

Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington February 1, 2021

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 N. Wenatchee Avenue, Wenatchee, Washington, on February 1, 2021, at the hour of 10:00 am, pursuant to proper notice thereof.

Commissioners present: Randy Smith, President (by phone)
Garry Arseneault (by phone)
Dennis Bolz (by phone)
Ann Congdon (by phone)
Steve McKenna (by phone)

Staff present: Steve Wright, General Manager
Erik Wahlquist, General Counsel
Rebekah Garfein, Clerk of the Board
Various staff

Call to Order

- President Smith called the meeting to order at 10:02am

Pledge of Allegiance and Safety/HPI Minute

- Ryan Baker, Parks Manager, led the pledge and provided information on the importance of wearing appropriate personal protective equipment and his appreciation of the culture of safety at the District

Agenda

- Resolution 11 was moved to the consent agenda; the agenda was approved as revised

Quarterly Electrical Load Growth Update

(see Chelan PUD website for presentation)

- Andy Wendell, Director of Customer Service and Stakeholder Outreach, and Chad Rissman, Director of Distribution Asset Management, reviewed the first quarter load growth update
- The base case has been reduced to reflect a decrease in new high-density loads
- Reviewed projects in the active planning phase and substation progress to date
- The project team will be restructured to put more emphasis on consultant design and delivery in order to quicken the substation process

Legislative Update

(see Chelan PUD website for presentation)

- Tracy Yount, Director of External Affairs, and Shaun Seaman, Government and External Affairs Program Manager, provided a legislative update
- Reviewed committee assignments along with energy, telecom, and human resources bills of interest, and 2021 legislative priorities

- All proclamations related to ratepayer protections, public records, and public meetings have been extended until the end of the pandemic or until otherwise modified by the governor or legislature

Rock Island Relicensing Update

(see Chelan PUD website for presentation)

- Janel Ulrich, Hydro Licensing Manager, provided a status report on Rock Island relicensing
- Reviewed ongoing work, outreach presentation template, and proposed resolution
- Reviewed Federal Energy Regulatory Commission (FERC) process options and anticipated schedule
- Boat-collected topography data will be combined with LIDAR data to provide a complete view of the river bottom in the Rock Island reservoir

Annual Report of Safety Concern Reports Received

(see Chelan PUD website for presentation)

- Ronda Wilkinson, Managing Director of Safety and HPI, reported on 2020 safety concerns
- 2020 safety concern and close call submissions were compared to 2018 and 2019 data
- Employee engagement continues to improve
- Employees received training on how to submit concerns and close calls through a series of safety meetings in 2020 and again in January 2021; Lucas will complete a follow up survey this year

Western Energy Imbalance Market (EIM) Governance Review Committee (GRC) Process and Comments

(see Chelan PUD website for presentation)

- Tuuli Hakala, Energy Policy Advisor, provided an update on the GRC process
- Tuuli reviewed the purpose of the governance review committee, governance review process and timeline, key points from prior District comments, Northwest public power governance interests, and key points for upcoming comment opportunity
- Steve Wright, General Manager, noted that we are distinguishing our position - while others raise questions about whether the CAISO general counsel opinion causes issues, we have asserted that it is very difficult, if not impossible, to guarantee participants outside of California would be treated fairly, especially in crisis conditions

Manager Items

- Steve Wright, General Manager, welcomed Ian Fitzgerald, Chief Technology Officer, and thanked Alex Smith for serving in that role in the interim
 - Steve also recognized Kelly Boyd for seeing the project through to develop technology roadmaps, which ultimately led to recognition of the need for a Chief Technology Officer
- Tracy Yount, Director of External Affairs, reported on the District's support of COVID vaccine distribution at Town Toyota Center
 - Staff and contractors are helping with communication, parking logistics, and parking lot attendants
 - The Safety team performed a walk-through of the site and recommendations to improve safety
 - Tech Shop has 25 radios that will be used to replace the radios currently in use that need to be returned
 - Steve Wright noted that Tracy has done a tremendous job in supporting this effort and helping wherever he can; there are some associated costs, which will be covered by Public Power Benefit funds, like our other COVID-related activities

