

2023 Board of Commissioners Balanced Scorecard

Indicators, targets and scores --March 31, 2023

	On Track
	Not in Compliance
	Starts in Future

	Key Indicator	Basis	Annual Target	YTD Actual	Comments
Stakeholder	S1 - Sustain Our Public Partnership	Reporter: Bergren			
	Board attendance at Tri-Commission Regional Stakeholder Meetings	Three times per year - update based on information from Commissioner Blue Books Target: 75% attendance at all meetings	75%	0%	Results through 1st Quarter 2023 (no meeting held Jan-March)
	Attendance at quarterly Mid-C commissioners/managers meeting	Three times per year - update based on information from Commissioner Blue Books Target: 60% attendance at all meetings	60%	60%	Results through 1st Quarter 2023
Financial	F1 - Maintain Strong Financial Stewardship	Reporter: Arseneault			
	Quarterly operating and financial review presented by management. Board checks for adherence to budgets, long-range plans, guidelines, principles, policies, and acceptable risk levels.	Quarterly update provided by District management within 45 days after quarter end or as soon thereafter as scheduling allows Target: 4 quarterly presentations by management completed on time with satisfactory content	4	1	Quarterly Updates Energy Resources: 3/6 Financial: 2/21 Load Forecasts: -- (Q1 Load Forecast presented in April)
Internal	G1 - Ensure Effective Execution	Reporter: Allen			
	Quarterly review of Board balanced scorecard status. Each Commissioner gives an update on the status of their assigned objectives.	Quarterly review of Balanced Scorecard objectives & indicator results by Reporter. Target: 4 quarterly reviews	4	1	2022 4th Qtr reviewed 1/23/23
	Annual review of policies: internal controls, communications, regulatory compliance, enterprise risk management, network line extension and financial, etc.	Annual review of key District policies (reviewed through normal course of business) Target: 100% review of key board policies	ongoing	ongoing	EV Strategy: 1/23 District Perf Plan: 2/6 Power Sales Agmt: 1/23 Internal Loans: 3/6

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	Semi-annual evaluation of General Manager performance including communications of Board expectations.	Semi-annual review of General Manager along with communication of Board expectations. Target: 2 reviews	2	1	2022 Annual Review completed 3/24/23
	Annual evaluation of General Counsel performance including communications of Board expectations.	Annual review of General Counsel along with communication of Board expectations. Target: 1 review	1		Anticipated completion on 4/17/23
	G2 - Approve Strategy & Business Planning	Reporter: Smith			
	Annual review and revision, if needed, of Board Balanced Scorecard to provide foundation for the strategic goal setting process.	Annual review/revision of Board Balanced Scorecard Target: 1 comprehensive review session	1		Anticipated completion at the Board Governance Workshop
	Annual strategic planning goals reviewed and set	Annual review of strategic planning goals in preparation to support management's annual budget process. Target: 1 session	1	1	Completed at the spring workshop 3/23/23
	Annual District budget review and adoption	Annual budget adoption as presented by District management. Target: Adoption by December 10 (per Board Resolution)	1		(presented for approval in December)
	G3 - Responsible Board Representation	Reporter: McKenna			
Internal	Board coverage in key regional/national association meetings (WPUA, APPA, NWPPA, ENW)	Target: 60% for WPUA for 3 attendees @ 7 meetings	60%	93%	Results through 1st Quarter 2023
		Target: 100% for APPA for 1 attendee @ 2 meetings	100%	300%	Results through 1st Quarter 2023 3 attendees at Legislative Rally for additional learning.
		Target: 60% for NWPPA for attendees @ 1 annual conference	60%		Conference scheduled in May
	Quarterly update based on information from Commissioner Blue Books.	Target: 100% for ENW for 1 attendee @ 4 quarterly mtg.	100%	0%	Results through 1st Quarter 2023 Q1 meeting conflicted with WPUA
	Attendance at regularly scheduled meetings	Quarterly update based on information from Commissioner Blue Books. Target: 90% attendance.	90%	93%	Results through 1st Quarter 2023

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	Key Indicator	Basis	Annual Target	YTD Actual	Comments
	G4 - Ensure Compliance	Reporter: Smith			
	Board appoints 2 members to participate in audit committee (President, VP, and Secretary as alternate)	Annually board appoints 2 members to participate in audit committee. (Pres. & VP, Secretary Alternate) Target: 2 board members appointed	1		(anticipated completion in December)
	Annual internal audit committee report & annual update from Internal Auditor	Annual internal audit committee report reviewed & receive audit committee annual update from Internal Auditor Target: 1 Annual review	1	1	Completed 2/21/23
Enablers	E1 - Evaluate Governance Positions	Reporter: McKenna			
	Annual review/revision of Board Governance policy manual and the Code of Ethics	Annual review / revision of Board Governance policies Target: 1 annual review	1		Anticipated completion at the Board Governance Workshop
	Annual review of Group agreement	Annual review Target : 1 Annual review	1		Anticipated completion at the Board Governance Workshop
	E2 - Continuously Improve board Member Skills	Reporter: Allen			
	Development of annual training plan and budget	Annually review and update training plan to be used for budget preparation. Target: 1 annual review of plan	1		(scheduled for completion at Fall workshop)
	Review and update annual training program for newly elected board members	Annually review and update training program for newly elected board members. Target: 1 annual review of program	1		N/A Commissioners will review during election years only

