

# 2022 Board of Commissioners Balanced Scorecard

Indicators, targets and scores -- September 30, 2022

On Track
Not in Compliance
Starts in Future

	Key Indicator	Basis	Annual Target	YTD Actual	Comments
Stakeholder	<b>S1 - Sustain Our Public Partnership</b>	Reporter: <b>Congdon</b>			
	Board attendance at Tri-Commission Regional Stakeholder Meetings	Three times per year - update based on information from Commissioner Blue Books  Target: 75% attendance at all meetings	75%	60%	Results through 3rd Quarter 2022 (schedule conflicts prevented attendance)
	Attendance at quarterly Mid-C commissioners/managers meeting	Three times per year - update based on information from Commissioner Blue Books  Target: 60% attendance at all meetings	60%	60%	Results through 3rd Quarter 2022
Financial	<b>F1 - Maintain Strong Financial Stewardship</b>	Reporter: <b>Arseneault</b>			
	Quarterly operating and financial review presented by management. Board checks for adherence to budgets, long-range plans, guidelines, principles, policies, and acceptable risk levels.	Quarterly update provided by District management within 45 days after quarter end or as soon thereafter as scheduling allows  Target: 4 quarterly presentations by management completed on time with satisfactory content	4	3	Energy Res Updates: 3/7, 5/16, 8/15 Financial Reviews: 2/22, 5/2, 8/15 Load Forecast Updates: 2/22, 5/2, 8/1  Generation and Transmission, Utility Services and Fiber and operating updates ongoing

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	<b>G1 - Ensure Effective Execution</b>	Reporter: <b>Bolz</b>			
	Quarterly review of Board balanced scorecard status. Each Commissioner gives an update on the status of their assigned objectives.	Quarterly review of Balanced Scorecard objectives & indicator results by Reporter. Target: 4 quarterly reviews	4	3	2021 4th Qtr reviewed 1/24/22 2022 1st Qtr reviewed 4/18/22 2022 2nd Qtr reviewed 7/18/22
	Annual review of policies: internal controls, communications, regulatory compliance, enterprise risk management, network line extension and financial, etc.	Annual review of key District policies (reviewed through normal course of business) Target: 100% review of key board policies	ongoing	ongoing	EV Fast Charging: 1/10, 1/24 District Perf Plan: 1/24, 2/7, 5/2, 8/15 Tumwater Dam: 3/7, 7/5 Fiber Rate: 3/7 Confluence Pkwy: 2/7, 3/11, 4/4, 4/18, 5/2, 5/16, 6/6, 6/20, 7/5, 7/18, 8/1, 8/15, 9/6, 9/19 District Investment & Banking Policy: 3/21 Rate 35/36: 5/16, 6/6 Peshastin Water Dist: 5/16, 9/19 FSOM: 6/6 Interconnection Agmt: 6/6 Transmission: 6/6 Climate Commitment Act: 7/18, 9/6 Puget Power Sales: 8/1 Power Risk Mgmt Committee: 9/6 Pole Attachment Agreements: 9/19
	Semi-annual evaluation of General Manager performance including communications of Board expectations.	Semi-annual review of General Manager along with communication of Board expectations. Target: 2 reviews	2	1	2021 Annual Review: n/a (change in staff) 2022 Midpoint review completed 8/4/22
	Annual evaluation of General Counsel performance including communications of Board expectations.	Annual review of General Counsel along with communication of Board expectations. Target: 1 review	1	1	Annual Review Completed 9/19/22
	<b>G2 - Approve Strategy &amp; Business Planning</b>	Reporter: <b>Smith</b>			
	Annual review and revision, if needed, of Board Balanced Scorecard to provide foundation for the strategic goal setting process.	Annual review/revision of Board Balanced Scorecard Target: 1 comprehensive review session	1		(Anticipated completion at the Fall Workshop)

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Internal	Annual strategic planning goals reviewed and set	Annual review of strategic planning goals in preparation to support management's annual budget process. Target: 1 session	1		(Anticipated completion at the Fall Workshop)	
	Annual District budget review and adoption	Annual budget adoption as presented by District management. Target: Adoption by December 10 (per Board Resolution)	1		(Presented for approval in December, 2022)	
	<b>G3 - Responsible Board Representation</b>		Reporter: <b>McKenna</b>			
	Board coverage in key regional/national association meetings (WPUDA, APPA, NWPPA, ENW)	Target: 60% for WPUDA for 3 attendees @ 7 meetings	60%	90%	Results through 3rd Quarter 2022	
		Target: 100% for APPA for 1 attendee @ 2 meetings	100%	150%	Results through 3rd Quarter 2022. Two attendees at National Conference for additional learning.	
		Target: 60% for NWPPA for attendees @ 1 annual conference	60%	40%	Two of 5 Commissioners attended annual conference	
		Target: 100% for ENW for 1 attendee @ 4 quarterly mtg.	100%	67%	Results through 3rd Quarter 2022	
	Quarterly update based on information from Commissioner Blue Books.	Quarterly update based on information from Commissioner Blue Books. Target: 90% attendance.	90%	94%	Results through 3rd Quarter 2022	
	<b>G4 - Ensure Compliance</b>		Reporter: <b>Smith</b>			
	Board appoints 2 members to participate in audit committee (President, VP, and Secretary as alternate)	Annually board appoints 2 members to participate in audit committee. (Pres. & VP, Secretary Alternate) Target: 2 board members appointed	1		(Anticipated completion in December)	
Annual internal audit committee report & annual update from Internal Auditor	Annual internal audit committee report reviewed & receive audit committee annual update from Internal Auditor Target: 1 Annual review	1	1	Completed 2/22/22		