Recess at 12:02pm, Reconvene at 1:03pm

Commissioner Smith departed at this time

Consent Agenda

(see Chelan PUD website for resolutions)

Vice-President McKenna presented the consent agenda, which included the following items:

- Minutes of the January 19, 2021 Regular Meeting
- Vouchers: Accounts Payable Summary Report dated January 27, 2021:
 - Vouchers totaling \$20,148,997.22;
 - Approval of Customer Deposit Returns and Conservation Incentive payments for the period January 13, 2021 through January 26, 2021 in the amount of \$34,252.94;
 - Approval of the net Payroll, Warrant Nos. 237366 through 237380 and Advice Nos. 708067 through 708808 for the pay period ending 01/17/2021 in the amount of \$2,143,799.08;
 - Approval of Warrant Nos. 27724 through 27252 totaling \$7,540.09 for claim payments from the workers' compensation self-insurance fund for the period ending January 25, 2021;
 - Approval of debt service paid with reserve account interest earnings of \$1,540.20 for the period 02/01/2021 through 02/28/2021.
- Resolution 10. A RESOLUTION RATIFYING FIELD WORK ORDER NO. 1 AND AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 20-21 WITH RHD ENTERPRISES, INC. OF TUMWATER, WASHINGTON
- Resolution 11. A RESOLUTION AUTHORIZING AMENDMENT NO. 6 TO SERVICES AGREEMENT (SA NO. 16-005) WITH NORTH FORTY PRODUCTIONS, LLC TO PROVIDE VIDEO PRODUCTION SERVICES

Moved by: Commissioner Congdon

Seconded by: Commissioner Bolz

To accept the consent agenda as revised

Approved: Unanimously

Resolutions 12, 13, and 14

(see Chelan PUD website for resolution)

- David Lodge, Senior Project Manager, presented Resolutions 12, 13, and 14
- The guaranteed maximum price amendment with Absher Construction will launch the service center building construction and lead to move-in in 2022-2023
- Keithly Barber Assoc., commissioning agent, will make sure systems are operating within the design intent
- With these contracts, three-quarters of the total service center budget will be under contract, giving us an increasing level of confidence to deliver the project within the project budget
- Resolution 12. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 1 AND 2, AND AUTHORIZING THE ISSUANCE OF A GUARANTEED MAXIMUM PRICE (GMP) AMENDMENT NO. 2 TO ABSHER CONSTRUCTION COMPANY OF PUYALLUP, WA TO PROVIDE BUILDING CONSTRUCTION TO THE GENERAL CONTRACTOR/CONSTRUCTION MANAGER (GC/CM) SERVICES CONTRACT NO. 18-91 FOR THE SERVICE CENTER PROJECT
- Resolution 13. A RESOLUTION AUTHORIZING AMENDMENT NO. 16 TO SERVICES AGREEMENT (SA-TA NO. 15-151) WITH TCF ARCHITECTURE PLLC. TO PROVIDE LONG TERM STRATEGIC FACILITIES PLAN
- Resolution 14. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA NO. 19-10572) WITH KEITHLY BARBER ASSOCIATES, INC. TO PROVIDE COMMISSIONING SERVICES

Moved by: Commissioner Bolz

Seconded by: Commissioner Arseneault

To approve Resolutions 12, 13, and 14 as presented

Approved: Unanimously

Resolution 15

(see Chelan PUD website for resolution)

- Kevin McKee, Senior Fiber Network Administrator, presented Resolution 15

- The new fiber portal will standardize and streamline business processes, automate provisioning, and is anticipated to go live in the second quarter of 2021
- Resolution 15. A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A SERVICES AGREEMENT (SA NO. 20-10919) WITH ENHANCE TELECOMMUNICATIONS, INC. D/B/A ETI SOFTWARE SOLUTIONS OF NORCROSS GEORGIA FOR FIBER PORTAL REPLACEMENT - IMPLEMENTATION AND SUPPORT