BOARD of COMMISSIONERS
Scorecard Matrix

Assignment Key:

Delegate

Alternate

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
G3 - Responsible Board Representation										
Attendance at key regional and national association meetings										
WPUDA - Jan	Jan	1	1	1	1	1	5	5		100%
WPUDA - Feb	Feb	1		1	1	1	4	5		80%
WPUDA - Mar	Mar	1	1	1	1	1	5	5		100%
1st Quarter Year to Date							14	15	60%	93%
APPA - Leg Rally	Mar	1	1			1	3	1		300%
APPA - Annual Conference	July						0			-
Year to date							3	1	100%	300%
NWPPA - Annual Conference	May						0			-
Year to date							0	0	60%	-
Energy Northwest	Jan						0	1		0%
Energy Northwest	April						0			-
Energy Northwest	July						0			-
Energy Northwest	October						0			-
Year to date							0	1	100%	0%

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
G3 - Responsible Board Representation										
Attendance at Regularly Scheduled meetings										
Board Meeting	1/9	1	1	1	1	1	5	5		
	1/23	1	1	1	1	P	4	5		
	2/6	1	1	1	1	1	5	5		
	2/21	1	1	1	1	1	5	5		
	3/6	1	1	P	1	1	4	5		
	3/20	1	1	1	1	1	5	5		
1st Quarter Year to Date							28	30	90%	93%
Total by Commissioner:		6	6	5	6	5				
% by Commissioner:		100%	100%	83%	100%	83%				

Attendance Key:

Business Leave	B
Personal Leave	P
Medical Leave	M
Attended by Phone	

BOARD of COMMISSIONERS

Scorecard Matrix

Date Garry Randy Carnan Steve Kelly

INFORMATIONAL ONLY - NOT TO BE REPORTED ON THE QUARTERLY REPORT

G3 - Responsible Board Representation

Attendance at Special meetings

Orientation	1/4			1		1
Mtg w/Commissioners Overbay & Etherington	1/4	1				
Prep meeting w/WPUDA	1/5	1			1	
Upper Valley Commissioners mtg	1/6				1	
5th Street Redevelopment mtg w/Mayor Kuntz	1/9	1				
Thurston PUD visit	1/10	1				
Mtg w/Commissioner Overbay	1/16	1				
Confluence Pkwy & Service Center Tour	1/20			1		
Confluence Pkwy mtg w/Mayor Kuntz	1/25			1		
Regional Water Committee Meeting	1/26			1		
Audit Committee mtg	1/31		1		1	
Call w/Commissioner Overbay	2/1	1				
Leavenworth Rotary Presentaton	2/3				1	
APPA Policy Makers Call	2/7	1				
WPUDA Education Committee call	2/7				1	
Phone call w/Frank Kuntz	2/13					1
AMI Overview	2/23			1		1
Upper Valley Commissioners mtg	2/24		1		1	
Rocky Reach Tour	2/24				1	1
NWPPA Women In Public Power	2/6-10					1
Meeting on Fiber	3/1			1		
Yakama Nation visit	3/10					1
Entiat Museum Meeting	3/13					1
Mtg w/Commissioner Overbay	3/15	1				
Lake Chelan Lake Level Management Overview	3/21			1		1
Rock Island Tour	3/21			1		
Board Workshop	3/23	1	1	1	1	1
Special Board Meeting	3/24	1	1	1	1	1
APPA Policy Makers Call	3/28	1				
Rock Island Tour	3/28					1
Quarterly Audit Committee Meeting	3/28		1		1	
Mtg w/Commissioner Overbay	3/29	1				
WPUDA Water Committee	3/30		1			
Upper Valley Commissioners mtg	3/31		1		1	

1st quarter

S1 - Tri Commission Regional Stakeholder Meetings (held 3 times per year)

Meeting 1 (Jan-Apr)	no meeting							0		75%	-
Meeting 2 (May-Aug)								0		75%	-
Meeting 3 (Sept-Dec)								0		75%	-
Total by Commissioner:		0	0	0	0	0		0	0	75%	-
% by Commissioner:		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!					

S1 - Mid-C Commissioner / Manager Meeting (held 3 times per year)

Meeting 1 (Jan-Apr)	3/13		1		1	1	3	5	60%	60%
Meeting 2 (May-Aug)							0		60%	-
Meeting 3 (Sept-Dec)							0		60%	-
Total by Commissioner:		0	1	0	1	1	3	5	60%	60%
% by Commissioner:		0%	100%	0%	100%	100%				