2023 Board of Commissioners Balanced Scorecard

Indicators, targets and scores - June 30, 2023

	On Track
	Needs Attention
	Starts in Future

	Key Indicator	Basis	Annual Target	YTD Actual	Comments
Stakeholder	**S1 - Sustain Our Public Partnership**				
	Board attendance at Tri-Commission Regional Stakeholder Meetings	Three times per year - update based on information from Commissioner Blue Books Target: 75% attendance at all meetings	75%	0%	Results through 2nd Quarter 2023 (no meeting held Jan-June)
	Attendance at quarterly Mid-C commissioners/managers meeting	Three times per year - update based on information from Commissioner Blue Books Target: 60% attendance at all meetings	60%	80%	**Results through 2nd Quarter 2023**
Financial	**F1 - Maintain Strong Financial Stewardship**				
	Quarterly operating and financial review presented by management. Board checks for adherence to budgets, long-range plans, guidelines, principles, policies, and acceptable risk levels.	Quarterly update provided by District management within 45 days after quarter end or as soon thereafter as scheduling allows Target: 4 quarterly presentations by management completed on time with satisfactory content	4	2	**Quarterly Updates** Energy Resources: 3/6, 5/22 Financial: 2/21, 5/22 Load Forecasts: 4/3, 6/26 Generation and Transmission, Utility Services and Fiber and operating updates ongoing
Internal	**G1 - Ensure Effective Execution**				
	Quarterly review of Board balanced scorecard status. The Clerk of the Board will review exceptions.	Quarterly review of Balanced Scorecard objectives & indicator results by Reporter. Target: 4 quarterly reviews	4	2	2022 4th Qtr reviewed 1/23/23 2023 1st Qtr reviewed 4/17/23
	Annual review of policies / strategic direction: internal controls, communications, regulatory compliance, enterprise risk management, network line extension and financial, etc.	Annual review of key District policies (reviewed through normal course of business) Target: 100% review of key board policies	ongoing	ongoing	EV Strategy: 1/23 District Perf Plan: 2/6 Power Sales Agmt: 1/23 Internal Loans: 3/6 Fiber & Telecom Rate: 5/1 Latecomers: 6/26 Insurance program: 6/26

REPORT_2023_Q2_new format

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	Key Indicator	Basis	Annual Target	YTD Actual	Comments
Internal	Semi-annual evaluation of General Manager performance including communications of Board expectations.	Semi-annual review of General Manager along with communication of Board expectations. Target: 2 reviews	2	1	2022 Annual Review completed 3/24/23
	Annual evaluation of General Counsel performance including communications of Board expectations.	Annual review of General Counsel along with communication of Board expectations. Target: 1 review	1	1	Annual Review completed 4/17/23
	G2 - Approve Strategy & Business Planning				
	Annual review and revision, if needed, of Board Balanced Scorecard to provide foundation for the strategic goal setting process.	Annual review/revision of Board Balanced Scorecard Target: 1 comprehensive review session	1	1	Annual Review completed 6/5/23
	Annual strategic planning goals reviewed and set	Annual review of strategic planning goals in preparation to support management's annual budget process. Target: 1 session	1	1	Completed at the spring workshop 3/23/23
	Annual District budget review and adoption	Annual budget adoption as presented by District management. Target: Adoption by December 10 (per Board Resolution)	1		(presented for approval in December)
	G3 - Responsible Board Representation				
	Board coverage in key regional/national association meetings (WPUDA, APPA, NWPPA, ENW)	Target: 60% for WPUDA for 3 attendees @ 7 meetings	60%	80%	Results through 2nd Quarter 2023
		Target: 100% for APPA for 1 attendee @ 2 meetings	100%	350%	Results through 2nd Quarter 2023 3 attendees at Legislative Rally for additional learning.
		Target: 60% for NWPPA for attendees @ annual conference	60%	40%	Conference held in Alaska. Fewer attendees due to travel distance.
	Quarterly update based on information from Commissioner Blue Books.	Target: 100% for ENW for 1 attendee @ 4 quarterly mtg.	100%	50%	Results through 2nd Quarter 2023 Q1 meeting conflicted with WPUDA
	Attendance at regularly scheduled meetings	Quarterly update based on information from Commissioner Blue Books. Target: 90% attendance.	90%	87%	Results through 2nd Quarter 2023 Commissioner commitments have conflicted with some regular board meetings.

