



## Prequalification of Electrical Contractors Roster Application

**\*\*MUST BE FILLED OUT COMPLETELY, PRINTED, INCLUDE ALL ATTACHMENTS, SIGNED, NOTARIZED AND MAILED BACK\*\***

Contractors desiring to make application to Public Utility District No. 1 of Chelan County, Washington ("District") as a responsible Contractor for designation as a Prequalified Bidder for Distribution Electrical, Pole Testing, Pole Treatment or Tree Trimming Work shall submit an electronic application and submit by mail all application-required documents. Incomplete electronic applications or failure to submit the required documents will preclude the District's approval process and Contractor will not be added to the Roster.

Prequalification Roster application for year: \_\_\_\_\_

### General Information:

|   |  |
|---|--|
| Company Name:   |  |
| <i>Must be entered exactly as shown on WA State Contractor Registration</i> |  |
| Mailing Address:  |  |
| City:   |  |
| State:  |  |
| Zip:  |  |
| Country:  |  |
| Telephone Number:   |  |
| Contact Name:   |  |
| Contact Email:  |  |
| Year Firm Established:  |  |
| Business Type:  |  |
| If a corporation, list state incorporated:                                  |  |

### Names and addresses of registered agent.

|                        |  |
|------------------------|--|
| Registered Agent Name: |  |
| Address:               |  |
| City:                  |  |
| State:                 |  |
| Zip:                   |  |

### Names and addresses of officers of the corporation and their length of time with the corporation.

| Officer Title | Name of Officer | Address | How long employed? | Authorized Signer on Contracts? |
|---------------|-----------------|---------|--------------------|---------------------------------|
|               |                 |         |                    |                                 |
|               |                 |         |                    |                                 |
|               |                 |         |                    |                                 |
|               |                 |         |                    |                                 |



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|--|--|--|--|--|
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|  |  |  |  |  |
|  |  |  |  |  |

### License and Registrations

|   |  |
|---|--|
| Has the applicant paid all current license fees to the state of Washington? |  |
| WA State Contractor License Registration No.:<br>(RCW 18.27)                |  |
| WA State L&I Employer Account ID:<br>(RCW 51)                               |  |
| WA State Employment Security Account No.:<br>(RCW 50)                       |  |
| WA State Unified Business Identifier (UBI) No.:<br>(RCW 50.12.070)          |  |
| WA State Excise Tax Registration No.:<br>(RCW 82)                           |  |
| Federal Tax Identification No.:   |  |

### Electrical Classifications (Prequalified)

On the following list, check each classification of work that applicant is interested in and qualified to perform.

**34\*\* Electrical \*\* High Voltage Pre-qualified:** Contractors desiring to bid on work within this classification must be prequalified or qualified to perform the work as required by RCW 54.04.085 in order to obtain copies of the Small Works Request for Bid Proposal.

|        |       |                                     |  | PUD USE ONLY   |
|--------|-------|-------------------------------------|--|----------------|
| Select | Code  | Title                               | Description  | Initial Review |
|        | 34-Aa | Electrical Distribution Overhead    | Construction and maintenance of overhead electrical distribution lines and equipment, rated 5kV to 15kV located on wood or other type structures. Work typically involves energized work using hot line tools. |                |
|        |       |                                     |  | Outcome        |
|        | 34-Ab | Electrical Distribution Underground | Construction and maintenance of underground electrical distribution lines and equipment rated 5kV to 15kV, including splices and terminations.   | Initial Review |
|        |       |                                     |  | Outcome        |



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|        |       |   |   | PUD USE ONLY   |
|--------|-------|---|---|----------------|
| Select | Code  | Title                                       | Description   | Initial Review |
|        | 34-Ac | Distribution Underground, secondary         | Installation and maintenance of secondary voltage cable and equipment typically rated 600V or less.   | Outcome        |
|        | 34-Ba | Electrical Overhead Transmission 34kv-230kv | Construction and maintenance of Electrical Overhead Transmission lines, including wood, steel and concrete poles, towers, conductor and appendages.                   | Initial Review |
|        |       |   |   | Outcome        |
|        | 34-Bb | Transmission Underground 34kv-230kv         | All phases of underground transmission line work from 34kV to 230kV. Conductor, splices and terminations included.  | Initial Review |
|        |       |   |   | Outcome        |
|        | 34-Bc | Transmission Insulator Rehabilitation       | Cleaning of Electrical Transmission Insulators, from 34kV to 230kV using various methods.   | Initial Review |
|        |       |   |   | Outcome        |
|        | 34-Ca | Substation Complete Installation            | Substation high and low voltage construction of all phases including grounding, steel structures, control wiring, bus installation, fencing, commission testing, etc. | Initial Review |
|        |       |   |   | Outcome        |
|        | 34-Cb | Substation Control Wiring and Metering      | Protection control systems, both AC and DC using common utility panel wiring methods.   | Initial Review |
|        |       |   |   | Outcome        |



