

# Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington April 18, 2022

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 N. Wenatchee Avenue, Wenatchee, Washington, on April 18, 2022, at the hour of 10:00 am, pursuant to proper notice thereof.

**Commissioners present:** Steve McKenna, President (by phone)  
Garry Arseneault (by phone)  
Dennis Bolz (by phone)  
Ann Congdon (by phone)  
Randy Smith (by phone)

**Staff present:** Kirk Hudson, General Manager  
Charles von Reis, Acting General Counsel  
Rebekah Neumann, Clerk of the Board  
Various staff

**Guests present:** Alex Dunn, Strategies 360  
Emily Thornton, Wenatchee World  
Malachi Salcido, Salcido Enterprises

## **Call to Order**

- President McKenna called the meeting to order at 10:00am

## **Pledge of Allegiance and Safety/HPI Minute**

- Brian Bjorkland, Senior System Operator, led the pledge and provided information on work zone awareness

## **Agenda**

- Resolutions 11, 12, 13, and 14 were moved to the consent agenda; the agenda was approved as revised

## **Cycle of Personal Ownership (CPO) Winner Recognition**

(see Chelan PUD website for presentation)

- Kirk Hudson, General Manager, recognized March CPO winner Josh Mandoli, Electrical Engineer I

## **Customer Satisfaction Survey Kick-Off**

(see Chelan PUD website for presentation)

- John Stoll, Managing Director Customer Utilities, introduced Alex Dunn from Strategies 360
- Customer satisfaction survey will begin in early May
- Survey questions will benchmark against previous questions as well as address current issues

## **Quarterly Board Balanced Scorecard Update**

(see Chelan PUD website for presentation)

- Commissioners reviewed exceptions to Balanced Scorecard metrics

### **Quarterly Fish and Wildlife Update**

(see Chelan PUD website for presentation)

- Alene Underwood, Fish and Wildlife Manager, Lance Keller, Senior Fisheries Biologist, and Von Pope, Senior Wildlife Biologist, provided an update on Fish and Wildlife activities
- Reviewed benefits of subyearling study, what we learned, 2022 proposal, and next steps
- Reviewed Home Water Preserve new permitted use, conditions of permitted use, and next steps
  - Discussed current mule deer population and ideas for reaching out to new nearby homeowners

### **Confluence Parkway Due Diligence**

(see Chelan PUD website for presentation)

- Justin Erickson, Managing Director District Services, reported on recent Confluence Parkway outreach
- Reviewed a summary of outreach open houses, survey results, and next steps
- Noise concerns are the top issue for customer-owners; want to rely on our own noise information to accept proposed mitigations or request additional mitigations

**Recess at 11:59am, Reconvene at 1:00pm**

### **Consent Agenda**

(see Chelan PUD website for resolutions)

President McKenna presented the consent agenda, which included the following items:

- Minutes of the March 29, 2022 Special Meeting, April 4, 2022 Regular Meeting, and April 11, 2022 Special Meeting
- Vouchers: Accounts Payable Summary Report dated April 13, 2022:
  - Vouchers totaling \$8,350,250.54;
  - Approval of Customer Deposit Returns and Conservation Incentive payments for the period March 30, 2022 through April 12, 2022 in the amount of \$34,230.98.
  - Approval of debt service paid with reserve account interest earnings of \$14,246.78 for the period March 2, 2022 through April 5, 2022.
  - Approval of the net Payroll, Warrant Nos. 237799 through 237810 and Advice Nos. 732375 through 733179 for the pay period ending March 27, 2022 in the amount of \$ 2,202,774.27.
  - Approval of Warrant Nos. 28451 through 28472 totaling \$7,827.89 for claim payments from the workers' compensation self-insurance fund for the period ending April 11, 2022.
  - Approval of Parks Reservation System customer refunds for the period March 30, 2022 through April 12, 2022 in the amount of \$1,260.00.
- Resolution 11. A RESOLUTION AUTHORIZING AN INCREASE IN THE INTERNAL NOT-TO-EXCEED AMOUNT FOR SERVICES AGREEMENT (SA) NO. 08-050 WITH ACCU-READ, INC., OF SPOKANE, WA TO CONTINUE TO PROVIDE METER READING SERVICES
- Resolution 12. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA-TA NO. 19-10387) WITH RH2 ENGINEERING, INC. TO PROVIDE ENGINEERING SERVICES
- Resolution 13. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA-TA NO. 20-10676) WITH PACIFIC ENGINEERING & DESIGN, PLLC TO PROVIDE ENGINEERING SERVICES
- Resolution 14. A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO SERVICES AGREEMENT (SA-TA NO. 20-10987) WITH GRAY & OSBORNE, INC. TO PROVIDE ENGINEERING SERVICES