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<table>
<tr><th colspan="2"></th><th>Key Indicator</th><th>Basis</th><th>Annual Target</th><th>YTD Actual</th><th>Comments</th></tr>
<tr><td rowspan="3"></td><td colspan="2">G4 - Ensure Compliance</td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="2">Board appoints 2 members to participate in audit committee (President, VP, and Secretary as alternate)</td><td>Annually board appoints 2 members to participate in audit committee. (Pres. & VP, Secretary Alternate) Target: 2 board members appointed</td><td>1</td><td></td><td>(anticipated completion in December)</td></tr>
<tr><td colspan="2">Annual internal audit committee report & annual update from Internal Auditor</td><td>Annual internal audit committee report reviewed & receive audit committee annual update from Internal Auditor Target: 1 Annual review</td><td>1</td><td>1</td><td>Completed 2/21/23</td></tr>
<tr><td rowspan="7">Enablers</td><td colspan="2">E1 - Evaluate Governance Positions</td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="2">Annual review/revision of Board Governance policy manual and the Code of Ethics</td><td>Annual review / revision of Board Governance policies Target: 1 annual review</td><td>1</td><td></td><td>Anticipated completion at the Fall Board Workshop</td></tr>
<tr><td colspan="2">Annual review of Group agreement</td><td>Annual review Target : 1 Annual review</td><td>1</td><td></td><td>Anticipated completion at the Fall Board Workshop</td></tr>
<tr><td colspan="2">E2 - Continuously Improve board Member Skills</td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="2">Development of annual training plan and budget</td><td>Annually review and update training plan to be used for budget preparation. Target: 1 annual review of plan</td><td>1</td><td></td><td>(scheduled for completion at Fall workshop)</td></tr>
<tr><td colspan="2">Review and update annual training program for newly elected board members</td><td>Annually review and update training program for newly elected board members. Target: 1 annual review of program</td><td>1</td><td></td><td>N/A Commissioners will review during election years only</td></tr>
</table>

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Assignment Key: | Delegate | | Alternate |

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
S1 - Tri Commission Regional Stakeholder Meetings (held 3 times per year)										
Meeting 1 (Jan-Apr)	no meeting						0		75%	-
Meeting 2 (May-Aug)	no meeting						0		75%	-
Meeting 3 (Sept-Dec)							0		75%	-
Total by Commissioner:		0	0	0	0	0	0	0	75%	-
% by Commissioner:		-	-	-	-	-				

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
S1 - Mid-C Commissioner / Manager Meeting (held 3 times per year)										
Meeting 1 (Jan-Apr)	3/13		1		1	1	3	5	60%	60%
Meeting 2 (May-Aug)	6/13	1	1	1	1	1	5	5	60%	100%
Meeting 3 (Sept-Dec)							0		60%	-
Total by Commissioner:		1	2	1	2	2	8	10	60%	80%
% by Commissioner:		50%	100%	50%	100%	100%				

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
G3 - Responsible Board Representation Attendance at key regional and national association meetings										
WPUDA - Jan	Jan	1	1	1	1	1	5	5		100%
WPUDA - Feb	Feb	1		1	1	1	4	5		80%
WPUDA - Mar	Mar	1	1	1	1	1	5	5		100%
1st Quarter Year to Date							14	15	60%	93%
WPUDA - Apr	April	1	1	1	1	1	5	5		100%
WPUDA - May	no mtg						0			-
WPUDA - June	June	1					1	5		20%
2nd Quarter Year to Date							20	25	60%	80%
WPUDA - July	Jul						0			-
WPUDA - Sept	Sept						0			-
3rd Quarter Year to Date							20	25	60%	80%
WPUDA - Nov	Nov						0			-
WPUDA - Dec (Annual Conference)	Dec						0			-
4th Quarter Year to Date		5	3	4	4	4	20	25	60%	80%

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
APPA - Leg Rally	Mar	1	1			1	3	1		300%
APPA - Annual Conference	July	1	1		1	1	4	1		400%
Year to date							7	2	100%	350%

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
NWPPA - Annual Conference	May	1	1				2	5		40%
Year to date							2	5	60%	40%

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
Energy Northwest	Jan						0	1		0%
Energy Northwest	April	1					1	1		100%
Energy Northwest	July						0			-
Energy Northwest	October						0			-
Year to date							1	2	100%	50%

	Date	Garry	Randy	Carnan	Steve	Kelly	Qtr Attend	Qtr # Mtg	Target %	Actual %
G3 - Responsible Board Representation										
Attendance at Regularly Scheduled meetings										
Board Meeting	1/9	1	1	1	1	1	5	5		
	1/23	1	1	1	1	P	4	5		
	2/6	1	1	1	1	1	5	5		
	2/21	1	1	1	1	1	5	5		
	3/6	1	1	P	1	1	4	5		
	3/20	1	1	1	1	1	5	5		
1st Quarter Year to Date							28	30	90%	93%
	4/3	1	1	1	M	1	4	5		
	4/17	1	1	1	1	1	5	5		
	5/1	1	1	1	1	1	5	5		
	5/22	P	P	1	1	1	3	5		
	6/5	1	P	1	1	1	4	5		
	6/26	1	1	P	1	B	3	5		
2nd Quarter Year to Date							52	60	90%	87%
Total by Commissioner:		11	10	10	11	10				
% by Commissioner:		92%	83%	83%	92%	83%				

Attendance Key:

Business Leave	B
Personal Leave	P
Medical Leave	M
Attended by Phone	(yellow)