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Enablers	<b>E1 - Evaluate Governance Positions</b>	Reporter: <b>McKenna</b>			
	Annual review/revision of Board Governance policy manual and the Code of Ethics	Annual review / revision of Board Governance policies Target: 1 annual review	1		(Anticipated completion at the Fall Workshop)
	Annual review of Group agreement	Annual review Target : 1 Annual review	1		(Anticipated completion at the Fall Workshop)
	<b>E2 - Continuously Improve board Member Skills</b>	Reporter: <b>Bolz</b>			
	Development of annual training plan and budget	Annually review and update training plan to be used for budget preparation. Target: 1 annual review of plan	1		(Anticipated completion at the Fall Workshop)
	Review and update annual training program for newly elected board members	Annually review and update training program for newly elected board members. Target: 1 annual review of program	1	1	Completed 3/11/22

**BOARD of COMMISSIONERS**

Scorecard Matrix

	Date	Ann	Dennis	Randy	Steve	Garry	Qtr Attend	Qtr # Mtg	Target %	Actual %
<b>S1 - Tri Commission Regional Stakeholder Meetings (held 3 times per year)</b>										
Meeting 1 (Jan-Apr)	3/29			1	1	1	3	5	75%	60%
Meeting 2 (May-Aug)	9/27	1		1	1		3	5	75%	60%
Meeting 3 (Sept-Dec)							0		75%	-
Total by Commissioner:		1	0	2	2	1	6	10	75%	60%
% by Commissioner:		50%	0%	100%	100%	50%				

<b>S1 - Mid-C Commissioner / Manager Meeting (held 3 times per year)</b>										
Meeting 1 (Jan-Apr)	2/9	1	1		1		3	5	60%	60%
Meeting 2 (May-Aug)	8/11			1	1	1	3	5	60%	60%
Meeting 3 (Sept-Dec)							0		60%	-
Total by Commissioner:		1	1	1	2	1	6	10	60%	60%
% by Commissioner:		50%	50%	50%	100%	50%				

**S1 - Special meetings (public feedback is requested or required)**  
**\*\* This has been removed and is now combined with G3 and is informational only. \*\***

Attended by Phone

**BOARD of COMMISSIONERS**

Scorecard Matrix

Assignment Key:

**Delegate**

**Alternate**

	Date	Ann	Dennis	Randy	Steve	Garry	Qtr Attend	Qtr # Mtg	Target %	Actual %
<b>G3 - Responsible Board Representation</b>										
Attendance at key regional and national association meetings										
WPUDA - Jan	Jan	1	1	1	1	1	5	5		100%
WPUDA - Feb	Feb	1	1	1	1	1	5	5		100%
WPUDA - Water Workshop (call)	Mar						0	0		-
WPUDA - Mar	Mar	1	1	1	1	1	5	5		100%
1st Quarter Year to Date							15	15	60%	100%
WPUDA - Water Mtg (if needed)	April						0			-
WPUDA - Apr	April	1	1	1	1	1	5	5		100%
WPUDA - May	no mtg						0			-
WPUDA - June	no mtg						0			-
2nd Quarter Year to Date							20	20	60%	100%
WPUDA - Water Mtg (if needed)	Jul						0			-
WPUDA - July	Jul	1			1	1	3	5		60%
WPUDA - Water Mtg (if needed)	Sept						0			-
WPUDA - Sept	Sept	1	1	1		1	4	5		80%
3rd Quarter Year to Date							27	30	60%	90%
APPA - Leg Rally	Mar					1	1	1	100%	100%
APPA - Annual Conference	July			1		1	2	1	100%	200%
Year to date							3	2	100%	150%
NWPPA - Annual Conference	May	1				1	2	5	60%	40%
Year to date							2	5	60%	40%
Energy Northwest	Mar				1		1	1	100%	100%
Energy Northwest	April				1		1	1	100%	100%
Energy Northwest	July						0	1	100%	0%
Energy Northwest	October						0		100%	-
Year to date							2	3	100%	67%

