

# Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington June 1, 2021

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 N. Wenatchee Avenue, Wenatchee, Washington, on June 1, 2021, at the hour of 10:00 am, pursuant to proper notice thereof.

**Commissioners present:** Randy Smith, President (by phone)  
Garry Arseneault (by phone)  
Dennis Bolz (by phone)  
Ann Congdon (by phone)  
Steve McKenna (by phone)

**Staff present:** Steve Wright, General Manager  
Erik Wahlquist, General Counsel  
Rebekah Garfein, Clerk of the Board  
Various staff

## **Call to Order**

- President Smith called the meeting to order at 10:03am

## **Pledge of Allegiance and Safety/HPI Minute**

- Payne Brannon, Construction Manager II, led the pledge and provided information on improvements related to fall prevention during runner hub assembly and disassembly

## **Agenda**

- The agenda was approved as presented

## **Public Power Benefit Program**

(see Chelan PUD website for presentation)

- Felicity Saberhagen, District Services Business Manager, gave an overview of current projects, proposed 2022 projects, and next steps
- Opportunity for board identification of any new projects for budget and resource planning
- Uncertainty was noted around project costs for Riverfront Park and Leavenworth substation aesthetic improvements
- Commissioners gave a head nod of approval for proposed 2022 projects

## **Summer Reservoir Readiness**

(see Chelan PUD website for presentation)

Janet Jaspers, Director of Energy, Planning and Trading, and Neil Neroutsos, Communications Manager, discussed summer reservoir readiness

- Low water supply in most parts of the West
- Already seeing scarcity pricing for summer months

- Expecting reservoir fluctuations – staff will monitor operations and associated customer and recreational user feedback
- Communications and outreach plan
- Balancing stakeholder needs with west-wide energy and capacity shortage

### **Consent Agenda**

(see Chelan PUD website for resolutions)

President Smith presented the consent agenda, which included the following items:

- Minutes of the May 17, 2021 Regular Meeting
- Vouchers: Accounts Payable Summary Report dated May 26, 2021:
  - Vouchers totaling \$37,987,551.31;
  - Approval of Customer Deposit Returns and Conservation Incentive payments for the period May 12, 2021 through May 25, 2021 in the amount of \$32,367.80.
  - Approval of the net Payroll, Warrant Nos. 237481 through 237495 and Advice Nos. 714251 through 715059 for the pay period ending May 9, 2021 in the amount of \$2,206,987.16.
  - Approval of Warrant Nos. 27533 through 27584 totaling \$4,464.52 for claim payments from the workers' compensation self-insurance fund for the period ending May 24, 2021. Approval of Parks Reservation System customer refunds for the period May 7, 2021 through May 19, 2021 in the amount of \$1,092.01.
  - Approval of debt service paid with reserve account interest earnings of \$1,617.21 for the period May 1, 2021 through May 31, 2021.
  - Resolution 7. A RESOLUTION RATIFYING FIELD WORK ORDERS NOS. 1, 2, 3, 4, 5 AND 6, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 19-85 WITH POTELCO, INC. OF WASHINGTON AND AUTHORIZING RELEASE OF THE BOND IN LIEU OF RETAINAGE
  - Resolution 8. A RESOLUTION RATIFYING FIELD WORK ORDER NO. 1, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 19-87 WITH KNIGHT CONST. & SUPPLY, INC. OF DEER PARK, WA AND AUTHORIZING RELEASE OF THE BOND IN LIEU OF RETAINAGE

Moved by: Commissioner Congdon

Seconded by: Commissioner Bolz

To accept the consent agenda as presented

Approved: Unanimously

### **Manager Items**

(see Chelan PUD website for presentations)

- Steve Wright, General Manager, introduced Shawn Smith, Managing Director of Energy Resources
- Jenna Rahm, Customer Outreach Specialist I, provided an update on the Chelan-Manson Transmission Line improvements to convert wood poles to steel from Chelan Falls to Union Valley
  - Reviewed outreach process
  - Work will begin this summer
- Justin Erickson, Managing Director of District Services, provided an update on Manson Parks (old swim hole)
  - Property was not needed as part of licensing, so was not developed
  - Terminated lease and property was transferred to Manson Parks
  - Manson Parks has submitted grant requests to State, utilizing our funds as matching funds; reviewed proposed site plan
- Steve Wright noted new mask guidance from the Centers for Disease Control (CDC)
  - State guidelines have been updated and give employers a choice to continue requiring masks or to implement a process to allow vaccinated employees to attest and go mask-less
  - Senior Management Team is working on new guidelines and process to allow attestation and going mask-less

**Commission Items**

- Commissioner McKenna expressed appreciation for the work done at Pinnacles State Park to reroute transmission lines
- Commissioner Arseneault attended a Malaga meeting discussing the proposed park; the meeting went very well with positive feedback

**Commission Travel**

- Lisa Sanders, Legal Administrative Assistant, reviewed upcoming meeting and travel arrangements

**Follow up on Delegation of Action Items from 5/17/21 Board meeting**

- None

**Delegation of Action Items**

- None

**Recess at 11:50am, Reconvene at 1:00pm**

**Executive Session**

President Smith convened an executive session at approximately 1:00pm to discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, as authorized by RCW 42.30.110(1)(g) for approximately 90 minutes.

**Regular Session Reconvened at 2:37pm**

President Smith stated no votes were taken and no decisions were made during Executive Session

There being no other business, the meeting adjourned at 2:38pm.

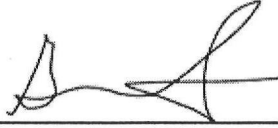
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President

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Vice President

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Secretary

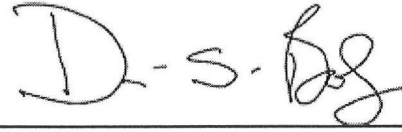
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Commissioner

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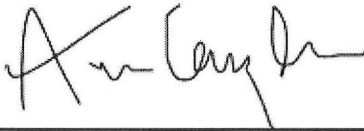
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Garry Arseneault - Board Member  
Approved on 6/25/2021 7:49AM PDT



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Dennis Bolz - Board Member  
Approved on 6/14/2021 3:49PM PDT



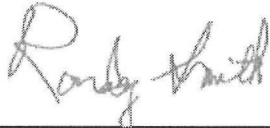
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Ann Congdon - Board Member  
Approved on 6/15/2021 9:29AM PDT



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Steve McKenna - Board Member  
Approved on 6/22/2021 5:19PM PDT



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Randy Smith - Board Member  
Approved on 6/15/2021 6:44AM PDT