	Date	Garry	Randy	Carnan	Steve	Kelly	
INFORMATIONAL ONLY - NOT TO BE REPORTED ON THE QUARTERLY REPORT							
G3 - Responsible Board Representation							
Attendance at Special meetings							
Orientation	1/4			1		1	\
Mtg w/Commissioners Overbay & Etherington	1/4	1					|
Prep meeting w/WPUDA	1/5	1			1		|
Upper Valley Commissioners mtg	1/6				1		|
5th Street Redevelopment mtg w/Mayor Kuntz	1/9	1					|
Thurston PUD visit	1/10	1					|
Mtg w/Commissioner Overbay	1/16	1					|
Confluence Pkwy & Service Center Tour	1/20			1			|
Confluence Pkwy mtg w/Mayor Kuntz	1/25			1			|
Regional Water Committee Meeting	1/26			1			|
Audit Committee mtg	1/31		1		1		|
Call w/Commissioner Overbay	2/1	1					|
Leavenworth Rotary Presentaton	2/3				1		| 1st quarter
APPA Policy Makers Call	2/7	1					|
WPUDA Education Committee call	2/7				1		|
Phone call w/Frank Kuntz	2/13					1	|
AMI Overview	2/23			1		1	|
Upper Valley Commissioners mtg	2/24		1		1		|
Rocky Reach Tour	2/24				1	1	|
NWPPA Women In Public Power	2/6-10					1	|
Meeting on Fiber	3/1			1			|
Yakama Nation visit	3/10					1	|
Entiat Museum Meeting	3/13					1	|
Mtg w/Commissioner Overbay	3/15	1					|
Lake Chelan Lake Level Management Overview	3/21			1		1	|
Rock Island Tour	3/21			1			|
Board Workshop	3/23	1	1	1	1	1	|
Special Board Meeting	3/24	1	1	1	1	1	|
APPA Policy Makers Call	3/28	1					|
Rock Island Tour	3/28					1	|
Quarterly Audit Committee Meeting	3/28		1		1		|
Mtg w/Commissioner Overbay	3/29	1					|
WPUDA Water Committee	3/30		1				|
Upper Valley Commissioners mtg	3/31		1		1		/

	Date	Garry	Randy	Carnan	Steve	Kelly	
INFORMATIONAL ONLY - NOT TO BE REPORTED ON THE QUARTERLY REPORT							
G3 - Responsible Board Representation							
Attendance at Special meetings							
KOZI radio	4/4			1			\
Mtg w/Sheriff Morrison, Comm. Shon Smith	4/5			1			|
APPA Webinar, podcast	4/5					1	|
Mtg w/Commissioners Gering & DeRock	4/7			1		1	|
WPUDA - Education meeting planning	4/7				1		|
Call with Commissioner Baldwin	4/10					1	|
Pend Oreille PUD visit	4/17	1					|
Regional Water Committee Meeting	4/18			1			|
Service Center meeting w/Suzanne Hartman	4/18		1				|
Cashmere Rotary presentation	4/19				1		|
Mtg w/Community Foundation	4/20					1	|
Annual Strategy Partner Update	4/21	1	1	1	1	1	|
Wellness Place Auction	4/21					1	|
7 Seconds Auction	4/22					1	|
Rocky Reach C1-C7 and CM Facilities Celebration	4/25		1	1	1		|
Tour of Old Rocky Reach Overlook w/Sheriff Morrison and Comm. Shon Smith	4/26			1			|
Upper Valley Commissioners mtg	4/28		1		1		|
Board Governance Workshop	4/28	1	1	1	1	1	|
Mtg w/Commissioners Gering & DeRock	5/5			1			|
HCP Survival Study Site Visit	5/8					1	|
WPUDA Telecom Conference	5/10-11	1					| 2nd Quarter
Wenatchee River Institute Mtg	5/13				1		|
Regional Water Committee Meeting	5/15			1			|
Rock Island Unit Disassembly Tour	5/16			1			|
Rock Island Unit Disassembly Tour	5/25					1	|
Daroga Park Playground Ribbon Cutting	5/26					1	|
Entiat Museum Opening	5/27			1		1	|
APPA Rural Utilities ACE Program	5/30					1	|
Meet with Chelan Housing Trust	6/1					1	|
APPA Spring Issues Roundtable	6/6					1	|
Mtg w/Commissioners Overbay & Etherington	6/7	1					|
Mtg w/Commissioners Gering & DeRock	6/7			1		1	|
Washington in the Making event	6/8					1	|
WPUDA Executive Meeting	6/8	1					|
Icicle Creek Irrigation District tour	6/9					1	|
WPUDA Education Committee call	6/13				1		|
Rock Island Unit Disassembly Tour	6/14		1				|
Chelan Chamber Downtown Event	6/15			1		1	|
WPUDA Strategic Planning	6/15				1		|
APPA Policy Makers Meeting	6/17	1					|
Board Governance policy review	6/22				1	1	|
Upper Valley Commissioners mtg: Pangborn	6/23		1		1		|
Rocky Reach Dive Team and CM Tour	6/23					1	|
NWPPA Boot Camp	6/25-29					1	|
APPA Policy Makers	6/27	1					|
Audit Committee mtg	6/27		1				|
WPUDA Water Committee	6/29		1				/