

MINUTES OF REGULAR MEETING OF THE COMMISSION  
OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON

September 18, 2017

The regular meeting of the Commission of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 327 North Wenatchee Avenue, Wenatchee, Washington, on September 18, 2017, at the hour of 10:00 a.m., pursuant to proper notice thereof.

Commissioners present were Garry Arseneault, Dennis Bolz, Ann Congdon and Steve McKenna. Randy Smith participated via phone. In attendance were General Manager Steve Wright, General Counsel Erik Wahlquist and Acting Clerk of the Board Teresa Boushay.

Various Staff were also in attendance.

Others in attendance: Linda Haglund, Wenatchee Downtown Association, and Susan Albert

Dave Parkhill, Safety Training Program Administrator, led the Pledge of Allegiance and provided a safety minute.

Commissioner Garry Arseneault presented the Agenda for approval. Resolutions 7 and 8 were moved to the consent agenda. The agenda was approved as revised.

Distribution System Update – (See [www.chelanpud.org](http://www.chelanpud.org) for the presentation). John Stoll, Customer Utilities Managing Director and Chad Rissman, Director of Distribution and Asset Management, presented an update on the Distribution System. Rissman outlined goals for commissioner consideration to serve growth, maintain highly reliable service and meet compliance and contractual obligations - and what it will take to meet those goals. Current challenges include forecasted growth in power demand, balancing reactive maintenance with planned replacements and meeting new industry standards. Steps are needed to make sure aging substations, electric lines and related equipment are replaced to keep service reliable – and to build new capacity. Thirteen of the existing 34 substations are at 80 percent of capacity and 11 substations are more than 40 years old.

Human Performance Improvement – (See [www.chelanpud.org](http://www.chelanpud.org) for the presentation). Brian Odell, Director of Safety, Labor and Organizational Development, and Jeremy Jordan, Organizational and Employee Development Program Manager, presented an update on Human Performance Improvement efforts currently underway at the District. The initiative supports the District Value of Operational Excellence, and has been implemented first in Generation and Transmission with District-wide efforts planned in the future. Emphasis is on changing management and work cultures to recognize that human errors will be made and we need methods to build defenses into our work to improve operations, compliance, reliability; and protect employees, the public, and assets.

Commissioner Arseneault presented the revised consent agenda, which consisted of the minutes of September 5, 2017 regular meeting.

The Auditor's memorandum dated September 13, 2017 supporting documentation and District's Computer Report, which certify, pursuant to RCW 42.24.080, that the District received certain goods, services and other considerations specified therein and describes as follows were presented for approval:

Accounts Payable Summary Report dated September 13, 2017:

1. Vouchers totaling \$5,751,623.33;
2. Approval of Customer Deposit Returns and Conservation Incentive payments for the period August 30, 2017 through September 12, 2017 in the amount of \$13,570.53.
3. Approval of the net Payrolls, Warrant Nos. 235506 through 235532 and Advice Nos. 639806 through 640584 for the pay period ending September 3, 2017 in the amount of \$1,835,851.88; and
4. Approval of Warrant Nos. 23745 through 23751 totaling \$2,790.86 for claim payments from the workers' compensation self-insurance fund for the period ending September 11, 2017.

RESOLUTION NO. 17-14176 RATIFYING FIELD WORK ORDER NOS. 1 AND 2, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 16-88 WITH POTELCO, INC., OF SUMNER, WASHINGTON AND AUTHORIZING PAYMENT OF RETAINAGE

RESOLUTION NO. 17-14177 RATIFYING FIELD WORK ORDER NOS. 1 THROUGH 3, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 17-36 WITH MARINE INDUSTRIAL CONSTRUCTION, LLC, OF WILSONVILLE, OREGON AND AUTHORIZING PAYMENT OF RETAINAGE

A motion was made by Commissioner Bolz, seconded by Commissioner McKenna and passed adopting the Consent Agenda, consisting of the minutes of the September 5, 2017 regular meeting, the above listed vouchers and Resolution Nos. 17-14176- 17-14177, which are on file in the offices of the District.

Commissioners considered the following resolutions:

RESOLUTION NO. 17-14178 AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A SERVICES AGREEMENT (SA NO. 16-116) WITH SIGNAL PERFECTION, LTD OF COLUMBIA, MARYLAND FOR A SYSTEM OPERATIONS VIDEO SYSTEM

A motion was made by Commissioner McKenna, seconded by Commissioner Smith and passed to adopt Resolution No. 17-14178, which is on file in the office of the District.

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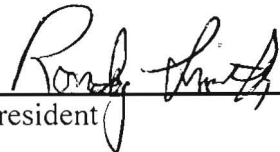
General Manager Steve Wright followed-up on Delegation of Action Items from Previous Board Meeting.

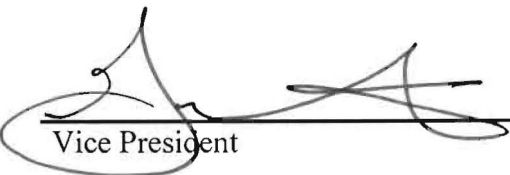
Under Agenda item 10, Staff provided an update on Stakeholder outreach regarding options for the Bavarian Substation Transmission Lines location. Feasibility studies indicates the preferred route follows an existing route along portions of the railroad lines, on property owned by the District and Chelan County.


Under Agenda Item 11, Commissioner Bolz reported the recent WPUDA fundraiser at the annual meeting raised \$6000 total, including 2 boxes of wine donated by Chelan PUD Board members.

General Counsel Erik Wahlquist announced the next meetings of the Board will be on Tuesday September 19, 2017 with a Special Session at 9:00 a.m. at PUD headquarters and a Board Workshop at 1:00 p.m. at the CTC located in Olds Station.


There being no other business, the meeting adjourned at 12:00 p.m.

  
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President

  
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Vice President

  
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Secretary

  
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Commissioner

  
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Commissioner