	Date	Ann	Dennis	Randy	Steve	Garry	Qtr Attend	Qtr # Mtg	Target %	Actual %
<b>G3 - Responsible Board Representation</b>										
Attendance at Regularly Scheduled meetings										
Board Meeting	1/10	1	1	1	1	1	5	5		
	1/24	1	1	1	1	1	5	5		
	2/7	1	1	1	1	1	5	5		
	2/22	1	1	1	1	1	5	5		
	3/7	1	1	1	1	1	5	5		
	3/21	1	1	1	1	1	5	5		
1st Quarter Year to Date							30	30	90%	100%
	4/4	1	1	1	P	1	4	5		
	4/18	1	1	1	1	1	5	5		
	5/2	1	1	1	1	1	5	5		
	5/16	1	1	P	1	1	4	5		
	6/6	1	1	1	1	1	5	5		
	6/20	1	1	1	1	1	5	5		
2nd Quarter Year to Date							58	60	90%	97%
	7/5	1	1	P	1	P	3	5		
	7/18	1	1	B	1	1	4	5		
	8/1	1	1	1	1	1	5	5		
	8/15	1	1	1	1	1	5	5		
	9/6	1	1	1	1	1	5	5		
	9/19	1	1	1	1	1	5	5		
3rd Quarter Year to Date							85	90	90%	94%
Total by Commissioner:		18	18	15	17	17				
% by Commissioner:		100%	100%	83%	94%	94%				

Attendance Key:

Business Leave	B
Personal Leave	P
Medical Leave	M
Attended by Phone	

**BOARD of COMMISSIONERS**

Scorecard Matrix

Date    Ann    Dennis    Randy    Steve    Garry

*INFORMATIONAL ONLY - NOT TO BE REPORTED ON THE QUARTERLY REPORT*						
G3 - Responsible Board Representation						
Attendance at Special meetings						
Mtg w/Comms Overbay & Etherington	1/5					1
APPA Policy Makers	1/18			1		
Radio interviews	1/18				1	
Audit Committee meeting	1/25	1			1	
Upper Valley Commissioners Mtg	1/28			1	1	
Mtg w/Mayor Kuntz	1/31					1
Upper Valley Commissioners Mtg	2/18			1		
Meet with County Commissioners	3/2	1				
Confluence Discussion	3/8				1	1
Lake Chelan Watershed Planning Unit Mtg	3/9	1				
Board Workshop	3/11	1	1	1	1	1
Meet with Keith Goehner	3/14			1	1	
Confluence Discussion	3/16	1				
Mtg w/Comms Overbay & Etherington	3/16					1
Upper Valley Commissioners Mtg	3/18			1	1	
Mtg w/Frank Kuntz	3/18				1	
Lake Chelan Research Institute	3/25	1				
Quarterly Audit Committee	3/29				1	1
Confluence Parkway Open House	3/30				1	1
Mtg w/Comms Overbay & Etherington	3/30					1
Special Board Meeting	4/11	1	1	1		1
Strategy Partners Update	4/19		1	1	1	1
Fiber info meetings	4/21&22	1	1	1	1	1
Upper Valley Commissioners Mtg	4/22			1	1	
Governance Policies Review	4/25	1			1	
Mtg w/Comms Overbay	4/27					1
WECC Audit Closing Webinar	4/29	1			1	
Dryden Water Meeting	5/5				1	
Mtg w/Comms Overbay & Etherington	5/11					1
Lake Chelan Research Institute	5/13	1				
WPUDA Education Committee Mtg	5/13				1	
Regional Water Meeting	5/18					1
Tumwater Dam Open House	5/19			1	1	
Confluence Parkway Noise Study Site Visit	5/26			1	1	1
Upper Valley Commissioners Mtg	5/27			1	1	
Lake Chelan Watershed Planning Unit Mtg	6/8	1				
PPB Project Review Meeting	6/7				1	
Mtg w/Commissioner Overbay	6/8					1
Service Center Tour & Parkway Walk	6/17		1	1		1
Mtg w/Commissioner Overbay	6/22					1
Goodwin Bridge dedication	6/22			1		
WPUDA Strategic Planning	6/22					1
WPUDA Water Committee	6/23	1				
Upper Valley Commissioners Mtg	6/24			1	1	
APPA Policy Makers	6/28			1		
Quarterly Audit Committee	6/28				1	
Commissioner Candidate Orientation	7/8	1	1			
UTC Meeting	7/15					1
Mtg w/Comms Overbay & Etherington	7/20					1
Upper Valley Commissioners Mtg	7/22			1	1	
Mtg w/Yakama Nation Tribal Leaders	7/26		1	1		
Presentation by John Mitchell, Economist	7/27					1
APPA Policy Makers Council	7/18-21			1		
Special Board Meeting	8/4	1	1	1	1	1
Mtg w/Comms Overbay & Etherington	8/17					1
UTC Meeting	8/24					1
Upper Valley Commissioners Mtg	8/26			1	1	
Stehekin Outreach	8/30			1	1	
UTC Conference	9/7-8					1
Chelan Douglas Regional Port Mtg	9/9				1	
Benton PUD Meeting	9/13					1
Meet w/Commission Gering	9/21	1				
Lake Chelan Research Institute	9/23	1				
Radio interview	9/27			1		

1st quarter

2nd Quarter

3rd Quarter