

# Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington October 5, 2020

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 N. Wenatchee Avenue, Wenatchee, Washington, on October 5, 2020, at the hour of 10:00 am, pursuant to proper notice thereof.

**Commissioners present:** Garry Arseneault, President (by phone)  
Dennis Bolz (by phone)  
Ann Congdon (by phone)  
Steve McKenna (by phone)  
Randy Smith (by phone)

**Staff present:** Steve Wright, General Manager  
Erik Wahlquist, General Counsel  
Teresa Boushay, Acting Clerk of the Board  
Various staff

## **Call To Order**

- President Arseneault called the meeting to order at 10:02am

## **Pledge of Allegiance and Safety/HPI Minute**

- Dave Parkhill, Sr. Safety & Health Coordinator, led the pledge and shared his work on the District's Forklift training program, adapted for the COVID19 environment

## **Agenda**

- The agenda was approved as presented

## **Draft 5-Year Business Plans presented to Board**

(see Chelan PUD website for presentation)

- Steve Wright, General Manager, kicked-off the overview of the District's Draft five-year business plans which support 4 main strategic goals:
  1. Investment in assets and people
  2. Maintaining strong, resilient financials
  3. Enhancing the quality of life in Chelan County
  4. Economic growth, while ensuring stable rates
- Managing Directors from all business units outlined their priorities, potential variables, and key changes from the previous year's plans

## **Employee Recognition**

- Steve Wright recognized Gregg Carrington, departing Managing Director of Energy Planning & Trading, who will be moving on to the Northwest Power Pool as the Chief Operating Officer
- Gregg's contributions during his 23 years at the District include Relicensing, Strategic planning, development of the hedging program and large power purchaser contracts

## Manager Items

- Covid19 customer impact update
  - Kerri Wendell, Customer Accounting Manager, noted there has not been any significant changes in late payments or helping hands requests
  - Steve Wright shared that the unemployment rate in Chelan is currently 8.2% which has improved in the last 30-60 days

## Recessed at 12:03pm and Reconvened at 1:02pm

### Quarterly Electric Load Growth update

(see Chelan PUD website for presentation)

- Andy Wendell, Director of Customer Service/Stakeholder Outreach, Chad Rissman, Director – Distribution Asset Management, and Teka Parks & Jenna Rahm, Customer Outreach Specialists, gave an update on forecasted growth in the county and substation planning to support those projections. These efforts are intended to increase reliability of the District's distribution system.
- Specific stakeholder outreach and planning activities were outlined for the Bavarian substation in Leavenworth and North Shore substation in Chelan

### Consent Agenda

(see Chelan PUD website for resolutions)

President Arseneault presented the consent agenda, which included the following items:

- Minutes of the September 21, 2020 Regular Meeting
- Vouchers: Accounts Payable Summary Report dated September 30, 2020:
  - Vouchers totaling \$12,439,824.80;
  - Approval of Customer Deposit Returns and Conservation Incentive payments for the period September 16, 2020 through September 29, 2020 in the amount of \$16,648.89;
  - Approval of the net Payroll, Warrant Nos. 237189 through 237207 and Advice Nos. 701124 through 701906 for the pay period ending 09/13/2020 in the amount of \$2,100,668.08;
  - Approval of Warrant Nos. 26921 through 26940 totaling \$21,834.18 for claim payments from the workers' compensation self-insurance fund for the period ending September 28, 2020.
- Resolution 8. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1 THROUGH 5 AND AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 16-43 WITH MAGNUM POWER, LLC OF CASTLE ROCK, WASHINGTON FOR ELECTRICAL DOCK CREW
- Resolution 9. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1 THROUGH 4 AND AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 16-82 WITH TRENCHLESS CONSTRUCTION SERVICES, LLC OF ARLINGTON, WASHINGTON FOR UNDERGROUND TRENCHLESS CONDUIT INSTALLATION

Moved by: Commissioner Smith

Seconded by: Commissioner McKenna

To approve the consent agenda as presented

Approved: Unanimously

### Resolution 10

(see Chelan PUD website for resolution)