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|        |       |  |  | PUD USE ONLY   |
|--------|-------|--|--|----------------|
| Select | Code  | Title  | Description  | Initial Review |
|        | 34-Cc | Substation Foundations, Grounding, Earthwork and Conduit Installations | Layout of footings / foundations, ground grid, conduit trenching and stub-up locations. Proper excavation, grading, prep and necessary compacting of holes and trenches. Fabrication of re-enforcement steel for footings / foundations plus forming and pouring of concrete. Exothermic welding of grounding grid conductor intersections and attachments to all required structures and fencing. Installation of conduit runs. Backfilling, compacting and grading of disturbed areas. |                |
|        |       |  |  | Outcome        |
|        |       |  |  |                |
|        |       |  |  |                |
|        | 34-Cd | Substation, Steel Erection, Aluminum Bus Work, Switch Installation     | Unloading, handling, placing and plumbing / leveling of various steel framing components including but not limited to switch supports, bus supports and dead-end supports. Unloading, handling, placing and welding of bus and connecting jumpers. Unloading, handling and installing switches and related equipment, including tolerance adjustments.   | Initial Review |
|        |       |  |  |                |
|        |       |  |  | Outcome        |
|        |       |  |  |                |
|        | 34-Ce | Substation Work Within an Energized Yard                               | All work taking place in an energized substation must be executed by qualified electrical workers who have successfully completed the District's Dispatching, Operating and Safety Rules Training and Testing. Any work components performed by other than qualified electrical workers must have 1 District qualified electrical worker for every 4 non-qualified workers, acting as safety watch.  | Initial Review |
|        |       |  |  |                |
|        |       |  |  | Outcome        |
|        |       |  |  |                |
|        | 34-Cr | Substation Maintenance   | General scheduled and preventive maintenance on Distribution Substation equipment including power transformers, breakers, current and potential transformers, capacitors, etc.   | Initial Review |
|        |       |  |  |                |
|        |       |  |  | Outcome        |
|        |       |  |  |                |





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|        |       |  |  | PUD USE ONLY                                 |
|--------|-------|--|--|--|
| Select | Code  | Title  | Description  | Initial Review                               |
|        | 34-Cg | Substation Insulator Rehabilitation            | Cleaning and restoring electrical properties to 5kv to 230kv insulators.   | <div>Initial Review</div> <div>Outcome</div> |
|        | 34-Da | Area/Street Light Installation and Maintenance | Installation and maintenance of Street and Area lights less than 600V.   | <div>Initial Review</div> <div>Outcome</div> |
|        | 34-Ea | Fiber Optic Overhead Construction              | All phases of overhead fiber optic construction where work is located within the high voltage zone of power system where voltage is 5kv to 230kv.  | <div>Initial Review</div> <div>Outcome</div> |
|        | 34-Eb | Fiber Optic Underground Construction           | All phases of underground fiber optic construction where work is located within the high voltage zone of power system where voltage is 5kv to 230kv.   | <div>Initial Review</div> <div>Outcome</div> |
|        | 34-Fa | Underground Conduit Installation               | Install underground electrical and fiber conduit by blowing, trenching or directional boring.  | <div>Initial Review</div> <div>Outcome</div> |
|        | 34-T  | Tree Pruning and Hazard Tree Removal           | Prune and remove trees along the District's overhead electrical transmission & primary wire and along the fiber optical lines. Proper arboriculture pruning methods are required following ANSI A300 part 1. | <div>Initial Review</div> <div>Outcome</div> |



