

# Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington July 20, 2020

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 N. Wenatchee Avenue, Wenatchee, Washington, on July 20, 2020, at the hour of 10:00 am, pursuant to proper notice thereof.

**Commissioners present:** Garry Arseneault, President (by phone)  
Dennis Bolz (by phone)  
Ann Congdon (by phone)  
Steve McKenna (by phone)  
Randy Smith (by phone)

**Staff present:** Steve Wright, General Manager  
Erik Wahlquist, General Counsel  
Teresa Boushay, Acting Clerk of the Board  
Various staff

**Others present:** Randy Cook, TCF Architecture; John Vandervate, Absher Construction

## **Call To Order**

- President Arseneault called the meeting to order at 10:01am

## **Pledge of Allegiance**

- Casey Headlee led the pledge and shared a safety minute on Skin Cancer. It is the most common type of cancer, but also the most easily treated if caught early. Mitigation efforts include seeking shade during most potent hours of 10-4 and repeated sunscreen usage of Minimum 15 SPF, recommended 30 SPF, especially when in water or after sweating from physical activities.

## **Agenda**

- Resolution 10 was moved to the consent agenda; the agenda was approved as revised

## **Cycle of Personal Ownership (CPO) Winner Recognition**

(see Chelan PUD website for presentation)

- Steve Wright, General Manager, recognized June winners Daniel Martyn, Senior Operator/Maintainer Chelan Hydro, who raised awareness on safety issues; and Randy Pauli, Network Systems & Security Supervisor, Megan Brandenburg, Network & Security Admin Lead, and Lorn Conner, Kellen Spade, and Tim O'Brien who are all Network Security Administrators and collectively they diligently lead the District's cyber security defenses program.

## **Quarterly Board Balanced Scorecard Status Update**

(see Chelan PUD website for presentation)

- The Board of Commissioners reviewed the exceptions to their Balanced Scorecard report noting a few delays in holding meetings due to COVID-19

### **Service Center Sitework Construction**

(see Chelan PUD website for presentation)

- Dan Frazier, Director Shared Services, and David Lodge, Project Manager II, briefed the Board on the sitework construction that is scheduled to begin in early August pending a resolution at the next meeting to approve the contract
- An update on the schedule, budget and risk mitigation plans was also discussed
- Randy Cook, TCF Architect, and John Vandervate, Absher Construction, joined in the presentation as key partners of the GCCM process

### **Employee Recognition**

- Steve Wright shared news about the upcoming retirement of Mike Coleman, Managing Director of Fiber and Telecom
- Commissioners shared their individual and collective appreciation of Mike's impact to the District's fiber program

### **Manager Items**

- Jeff Osborn, Senior License and Compliance Specialist, shared the concerns about conditions in the Chelan River Gorge
  - Engineers report increased concern over hillside stability near Reach 3 in the Chelan Gorge. Decision to suspend the annual whitewater event normally scheduled in September.
  - FERC will be notified, Lake Chelan EAP will be updated, notifications pending to Chelan County Sherriff, City of Chelan council, key stakeholders; area signage is under review.
- Kerri Wendell, Customer Relations Manager, provided the latest COVID19 Customer Impacts Update
  - Data remains consistent with prior reports
- Steve Wright - Governor proclamation to suspend the disconnect notices coincides with current Board directive set to expire at the end of July
  - District Plans to allow this to lapse, move to making payment arrangements as the next steps with those accounts that are accruing large late balances
- Steve Wright addressed an all-employee email coming out to staff today
  - Increased cases county-wide, causing increased concern. 3 confirmed positives at the District.
  - Remote working will continue through the end of the year, for those who are able
  - Labor union supports using masks and social distancing in tandem. Discipline potential if employees are non-compliant.
  - New un-manned temperature station located at 5 District locations

### **Commission Items**

- WPUDA meetings held last week, attendance is increasing with the availability of virtual meetings

