

Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington June 1, 2020

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 N. Wenatchee Avenue, Wenatchee, Washington, on June 1, 2020, at the hour of 10:00 am, pursuant to proper notice thereof.

Commissioners present: Garry Arseneault, President (by phone)
Dennis Bolz (by phone)
Ann Congdon (by phone)
Steve McKenna (by phone)
Randy Smith (by phone)

Staff present: Steve Wright, General Manager
Erik Wahlquist, General Counsel
Rebekah Garfein, Clerk of the Board
Various staff

Call To Order

- President Arseneault called the meeting to order at 10:07am and led the pledge of allegiance

Agenda

- Resolutions 10, 11, 12, and 13 were moved to the consent agenda; the agenda was approved as revised

Public Power Benefit (PPB) Program Update

(see Chelan PUD website for presentation)

- Felicity Saberhagen, District Services Business Manager, gave an update on the PPB Program
- Reviewed current 2020 funding allocation
- Additional requests may come forth as we learn more about costs related to Dryden treatment plant, fiber acceleration, Rocky Reach Discovery Center, and COVID support

Electric Vehicle (EV) Strategy

(see Chelan PUD website for presentation)

- Andrew Grassell, Energy Development and Conservation Manager, gave an overview of the current state of Chelan County's transportation electrification and findings of the Transportation Electrification Strategic Planning process
- Reviewed guiding principles and proposed next steps; focus is on limiting impacts to the District while supporting EV adopters

Service Center Update

(see Chelan PUD website for presentation)

- Dan Frazier, Director of Shared Services, and David Lodge, Project Manager II, gave an update on the Service Center including project updates to scope, schedule and budget, project risks, and next steps

- The design has been 90% completed; many of the decision made to date have given us flexibility to respond to COVID or any future pandemic
- The team will be back in mid-July with a contract amendment for the site work
- A budget adjustment for the expanded building size will be included as part of the regular budget process

Consent Agenda

(see Chelan PUD website for resolutions)

President Arseneault presented the consent agenda, which included the following items:

- Minutes of the May 11, 2020 Regular Meeting and May 13, 2020 Board Workshop
- Vouchers: Accounts Payable Summary Report dated May 27, 2020:
 - Vouchers totaling \$41,023,419.57;
 - Approval of Customer Deposit Returns and Conservation Incentive payments for the period May 6, 2020 through May 26, 2020 in the amount of \$48,320.50;
 - Approval of the net Payroll, Warrant Nos. 237034 through 237049 and Advice Nos. 694021 through 694814 for the pay period ending 05/10/2020 in the amount of \$2,033,123.55;
 - Approval of Warrant Nos. 26667 through 26703 totaling \$8,357.29 for claim payments from the workers' compensation self-insurance fund for the period ending May 22, 2020.
- Resolution 8. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 5 THROUGH 8, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 16-81 WITH RAYFIELD BROTHERS EXCAVATION OF PESHASTIN, WASHINGTON FOR UNIT PRICE EXCAVATION AND AUTHORIZING PAYMENT OF RETAINAGE
- Resolution 10. A RESOLUTION AUTHORIZING AMENDMENT NO. 7 TO INTERLOCAL AGREEMENT NO. 15-105 WITH UNITED STATES FISH AND WILDLIFE SERVICES (USFWS) TO PROVIDE PACIFIC LAMPREY PROPAGATION STUDY
- Resolution 11. A RESOLUTION REJECTING THE BID OF MICA STEELWORKS INC. AND PACIFIC STEEL STRUCTURES LLC AND ACCEPTING THE BID OF WIRELESS STRUCTURES CONSULTING INC. DBA WESTERN UTILITIES TELECOM INC. OF SALEM, OREGON (BID 20-09) FOR STEEL STRUCTURES FOR OHME SUBSTATION
- Resolution 12. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 12, 13 AND 13A, AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE FIELD WORK ORDER/CHANGE ORDER NO. 14 TO CONTRACT 16-60 WITH ANDRITZ HYDRO, INC. OF CHARLOTTE, NC FOR ROCK ISLAND B1 – B4 GENERATING UNIT MODERNIZATION
- Resolution 13. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1 THROUGH 3, AND APPROVING FIELD WORK ORDER/CHANGE ORDER NO. 4 TO CONTRACT NO. 18-76 WITH MAGNUM POWER, LLC FOR UNIT PRICE - TRENCHLESS CONDUIT CONSTRUCTION SERVICES

Moved by: Commissioner Smith
 Seconded by: Commissioner McKenna
 To accept the consent agenda as revised
 Approved: Unanimously

Resolution 9

(see Chelan PUD website for resolution)

- Dan Frazier, Director of District Services, reviewed Resolution 9
- Reviewed lessons learned on this interlocal agreement renewal and steps taken to confirm the correct level of delegated authority for future agreements
- Resolution 9. A RESOLUTION RATIFYING AN INTERLOCAL AGREEMENT (NO. 19-10436) WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, ANIMAL & PLANT HEALTH INSPECTION SERVICE (USDA APHIS), WILDLIFE SERVICES OF OLYMPIA, WASHINGTON TO PERFORM PREDATOR CONTROL AND NUISANCE BIRD/ANIMAL CONTROL (FOR NORTHERN PIKEMINNOW, FURBEARERS AND PISCIVOROUS BIRDS)

Moved by: Commissioner Congdon
Seconded by: Commissioner Bolz
To approve Resolution 9 as presented
Approved: Unanimously

