

Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington October 4, 2021

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 N. Wenatchee Avenue, Wenatchee, Washington, on October 4, 2021, at the hour of 10:00 am, pursuant to proper notice thereof.

Commissioners present: Randy Smith, President (by phone)
Garry Arseneault (by phone)
Dennis Bolz (by phone)
Ann Congdon (by phone)

Staff present: Steve, Wright, General Manager
Erik Wahlquist, General Counsel
Rebekah Neumann, Clerk of the Board
Various staff

Call to Order

- President Smith called the meeting to order at 10:01am

Pledge of Allegiance and Safety/HPI Minute

- Josh Mandoli, Electrical Engineer I, led the pledge and reviewed lessons learned identified by the learning team regarding conduit and line relocation at Rock Island Dam

Agenda

- The agenda was approved as presented

Draft 5-Year Business Plans

(see Chelan PUD website for presentation)

- Steve Wright, General Manager, gave an overview of the District's Draft five-year business plans, including mission, vision, values and objectives, key drivers, strategic planning goals, and known unknowns
- Managing Directors outlined business unit priorities, potential variables, and key changes from last year

Recess at 11:57am, Reconvene at 1:00pm

Draft 5-Year Business Plans, continued

(see Chelan PUD website for presentation)

- Managing Directors continued reviewing business unit priorities, potential variables, and key changes from last year
- The 5-year business plans support the current strategic plan goals

Consent Agenda

President Smith presented the consent agenda, which included the following items:

- Minutes of the September 20, 2021 Regular Meeting and the September 30, 2021 Special Meeting

- Vouchers: Accounts Payable Summary Report dated September 29, 2021:
 - Vouchers totaling \$15,691,477.08;
 - Approval of Customer Deposit Returns and Conservation Incentive payments for the period September 15, 2021 through September 28, 2021 in the amount of \$30,750.21.
 - Approval of the net Payroll, Warrant Nos. 237598 through 237612 and Advice Nos. 721516 through 722318 for the pay period ending September 12, 2021 in the amount of \$2,235,822.45.
 - Approval of Warrant Nos. 27922 through 27975 totaling \$9,987.57 for claim payments from the workers' compensation self-insurance fund for the period ending September 27, 2021.
 - Approval of Parks Reservation System customer refunds for the period September 8, 2021 through September 28, 2021 in the amount of \$295.02.
 - Approval of debt service paid with reserve account interest earnings of \$770.10 for the period October 1, 2021 through October 31, 2021.
- Resolution 6. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NO. 1-3, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 17-78 WITH KEMP WEST, INC. OF SNOHOMISH WASHINGTON AND AUTHORIZING RELEASE OF THE BOND IN LIEU OF RETAINAGE

MOTION

Moved by: Commissioner Arseneault
 Seconded by: Commissioner Bolz
 To approve the consent agenda as presented
 Approved: Unanimously

Make Ready Budget Revision

(see Chelan PUD website for resolutions)

- Lindsey Mohns, Customer Utilities Business Manager, presented a capital budget revision for distribution system fiber build-out make ready work in the Chumstick area
- Proposed revision: To increase the 2021 project budget for Distribution system fiber build-out make ready work (DSXX0024) by \$130,000 for a revised total 2021 project budget of \$1.78 million and to decrease other Distribution project budgets for 2021 by the same amount enabling a shift in spending between capital projects with no change to the overall 2021 Distribution capital budget.

MOTION

Moved by: Commissioner Bolz
 Seconded by: Commissioner Congdon
 To accept the budget revision as proposed
 Approved: Unanimously

Manager Items

- Alene Underwood, Fish and Wildlife Manager, reported on the Habitat Conservation Program (HCP) Survival Study
 - Completed Rock Island juvenile chinook survival study this spring
 - The District successfully met the juvenile standard with a survival rate of 94.45%
- Von Pope, Senior Wildlife Biologist, reported on a recent hunting incident on District property near Rock Island Dam
 - The District has informally had a no-hunting policy on the east side of the Malaga Alcoa Highway
 - That policy has been formalized with temporary no trespassing signage; permanent signage will be installed at a later date

Commission Travel

- Lisa Sanders, Legal Administrative Assistant, reviewed upcoming meeting and travel arrangements

Commissioner Items

- 2022 Board Meeting Schedule

MOTION

Moved by: Commissioner Arseneault

Seconded by: Commissioner Congdon

To approve the modified regular Board meeting schedule for calendar year 2022 as proposed to accommodate holidays and industry meetings moving the following meetings:

- January 3, 2022 to January 10, 2022
- January 17, 2022 to January 24, 2022
- June 6, 2022 to May 31, 2022
- June 20, 2022 to June 13, 2022

All meetings to be held in the headquarters board room, 327 North Wenatchee Ave., Wenatchee, WA, or held virtually as needed, and all to commence at 10:00 am unless further modified by future Board action

Approved: Unanimously

- Commissioner Congdon noted many positive comments on the refurbished Manson boat launch
- Commissioner Arseneault thanked staff for the tour of Rocky Reach last week focusing on the Habitat Conservation Plan for himself and Commissioners Overbay and Etherington

Follow up on Delegation of Action Items from 9/20/21 Board meeting

- Kerri Wendell will compare total customer assistance since March 2020 vs the normal rate – sent via email 9/24/21

Delegation of Action Items

- Steve Wright will provide the liquidity forecast for 2017-2021 for comparison to the current forecast
- Bob Shane will provide the current cost per premise per mile of fiber extension for both urban and outlying customers

Executive Session

President Smith convened an executive session at approximately 1:51pm to discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) for approximately 45 minutes.

Regular Session Reconvened at 2:20pm

There being no other business, the meeting adjourned at 2:20pm.

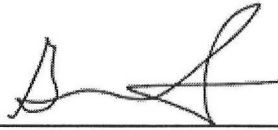
President

Vice President

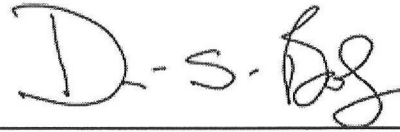
Secretary

Commissioner

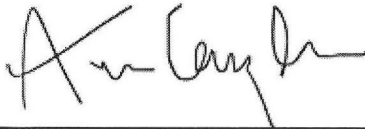
Commissioner



Garry Arseneault - Board Member
Approved on 10/25/2021 9:41AM
PDT



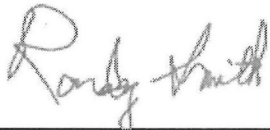
Dennis Bolz - Board Member
Approved on 10/20/2021 12:55PM
PDT



Ann Congdon - Board Member
Approved on 10/19/2021 8:01AM
PDT



Steve McKenna - Board Member
Approved on 10/26/2021 6:05PM
PDT



Randy Smith - Board Member
Approved on 10/18/2021 4:40PM
PDT