### **Follow Up on Delegation of Action Items from the 7/6/20 Board Meeting and previous meetings:**

- John Stoll followed up on David Allender's question regarding his meter
- Rebekah Garfein worked with Justin Erickson to add a Stehekin update to the Tri-Commission agenda
- Commissioner Congdon and Rebekah completed the work to denote Balanced Scorecard metrics impacted by COVID19 and update the NWPPA Board meeting attendance metric
- Steve Wright has identified the available governance training opportunities and has added that information to new commissioner orientation binder
- Kerri Wendell provided a summary of dollar amounts of past due accounts during the COVID-19 economic impacts update

**Recessed at 11:50am and Reconvened at 1:02pm**

## **Consent Agenda**

(see Chelan PUD website for resolutions)

President Arseneault presented the consent agenda, which included the following items:

- Minutes of the July 6, 2020 Regular Meeting
- Vouchers: Accounts Payable Summary Report dated July 15, 2020:
  - Vouchers totaling \$7,675,897.32;
  - Approval of Customer Deposit Returns and Conservation Incentive payments for the period July 01, 2020 through July 14, 2020 in the amount of \$11,709.59;
  - Approval of the net Payroll, Warrant Nos. 237099 through 237115 and Advice Nos. 697188 through 697979 for the pay period ending 07/05/2020 in the amount of \$2,094,670.08;
  - Approval of Warrant 26756 through 26783 totaling \$11,665.02 for claim payments from the workers' compensation self-insurance fund for the period ending July 13, 2020.
- Resolution 9. A RESOLUTION RATIFYING FIELD WORK ORDER NO. 1 AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 19-24 WITH PIPKIN INC. DBA PIPKIN CONSTRUCTION OF WENATCHEE, WA AND AUTHORIZING PAYMENT OF RETAINAGE
- Resolution 10. A RESOLUTION ACCEPTING THE PROPOSAL OF GE RENEWABLES US LLC OF GREENWOOD VILLAGE, CO TO PROVIDE DESIGN-BUILD SERVICES FOR THE ROCK ISLAND DAM POWERHOUSE #2 – GENERATING UNIT REHABILITATION PROJECT AND TO AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT FOR SAID SERVICES

Moved by: Commissioner Smith

Seconded by: Commissioner Bolz

To accept the consent agenda as revised to include Resolution 10

Approved: Unanimously

## **Resolution 11**

(see Chelan PUD website for resolution)

- Scott Tidd, Project Manager, and Dan Frazier, Director of Shared Services, reviewed Resolution 11
- Six bids were received, 2 had legitimate protest issues and the remaining bids were higher than the 15% threshold within the engineer's estimate allowed for consideration. Therefore, no qualified bids were received which leads to either negotiation or to re-bid the project.
- Resolution 11. A RESOLUTION REJECTING ALL BIDS AND DECLARING THAT NO BIDS WERE RECEIVED FOR ROCK ISLAND DAM SPILLWAY PIER 1 REPAIRS (BID NO. 19-83) AND AUTHORIZING THE ROCK ISLAND DAM SPILLWAY PIER 1 REPAIRS BE OBTAINED BY NEGOTIATION OR BY RE-ADVERTISING

Moved by: Commissioner McKenna

Seconded by: Commissioner Smith

To approve Resolution 11

Approved: Unanimously

## **Delegation of Action Items**

- Rebekah Garfein will remove the tracking of constituent communications from the Board's Balance Scorecard

There being no other business, the meeting adjourned at 1:13pm.

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President

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Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner



CHELAN COUNTY

## Do you approve the 7-20-20 Minutes?:

**Title:** Minutes 07-20-20.pdf

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Results: Approved: 5, Denied: 0, Abstained: 0

### Approved By:

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Garry Arseneault on 8/3/20 5:03PM Pacific Time (US & Canada)

### Approved By:

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Dennis Bolz on 8/4/20 11:49AM Pacific Time (US & Canada)

### Approved By:

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Ann Congdon on 8/4/20 3:47PM Pacific Time (US & Canada)

### Approved By:

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Steve McKenna on 8/3/20 7:20PM Pacific Time (US & Canada)

**Approved By:**

*Randy L. Smith*

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Randy Smith on 8/11/20 4:14PM Pacific Time (US & Canada)