- Lance Beyer, Construction Manager, reviewed Resolution 10
- There has been a steady increase in services for projects in Transmission, Distribution, Fiber, Water/Wastewater, and Facilities
- Time sensitive and seasonal projects this year included Distribution work on Plain feeder with Ziplly Fiber, and rebuild of McKenzie-York Transmission 1 & 2 lines

- Resolution 10. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 1 AND 2, AND APPROVING FIELD WORK ORDER/CHANGE ORDER NO. 3 TO CONTRACT NO. 19-72 WITH RAYFIELD BROTHERS EXCAVATING, INC. FOR UNIT PRICE EXCAVATION SERVICES

**Resolution 11**

(see Chelan PUD website for resolution)

- Court Hill, Project Manager II, and Ron Slabaugh, Water/Wastewater Manager, reviewed Resolution 11
- The interlocal agreement supports an efficient use of time and is less disruptive for the public to combine the work. Good cooperation with the County on this project. Cost savings to the District on road repair.
- Resolution 11. A RESOLUTION AUTHORIZING BUDGET AND AUTHORIZING THE GENERAL MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT (SA 20-11099) WITH CHELAN COUNTY FOR THE KNOWLES ROAD PROJECT PHASE II, COUNTY ROAD PROJECT NO. 725 (CRP725)

**Resolution 13**

(see Chelan PUD website for resolution)

- Eleanour Hunstock, Lead Telecom Engineer, reviewed Resolution 13
- \$2.5 Million for a period of 9 years, which ties with the duration of the maintenance contract
- Resolution 13. A RESOLUTION DECLARING NOKIA OF AMERICA CORPORATION. OF DALLAS, TX AS THE SOLE SOURCE SUPPLIER OF TELECOMMUNICATIONS EQUIPMENT, SERVICES AND SUPPORT FOR THE DISTRICT'S TELECOMMUNICATIONS TRANSPORT NETWORK

**Resolution 12**

(see Chelan PUD website for resolution)

- Casey Hall, Project Manager II, reviewed Resolution 12
- Described 3 exhibits for the Discovery Center: interactive game, large fish mobile culminating with large scale anatomic display of a salmon, and educational displays
- Resolution 12. A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH PACIFIC STUDIOS INC. OF SEATTLE, WASHINGTON FOR EXHIBIT CREATION AND INSTALLATION FOR THE ROCKY REACH DISCOVERY CENTER

Moved by: Commissioner Smith  
 Seconded by: Commissioner Congdon  
 To accept Resolutions 10, 11, 12, and 13 as presented  
 Approved: Unanimously

**Commissioner Items**

- Tri-Commission meeting

**MOTION**

Moved by: Commissioner McKenna

Seconded by: Commissioner Bolz

To set a special meeting on Tuesday, November 24, 2020 @ 1:00pm to be held virtually for the purpose of holding a Tri-Commission meeting. Virtual meeting information will be posted on the PUD website.

Approval: Unanimous

- WPUA Scholarship Nominee – Taylor Files, daughter of Lyndsey Files, was selected as the District’s nominee for the scholarship

**Commissioner Travel**

- Lisa Sanders, Legal Administrative Assistant, reviewed upcoming meeting and travel arrangements

**Follow Up on Delegation of Action Items from the 9/21/20 Board Meeting**

- None

**Delegation of Action Items**

- None

**Executive Session**

President Arseneault convened an executive session at approximately 2:10 pm to discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) for approximately 20 minutes.

**Regular Session Reconvened at 2:30pm**

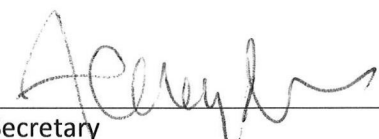
President Arseneault stated no votes were taken and no decisions were made during Executive Session

There being no other business, the meeting adjourned at 2:31pm.

  
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Vice President

  
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Commissioner

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President

  
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Secretary

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Commissioner

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Garry Arseneault - Board Member  
Approved on 11/3/2020 9:36AM PST

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Dennis Bolz - Board Member  
Approved on 11/4/2020 11:42AM PST