

2022 Board of Commissioners Balanced Scorecard

Indicators, targets and scores -- As of March 31, 2022

| | |
|--|-------------------|
| | On Track |
| | Not in Compliance |
| | Starts in Future |

| | Key Indicator | Basis | Annual Target | YTD Actual | Comments |
|-------------|--|---|---------------|------------|---|
| Stakeholder | S1 - Sustain Our Public Partnership | Reporter: Congdon | | | |
| | Board attendance at Tri-Commission Regional Stakeholder Meetings | Three times per year - update based on information from Commissioner Blue Books (tracked by Clerk of Board) Target: 75% attendance at all meetings | 75% | 60% | Results through 1st Quarter 2022 |
| | Attendance at quarterly Mid-C commissioners/managers meeting | Three times per year - update based on information from Commissioner Blue Books (tracked by Clerk of Board) Target: 60% attendance at all meetings | 60% | 60% | Results through 1st Quarter 2022 |
| Financial | F1 - Maintain Strong Financial Stewardship | Reporter: Arseneault | | | |
| | Quarterly operating and financial review presented by management. Board checks for adherence to budgets, long-range plans, guidelines, principles, policies, and acceptable risk levels. | Quarterly update provided by District management within 45 days after quarter end or as soon thereafter as scheduling allows Target: 4 quarterly presentations by management completed on time with satisfactory content | 4 | 1 | Quarterly Energy Res Updates: 3/7 Quarterly Financial Reviews: 2/22 Quarterly Load Forecast Updates: 2/22 |
| | | | | | Generation and Transmission, Utility Services and Fiber and operating updates ongoing |
| G1 | G1 - Ensure Effective Execution | Reporter: Bolz | | | |
| | Quarterly review of Board balanced scorecard status. Each Commissioner gives an update on the status of their assigned objectives (S1, F1, G1-3, E1-2). | Quarterly review of Balanced Scorecard objectives & indicator results by Reporter. Target: 4 quarterly reviews | 4 | 1 | 2021 4th Qtr reviewed 1/24/22 |

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|-----|---|--|---------------|------------|---|
| Bal | Annual review of policies: internal controls, communications, regulatory compliance, enterprise risk management, network line extension and financial, etc. | Annual review of key District policies (reviewed through normal course of business) Target: 100% review of key board policies | ongoing | ongoing | EV Fast Charging: 1/10, 1/24 Dist. Performance Plan: 1/24, 2/7 Tumwater Dam: 3/7 Fiber Rate: 3/7 Confluence Pkwy: 2/7, 3/11 District Investment & Banking Policy: 3/21 |
| | Semi-annual evaluation of General Manager performance including communications of Board expectations. | Semi-annual review of General Manager along with communication of Board expectations. Target: 2 reviews | 2 | | 2021 Annual Review: n/a due to change in staff |
| | Annual evaluation of General Counsel performance including communications of Board expectations. | Annual review of General Counsel along with communication of Board expectations. Target: 1 review | 1 | | |
| | G2 - Approve Strategy & Business Planning | Reporter: Smith | | | |
| | Annual review and revision, if needed, of Board Balanced Scorecard to provide foundation for the strategic goal setting process. | Annual review/revision of Board Balanced Scorecard Target: 1 comprehensive review session | 1 | | (Anticipated completion at the Fall Workshop) |

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|--|--|--|--------------------------|----------------------------------|---|--|
| Intern | Annual strategic planning goals reviewed and set | Annual review of strategic planning goals in preparation to support management's annual budget process. Target: 1 session | 1 | | (Anticipated completion at the Fall Workshop) | |
| | Annual District budget review and adoption | Annual budget adoption as presented by District management. Target: Adoption by December 10 (per Board Resolution) | 1 | | (Presented for approval in December, 2022) | |
| | G3 - Responsible Board Representation | | Reporter: McKenna | | | |
| | Board coverage in key <u>regional/national</u> association meetings (WPUDA, APPA, NWPPA, ENW) | Target: 60% for WPUDA for 3 attendees @ 7 meetings | 60% | 100% | Results through 1st Quarter 2022 | |
| | | Target: 100% for APPA for 1 attendee @ 2 meetings | 100% | 100% | Results through 1st Quarter 2022 | |
| | | Target: 60% for NWPPA for attendees @ 1 annual conference | 60% | | Annual conference scheduled in May, 2022 | |
| | Quarterly update based on information from Commissioner Blue Books (tracked by Clerk of Board). | Target: 100% for ENW for 1 attendee @ 4 quarterly mtg. | 100% | 100% | Results through 1st Quarter 2022 | |
| Attendance at regularly scheduled meetings | Quarterly update based on information from Commissioner Blue Books (tracked by Clerk of Board). Target: 90% attendance. | 90% | 100% | Results through 1st Quarter 2022 | | |