#### **MOTION**

Moved by: Commissioner Congdon

Seconded by: Commissioner Smith

To approve the consent agenda as revised

Approved: Unanimously

## **Resolution 15**

(see Chelan PUD website for resolutions)

- Mark Belton, Purchasing and Contract Administration Supervisor, presented Resolution 15
- Resolution 15. A RESOLUTION REJECTING ALL BIDS AND DECLARING THAT NO BIDS WERE RECEIVED FOR THE SUPPLY OF THE DISTRIBUTION AND TRANSMISSION POLE BID (BID NO. 21-24) AND AUTHORIZING THE SUPPLY OF THE DISTRIBUTION AND TRANSMISSION POLES BE OBTAINED BY NEGOTIATION

### **MOTION**

Moved by: Commissioner Smith

Seconded by: Commissioner Arseneault

To accept Resolution 15 as presented

Approved: Unanimously

## **Manager Items**

- Ryan Baker, Parks Manager, gave an update on the park reservation system
  - On March 1 opened reservations for bookings April 15-June 15
  - Campground opened last Friday
  - On May 3 will open reservations for June 16-August 15
  - Commissioner Congdon recognized staff for how well the park is maintained
- Tracy Yount, Director External Affairs, announced that Kelli Scott will join the District on April 25 as the Government Affairs Program Manager, replacing Shaun Seaman
- Dan Frazier, Director Shared Services, updated Commissioners on the 5<sup>th</sup> Street redevelopment RFP
  - Received requests from current and potential proposers to extend the deadline for submission
  - Determined it is in the best interest of the District and customer-owners to extend the response deadline to May 16 and added an additional tour opportunity on 4/28
- Kirk Hudson, General Manager, provided the following updates
  - Noted a scrivener's error on the resolution presented on April 11 for the collective bargaining agreement; end date has been corrected to March 31, 2025
  - Targeting June 20 to return to in-person board meetings; public participation will be allowed both in person and virtually while the Governor's emergency proclamation is in place

## **Commission Items**

- Board meeting reschedule to accommodate the APPA National Conference

### **MOTION**

Moved by: Commissioner Arseneault

Seconded by: Commissioner Smith

To reschedule two board meetings as follows:

- May 31, 2022 meeting to June 6, 2022
- June 13, 2022 meeting to June 20, 2022

Meetings will be held at 10:00am in the headquarters board room, 327 North Wenatchee Ave., Wenatchee, WA unless further modified by future Board action

Approved: Unanimously

- Commissioner McKenna reported on his tour of the new Central Maintenance facilities at Rocky Reach
- Commissioner Arseneault was sworn in last week as the Washington PUD Association (WPUDA) President

## **Follow up on Delegation of Action Items from 4/4/22 Board meeting**

- Gary Rice will provide additional information on security cameras for Northshore substation – completed via email 4/6/22

- Michelle Smith will update Confluence Parkway questions to include the source of the answers - included as additional information in today's packet

**Follow up on Delegation of Action Items from Previous meetings**

- Rebekah Neumann will schedule Rocky Reach facilities tours for interested Commissioners – scheduling completed 4/5/22

**Delegation of Action Items**

- Justin Erickson will follow up with the City of Wenatchee on District Confluence Parkway outreach results
- Justin Erickson and Kirk Hudson will contract with a noise consultant to provide additional information on the proposed Confluence Parkway

**Executive Session**

President McKenna convened an executive session at approximately 1:35pm to discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) for approximately 45 minutes.

**Regular Session Reconvened at 2:14pm**

President McKenna stated no votes were taken and no decisions were made during Executive Session

There being no other business, the meeting adjourned at 2:14pm.

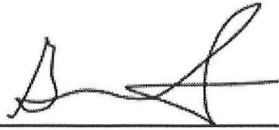
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President

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Secretary

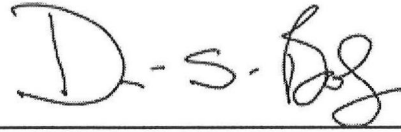
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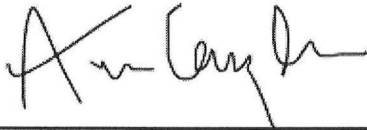
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Garry Arseneault - Board Member  
Approved on 5/6/2022 4:09PM PDT



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Dennis Bolz - Board Member  
Approved on 5/3/2022 3:21PM PDT




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Ann Congdon - Board Member  
Approved on 5/3/2022 6:50PM PDT



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Steve McKenna - Board Member  
Approved on 5/9/2022 1:06PM PDT



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Randy Smith - Board Member  
Approved on 5/4/2022 6:31AM PDT