District may remove Contractor from any classifications of work for which Contractor has previously been approved if the District determines Contractor no longer to be qualified. The District will provide written notice to Contractor of any such removal.



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The parties agree to incorporate the requirements of 41 C.F.R. §§ 60-1.4(a)(7), 29 C.F.R. Part 471, Appendix A to Subpart A, 41 C.F.R. § 60-300.5(a)ii and 41 C.F.R. §60-741.5(a), if applicable.

- a. This Contractor and Subcontractor(s) shall abide by the requirements of 41 C.F.R. 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans.
- b. This Contractor and Subcontractor(s) shall abide by the requirements of 41 C.F.R. 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities. [60-741.5(d)]

This Master Contract shall be effective on the last date of signature and remain in full force and effect until terminated by the District, with notice to Contractor, or until Contractor provides notice to the District of its desire to terminate. Notwithstanding the foregoing, Contractor shall not terminate the Master Contract for any projects awarded, except for a material default by the District of its obligations under the Contract.

Each individual executing this Contract warrants he/she is fully authorized to bind principal to the terms and conditions of this Contract.

PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY	
By: CP1-Signature	By: District-Signature
Name: CP1-FullName	Name: District-FullName
Title: CP1-Title	Title: District-Title
Date: CP1-DateSigned	Date: District-DateSigned