

**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Chelan County, Washington  
December 4, 2023**

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 203 Olds Station Road, Wenatchee, Washington, on December 4, 2023, at the hour of 10:00 am, pursuant to proper notice.

**Commissioners present:** Randy Smith, President  
Garry Arseneault  
Carnan Bergren  
Steve McKenna  
Kelly Allen

**Staff present:** Kirk Hudson, General Manager  
Charles von Reis, Acting General Counsel  
Rebekah Neumann, Clerk of the Board  
Various staff

**Guests present:** Kalie Worthen, Dorry Foster, Steve Robinson

**Call to Order**

- President Smith called the meeting to order at 10:01am

**Pledge of Allegiance and Safety/HPI Minute**

- Lance Beyer, Project Manager, led the pledge and provided information on avalanche safety

**Employee Recognition**

President Smith recognized Kelly Boyd, Chief Financial and Risk Officer, for her contributions in advance of her upcoming retirement

**Agenda**

- The agenda was approved as presented

**Quarterly Electric Load Growth Update**

- Andy Wendell, Director Customer Service and Stakeholder Outreach, and Chad Rissman, Director Distribution Asset Management, provided Q4 information
- New construction of residential homes is slowing in Q4, which we expect to continue into 2024
- Reduced forecast of new electrical meters from 800 down to 500
- New electrical vehicle charging station infrastructure emerging in all areas
- Winter contingency planning and activities
- No material shifts away from substation build plan
- Planned utility infrastructure investments are positioned well to meet demands of growth in water, electric, wastewater, and fiber

### **Parks Update**

- Ryan Baker, Parks Manager, and Kyle Endelman, Parks Superintendent, provided an update on Parks activity including project and operations update and 2024 outlook and key efforts
- Parks are highly valued by customer-owners and other users
- Proactive approach to address increased park usage and trends
- Significant upgrades to park infrastructure
- Beebe Bridge Campground
  - Challenges include an accident off the highway that disabled the dump station
  - Piloted a senior day this year; allowed senior campers to call in early to make reservations by phone
  - Currently about 8% of campers are local; considering changing software in 2025 which would allow us to issue customer-owners a coupon code for early reservation access

### **Rock Island Relicensing Update**

- Janel Ulrich, Manager Hydro Licensing, provided an update on Rock Island Relicensing including background information, work done to date, upcoming work, and a detailed look at 2024 activities
- This month we enter relicensing for Rock Island's third license with much in place
- There are five years ahead, with next year's focus on issue identification and study selection
- Studies will be selected based on Federal Energy Regulatory Commission (FERC) study criteria
- Commissioner Arseneault noted that once property is within the license, it is very hard to remove; an example is the Horan wetlands, which we are working with the City of Wenatchee to mitigate removing that land by substituting alternate land for the Confluence Parkway

### **Identity Theft Prevention Program Update**

- Charles von Reis, Acting General Counsel, provided an update on Identity Theft Prevention program
- No identity theft failures have occurred in the past year

### **Consent Agenda**

President Smith presented the consent agenda, which included the following items:

- Minutes of the November 20, 2023 Regular Meeting
- Vouchers: Accounts Payable Summary Report dated November 28, 2023:
  - Vouchers totaling \$13,758,551.79;
  - Approval of Customer Deposit Returns and Conservation Incentive payments for the period November 14, 2023 through November 27, 2023 in the amount of \$136,975.15.
  - Approval of the net Payroll, Warrant Nos. 238317 through 238327 and Advice Nos. 767497 through 768307 for the pay period ending November 19, 2023 in the amount of \$2,617,277.69.
  - Approval of Warrant Nos. 30295 through 30358 totaling \$42,603.28 for claim payments from the workers' compensation self-insurance fund for the period ending November 27, 2023.

#### **MOTION**

Moved by: Commissioner Allen

Seconded by: Commissioner Arseneault

To approve the consent agenda as presented

Approved: Unanimously

### **Resolution 9**

- Dave Nelson, Manager Strategic Financial Planning, presented Resolution 9
- Resolution 9. A RESOLUTION APPROVING THE 2024 DISTRICT BUDGETS FOR THE FIBER NETWORK, WATER, WASTEWATER AND INTEGRATED ELECTRIC (DISTRIBUTION, TRANSMISSION, COLUMBIA RIVER-ROCK ISLAND HYDRO-ELECTRIC, LAKE CHELAN HYDRO-ELECTRIC, ROCKY REACH HYDRO-ELECTRIC SYSTEMS, TREASURY SERVICES, INTERNAL SERVICE SYSTEM AND FINANCING FACILITIES) BUSINESS LINES