Manager Items

- Jeff Osborn, Senior License Compliance Specialist, gave an update on the planning effort and schedule for Coyote Dunes Natural Area
 - Complete environmental evaluation and update initial recreational enhancement concepts in 2020/2021; environmental evaluation to include cultural and native plant features in the area
 - Meet with local agencies, specifically Washington Department of Natural Resources (DNR) as the owner of the beach located along the adjacent shoreline
 - Future design concepts are expected to incorporate education, conservation, and recreation elements, while balancing future growth and public safety in the area
- Debbie Gallaher, Visitor Services Manager, and Heather Stringer, North Central Educational Service District Science Cadre Member, updated Commissioners on the River of Power virtual classroom
 - Due to COVID19 school closures, the River of Power program was shared through Google Classroom
 - Google Classroom programs will be shared with all teachers at the upcoming STEM conference
- Cathy Melton, Customer Service Program Analyst, reviewed proposed changes to the Utility Service Regulations
 - Recommended changes are based on a National Electric Code requirement for installation of an outdoor emergency disconnect at new or remodeled residences
 - Enhanced language is recommended to clarify that the device installation location is on the customer's side of the meter
- Kerri Wendell, Customer Relations Manager, provided a COVID19 Customer Impacts Update
 - Reviewed unemployment trends, PUD customers affected by COVID, retail revenue in past due status, and helping hands distributions
- Mike Coleman, Managing Director of Fiber and Telecommunications
 - Low-Cost Fiber Program Update – LocalTel is ready to roll out a low-cost package called Internet Lite
 - Mike shared a written statement from Demitri Mandelis at LocalTel, "We look forward to rolling out this new service that will help the PUD customers who could benefit from the combined efforts of the PUD & LocalTel to provide a lower cost option."
 - Native Networks has indicated they will also offer a low-cost package
 - Low-cost packages requires a change to the fees and charges waiving the installation and provisioning fees for these accounts; approval is delegated to the General Manager
 - Community Wi-Fi Access Points Update – One additional access point has been installed by Native Networks at the Senior Center on Maple Street in Wenatchee
 - Two additional access points are in process in Malaga at the fire station and the Grower's League
 - Bandwidth usage is coming down to near-pre COVID levels; the network is doing exceptionally well

Commission Items

- Commissioner McKenna shared a personal story of losing a friend to COVID as a reminder to remain vigilant
- Commissioner Congdon complimented the maintenance at Orondo River Park

Commission Travel

- Lisa Sanders, Legal Administrative Assistant, reviewed upcoming Commissioner travel

Follow Up on Delegation of Action Items from the 5/11/20 Board Meeting

- Rebekah Garfein will send Commissioner calendar invites for the WPUDA Strategic Planning Committee and Annual Meetings, in coordination with Commissioner Smith – completed 5/13/20

Delegation of Action Items from Previous Meetings:

- Rebekah Garfein will follow up with Commissioner Arseneault on digital signature pilot project – completed 5/11/20
- Rebekah Garfein will arrange for training on how to find archived meeting books – completed 5/26/20
- Erik Wahlquist will follow up with Charles Follis on his property concern - completed

Delegation of Action Items from 5/13/20 Board workshop

- Erik Wahlquist will propose new language for Board Balanced Scorecard objective G1 for the General Counsel annual evaluation – completed 5/13/20
- Commissioner Bolz will propose new language for Board Balanced Scorecard objective G1 for the quarterly reviews
- Commissioner Congdon will work with Rebekah to denote Balanced Scorecard metrics impacted by COVID19 and update the NWPPA Board meeting attendance metric
- Erik Wahlquist and Rebekah Garfein will add the Group Agreement to new Commissioner orientation - completed
- Erik Wahlquist will initiate the process to review the Governance Policy Manual and Code of Ethics – Has been initiated

Delegation of Action Items

- Andrew Grassell will clarify whether the 27cents per gallon equivalent for electric vehicles is at Chelan PUD rates
- Dan Frazier will provide a rendering of the Service Center plaza fixture representing the dams on the Columbia
- Cathy Melton will research NEC requirement for emergency disconnects and whether there is a limitation on who can access those
- Kerri Wendell will confirm whether unemployment numbers are a snapshot or cumulative - whether they take into account people going back to work

Executive Session

President Arseneault convened an executive session, after a 30 minute lunch break, at approximately 12:30pm to discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) and to review the performance of a public employee, as authorized by RCW 42.30.110(1)(g) for approximately 2 hours.

Recessed at 12:03pm and Reconvened at 12:30pm

Regular Session Reconvened at 2:37pm

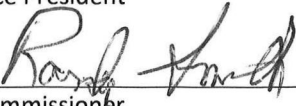
President Arseneault stated no votes were taken and no decisions were made during Executive Session

There being no other business, the meeting adjourned at 2:37pm.

President

Vice President

Secretary



Commissioner

Commissioner



CHELAN COUNTY

Do you approve the 6/1/20 Minutes?:

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Approved By:

Garry Arseneault on 6/23/20 12:36PM Pacific Time (US & Canada)

Approved By:

Dennis Bolz on 6/23/20 2:13PM Pacific Time (US & Canada)

Approved By:

Ann Congdon on 6/25/20 3:18PM Pacific Time (US & Canada)

Approved By:

Steve McKenna on 6/25/20 11:52AM Pacific Time (US & Canada)