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|----------|--|---|---------------|------------|---|
| | G4 - Ensure Compliance | Reporter: Smith | | | |
| | Board appoints 2 members to participate in audit committee (President, VP, and Secretary as alternate) | Annually board appoints 2 members to participate in audit committee. (Pres. & VP, Secretary Alternate) Target: 2 board members appointed | 1 | | (Anticipated completion in December) |
| | Annual internal audit committee report & annual update from Internal Auditor | Annual internal audit committee report reviewed & receive audit committee annual update from Internal Auditor Target: 1 Annual review | 1 | 1 | Completed 2/22/22 |
| Enablers | E1 - Evaluate Governance Positions | Reporter: McKenna | | | |
| | Annual review/revision of Board Governance policy manual and the Code of Ethics | Annual review / revision of Board Governance policies Target: 1 annual review | 1 | | (Anticipated completion at the Fall Workshop) |
| | Annual review of Group agreement | Annual review Target : 1 Annual review | 1 | | (Anticipated completion at the Fall Workshop) |
| | E2 - Continuously Improve board Member Skills | Reporter: Bolz | | | |
| | Development of annual training plan and budget | Annually review and update training plan to be used for budget preparation. Target: 1 annual review of plan | 1 | | (Anticipated completion at the Fall Workshop) |
| | Review and update annual training program for newly elected board members | Annually review and update training program for newly elected board members. Target: 1 annual review of program | 1 | 1 | Completed 3/11/22 |

BOARD of COMMISSIONERS

Scorecard Matrix

Assignment Key:

Delegate

Alternate

| | Date | Ann | Dennis | Randy | Steve | Garry | Qtr Attend | Qtr # Mtg | Target % | Actual % |
|--|---------|-----|--------|-------|-------|-------|------------|-----------|----------|----------|
| G3 - Responsible Board Representation | | | | | | | | | | |
| Attendance at key regional and national association meetings | | | | | | | | | | |
| WPUDA - Jan | Jan | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | 100% |
| WPUDA - Feb | Feb | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | 100% |
| WPUDA - Water Workshop (call) | Mar | | | | | | 0 | 0 | | - |
| WPUDA - Mar | Mar | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | 100% |
| 1st Quarter Year to Date | | | | | | | 15 | 15 | 60% | 100% |
| APPA - Leg Rally | Mar | | | | | 1 | 1 | 1 | 100% | 100% |
| APPA - Annual Conference | July | | | | | | 0 | | 100% | - |
| Year to date | | | | | | | 1 | 1 | 100% | 100% |
| NWPPA - Annual Conference | May | | | | | | 0 | | 60% | - |
| Year to date | | | | | | | 0 | 0 | 60% | - |
| Energy Northwest | Mar | | | | 1 | | 1 | 1 | 100% | 100% |
| Energy Northwest | April | | | | | | 0 | | 100% | - |
| Energy Northwest | July | | | | | | 0 | | 100% | - |
| Energy Northwest | October | | | | | | 0 | | 100% | - |
| Year to date | | | | | | | 1 | 1 | 100% | 100% |

| | Date | Ann | Dennis | Randy | Steve | Garry | Qtr Attend | Qtr # Mtg | Target % | Actual % |
|--|------|------|--------|-------|-------|-------|------------|-----------|----------|----------|
| G3 - Responsible Board Representation | | | | | | | | | | |
| Attendance at Regularly Scheduled meetings | | | | | | | | | | |
| Board Meeting | 1/10 | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | |
| | 1/24 | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | |
| | 2/7 | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | |
| | 2/22 | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | |
| | 3/7 | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | |
| | 3/21 | 1 | 1 | 1 | 1 | 1 | 5 | 5 | | |
| 1st Quarter Year to Date | | | | | | | 30 | 30 | 90% | 100% |
| Total by Commissioner: | | 6 | 6 | 6 | 6 | 6 | | | | |
| % by Commissioner: | | 100% | 100% | 100% | 100% | 100% | | | | |