MOTION

Moved by: Commissioner McKenna  
Seconded by: Commissioner Allen  
To approve Resolution 9 as presented  
Approved: Unanimously

**Resolutions 10**

- Dan Frazier, Director Shared Services, presented Resolution 10
- Resolution 10. A RESOLUTION APPROVING A PURCHASE AND SALE AGREEMENT WITH THE WENATCHEE VALLEY YMCA FOR CERTAIN PORTIONS OF THE DISTRICT'S PROPERTY AT THE FIFTH STREET CAMPUS

MOTION

Moved by: Commissioner Allen  
Seconded by: Commissioner Arseneault  
To approve Resolution 10 as presented  
Approved: Unanimously

**Resolution 11**

- Von Pope, Senior Wildlife Biologist, presented Resolution 11
- Resolution 11. A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT (NO. 23-13029) WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE, OKANOGAN-WENATCHEE NATIONAL FOREST, ENTIAT RANGER DISTRICT FOR A PAYMENT ARRANGEMENT FOR THE LAKE CHELAN WILDLIFE HABITAT PLAN (2023-2027)

**Resolution 12**

- Ron Slabaugh, Water/Wastewater Manager, presented Resolution 12
- Resolution 12. A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO PURCHASE 1.38 ACRES OF LAND AND REQUIRED SITE IMPROVEMENTS LOCATED ADJACENT TO THE FUTURE OHME II WATER RESERVOIR SITE FROM JIM AND KATHY HAMPTON

MOTION

Moved by: Commissioner Allen  
Seconded by: Commissioner McKenna  
To approve Resolutions 11 and 12 as presented  
Approved: Unanimously

**Recess @ 11:56am, Reconvene @ 1:01pm**

**Public Hearing: 2023-2032 Integrated Resource Plan Progress Report**

- Hearing started @ 1:01pm
- Becky Keating, Senior Energy Analyst, noted that no public comment has been received on the IRP progress report
- Hearing ended @ 1:02pm
- Resolution 20. A RESOLUTION APPROVING THE DISTRICT'S 2023 INTEGRATED RESOURCE PLAN PROGRESS REPORT

MOTION

Moved by: Commissioner Allen  
Seconded by: Commissioner Arseneault  
To approve Resolution 20 as presented  
Approved: Unanimously

### **Commission Travel**

- Lisa Sanders, Legal Office Administrator, reviewed upcoming Commissioner travel

### **Commissioner Items**

- Special Meetings

#### **MOTION**

Moved by: Commissioner McKenna

Seconded by: Commissioner Arseneault

To set the following special meetings:

- On Thursday, December 14, 2023 @ 8:30am at the Wenatchee Convention Center, 121 North Wenatchee Avenue, Wenatchee, for the purpose of holding an Energy Expo
- On Friday, January 26, 2024 @ 9:00am at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, for the purpose of holding a Board Workshop

Approved: Unanimously

- Commissioner Smith inquired about remote participation for elected officials during the Energy Expo
  - Brett Bickford, Managing Director Generation and Transmission, confirmed remote participation can be accommodated

### **Follow up on Delegation of Action Items from 11/20/23 Board meeting**

- Brett Bickford will investigate a remote attendance option for the Clean Energy Expo - completed

### **Follow up on Delegation of Action Items from Previous Board meetings**

- Ryan Baker will provide a schedule of parks projects along with budget information – included in today's report
- Ryan Baker will provide ideas on how to increase local usage at Beebe Bridge park – included in today's report

### **Delegation of Action Items**

- None

### **Manager Items**

- Kirk Hudson, General Manager, introduced Dan Legard, Chief Financial and Risk Officer

### **Executive Session**

President Smith convened an executive session at approximately 1:20pm to discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) and to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, as authorized by RCW 42.30.110(1)(b) for approximately 60 minutes.

Executive session extended at 2:20pm for 30 minutes

### **Regular Session Reconvened at 2:48pm**

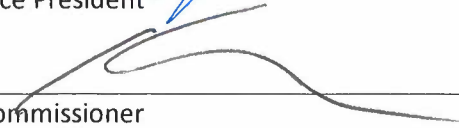
President Smith stated no votes were taken and no decisions were made during Executive Session

There being no other business, the meeting adjourned at 2:48pm.

Vice President



Commissioner



President



Secretary



Commissioner