Resolution 16

(see Chelan PUD website for resolution)

- Devin Myers, Senior Project Manager, presented Resolution 16
- Resolution 16. A RESOLUTION APPROVING A REQUEST FOR QUALIFICATIONS (NO. 20-44) FOR ROCK ISLAND POWERHOUSE 2 MOTOR CONTROL CENTER REPLACEMENT PROJECT AND AUTHORIZING THE GENERAL MANAGER OF THE DISTRICT TO PUBLISH NOTICE INVITING SEALED PROPOSALS FOR SAID PROJECT USING THE ALTERNATIVE DESIGN-BUILD PROCEDURE AUTHORIZED BY RCW 39.10.300 ET SEQ

Resolution 17

(see Chelan PUD website for resolution)

- Lorna Klemanski, Managing Director of Human Resources, presented Resolution 17
- Resolution 17. A RESOLUTION APPROVING THE AGREEMENT REACHED PURSUANT TO LABOR NEGOTIATIONS WITH LOCAL NO. 77 OF THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS FOR THE PERIOD APRIL 1, 2021 THROUGH MARCH 31, 2022

Moved by: Commissioner Congdon
 Seconded by: Commissioner Bolz
 To approve Resolutions 15, 16, and 17 as presented
 Approved: Unanimously

Manager Items

- Alene Underwood, Fish and Wildlife Manager, gave an update on an upcoming joint presentation with Douglas and Grant PUDs to the Northwest Power and Conservation Council
 - Washington Department of Fish and Wildlife previously presented to the Council information that the Mid-C PUDs believe misconstrues survival of Spring Chinook in the upper Columbia River basin
 - The upcoming presentation is intended to offer an alternative perspective on the data for the upper basin of the Columbia River

Commission Items

- Tri-Commission Meeting
 - Moved by: Commissioner Arseneault
 - Seconded by: Commissioner Congdon
 - To set a special meeting on Tuesday, March 30, 2021 @ 1:00pm to be held virtually for the purpose of holding a Tri-Commission meeting. Virtual meeting information will be posted on the PUD website.
 - Approved: Unanimously
- Commissioner Congdon passed along positive community comments regarding the District's outreach efforts and assistance during the COVID pandemic

Commissioner Travel

- Lisa Sanders, Legal Administrative Assistant, reviewed upcoming meeting and travel arrangements

Follow up on Delegation of Action Items from 1/19/20 Board meeting

- Communications team will help facilitate the Civility in Public Service outreach plan and communication – no support is needed at this time

Follow up on Delegation of Action Items from Previous Meetings

- Ronda Wilkinson will determine how to improve staff understanding of safety concern / close call submission process – reported today

Delegation of Action Items

- Janel Ulrich will share information on the depth limitation for river contour data collected by boat
- Tracy Yount will provide information on how vaccine distribution centers are being supported in other areas

There being no other business, the meeting adjourned at 1:51pm.

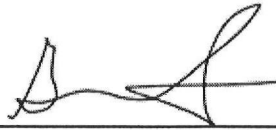
President

Vice President

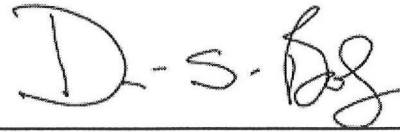
Secretary

Commissioner

Commissioner




Garry Arseneault - Board Member
Approved on 2/28/2021 9:01AM PST



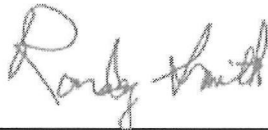
Dennis Bolz - Board Member
Approved on 2/23/2021 12:01PM PST



Ann Congdon - Board Member
Approved on 2/18/2021 10:11AM PST



Steve McKenna - Board Member
Approved on 3/1/2021 9:46AM PST



Randy Smith - Board Member
Approved on 2/17/2021 6:29AM PST