Attendance Key:

| | |
|-------------------|---|
| Business Leave | B |
| Personal Leave | P |
| Medical Leave | M |
| Attended by Phone | |

| | Date | Ann | Dennis | Randy | Steve | Garry | |
|--|------|-----|--------|-------|-------|-------|-------------|
| *INFORMATIONAL ONLY - NOT TO BE REPORTED ON THE QUARTERLY REPORT* | | | | | | | |
| G3 - Responsible Board Representation | | | | | | | |
| Attendance at Special meetings | | | | | | | |
| Mtg w/Comms Overbay & Etherington | 1/5 | | | | | 1 | 1st quarter |
| APPA Policy Makers | 1/18 | | | 1 | | | |
| Radio interviews | 1/18 | | | | 1 | | |
| Audit Committee meeting | 1/25 | 1 | | | 1 | | |
| Upper Valley Commissioners Mtg | 1/28 | | | 1 | 1 | | |
| Mtg w/Mayor Kuntz | 1/31 | | | | | 1 | |
| Upper Valley Commissioners Mtg | 2/18 | | | 1 | | | |
| Meet with County Commissioners | 3/2 | 1 | | | | | |
| Confluence Discussion | 3/8 | | | | 1 | 1 | |
| Lake Chelan Watershed Planning Unit Mtg | 3/9 | 1 | | | | | |
| Board Workshop | 3/11 | 1 | 1 | 1 | 1 | 1 | |
| Meet with Keith Goehner | 3/14 | | | 1 | 1 | | |
| Confluence Discussion | 3/16 | 1 | | | | | |
| Mtg w/Comms Overbay & Etherington | 3/16 | | | | | 1 | |
| Upper Valley Commissioners Mtg | 3/18 | | | 1 | 1 | | |
| Mtg w/Frank Kuntz | 3/18 | | | | 1 | | |
| Lake Chelan Research Institute | 3/25 | 1 | | | | | |
| Quarterly Audit Committee | 3/29 | | | | 1 | 1 | |
| Confluence Parkway Open House | 3/30 | | | | 1 | 1 | |
| Mtg w/Comms Overbay & Etherington | 3/30 | | | | | 1 | |

BOARD of COMMISSIONERS

Scorecard Matrix

| | Date | Ann | Dennis | Randy | Steve | Garry | Qtr Attend | Qtr # Mtg | Target % | Actual % |
|--|------|-----|--------|-------|-------|-------|------------|-----------|----------|----------|
| S1 - Tri Commission Regional Stakeholder Meetings (held 3 times per year) | | | | | | | | | | |
| Meeting 1 (Jan-Apr) | 3/29 | | | 1 | 1 | 1 | 3 | 5 | 75% | 60% |
| Meeting 2 (May-Aug) | | | | | | | 0 | | 75% | - |
| Meeting 3 (Sept-Dec) | | | | | | | 0 | | 75% | - |
| Total by Commissioner: | | 0 | 0 | 1 | 1 | 1 | 3 | 5 | 75% | 60% |
| % by Commissioner: | | 0% | 0% | 100% | 100% | 100% | | | | |

| | | | | | | | | | | |
|--|--------|------|------|----|------|----|---|---|-----|-----|
| S1 - Mid-C Commissioner / Manager Meeting (held 3 times per year) | | | | | | | | | | |
| Meeting 1 (Jan-Apr) | 2/9 | 1 | 1 | | 1 | | 3 | 5 | 60% | 60% |
| Meeting 2 (May-Aug) | No mtg | | | | | | 0 | | 60% | - |
| Meeting 3 (Sept-Dec) | No mtg | | | | | | 0 | | 60% | - |
| Total by Commissioner: | | 1 | 1 | 0 | 1 | 0 | 3 | 5 | 60% | 60% |
| % by Commissioner: | | 100% | 100% | 0% | 100% | 0% | | | | |

S1 - Special meetings (public feedback is requested or required)
**** This has been removed and is now combined with G3 and is informational only. ****