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|        |      |                               |  | PUD USE ONLY              |
|--------|------|-------------------------------|--|---------------------------|
| Select | Code | Title                         | Description  | Initial Review            |
|        | 34-U | Right-of-Way Clearing, Mowing | Clearing trees and brush and mowing along the District's overhead electrical transmission & primary wire and along the fiber optical lines.  | Outcome                   |
|        | 34-V | Pole Treatment & Inspection   | Contractor shall furnish all labor, equipment and products to inspect, test and treat wooden poles. The wooden poles are the infrastructure for overhead electric and fiber optic lines. | Initial Review<br>Outcome |

### Client References

Names, addresses, phone, and email addresses of at least three (3) clients for whom you have performed similar work in the last two (2) years (attach additional pages with your mailed application, if necessary):

|                       |  |
|-----------------------|--|
| Client No. 1 Company: |  |
| Address:              |  |
| City:                 |  |
| State:                |  |
| Zip:                  |  |
| Contact Name:         |  |
| Contact Phone:        |  |
| Contact Email:        |  |

|                       |  |
|-----------------------|--|
| Client No. 2 Company: |  |
| Address:              |  |
| City:                 |  |
| State:                |  |
| Zip:                  |  |
| Contact Name:         |  |
| Contact Phone:        |  |
| Contact Email:        |  |

|                       |  |
|-----------------------|--|
| Client No. 3 Company: |  |
| Address:              |  |
| City:                 |  |



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|                |  |
|----------------|--|
| State:         |  |
| Zip:           |  |
| Contact Name:  |  |
| Contact Phone: |  |
| Contact Email: |  |

|  |  |
|--|--|
| Number of years applicant has performed the type of work for which applicant is bidding: |  |
|--|--|

### Financial

|  |  |
|--|--|
| Maximum amount of work (in US\$), which you consider you are capable of undertaking: |  |
|--|--|

Name and address of applicant's bank, including branch and name of individual in said bank to be contacted for financial reference:

|                |  |
|----------------|--|
| Bank:          |  |
| Address:       |  |
| City:          |  |
| State:         |  |
| Zip:           |  |
| Contact Name:  |  |
| Contact Phone: |  |
| Contact Email: |  |



## Prequalification of Electrical Contractors Roster Application

### Next Steps

I acknowledge that I will submit the following items along with the signed copy of this application:

|  |  |
|--|--|
|  | A copy of your last fiscal year's balance sheet.   |
|  | A general resumé setting forth applicant's experience, technical qualifications, and organizational ability to perform the proposed construction.  |
|  | A list of your supervisory personnel and their qualifications and years of experience.   |
|  | A list of the number and type of craftsmen you have available.   |
|  | A list of equipment available for work, showing the age and location of the equipment.   |
|  | A list of <u>three (3) construction projects</u> greater than \$30,000 performed <u>within the last three (3) years</u> . Include names, addresses, location of the jobs performed and contract amounts. Projects must be completed on schedule to be determined satisfactory.                 |
|  | OPTIONAL: Applicant may identify any special qualifications or limitations that may be of assistance to the District in evaluating applicant's qualification for particular types of work or projects. If necessary, attach any separate documents that Applicant deems useful in this regard. |

### AFFIDAVIT OF PREQUALIFIED BIDDER

I, the undersigned, do hereby certify that all of the information furnished in our application for prequalification is true and in full force and effect.

|                               |  |
|-------------------------------|--|
| Company Name:                 |  |
| Authorized Signer Print Name: |  |
| Authorized Signer Signature:  |  |
| Date Signed:                  |  |

State of \_\_\_\_\_  
County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ [Name of Person] is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Residing at: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

(Seal or stamp)





## Prequalification of Electrical Contractors Roster Application

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In order to complete the application process for the District's Prequalification of Electrical Contractors Roster (RCW 54.04.085), Contractor shall:

1. Completely fill out this application;
2. Print all pages;
3. Attach all required documentation;
4. Sign and have notarized;
5. then mail the complete (Notarized) application with all required documentation attached to:

PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY

ATTN: PROCUREMENT AND CONTRACT SERVICES - ROSTER

P. O. BOX 1231 (327 N. WENATCHEE AVENUE)

WENATCHEE, WA 98807 (98801)