

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY
327 N WENATCHEE AVENUE
WENATCHEE WA 98801**

REGULAR COMMISSION MEETING

SEPTEMBER 6, 2022

STUDY SESSION

10:00 AM

1. Pledge of Allegiance and Safety/HPI Minute – Kassie Bertilson
2. Approval of the Agenda
Any item on the Consent Agenda shall be subject to transfer to the Regular Agenda upon request of any Commission member
3. Power Risk Management Committee Update
4. Quarterly Fish and Wildlife Update
5. Climate Commitment Act Cost Burden Analysis
6. Confluence Parkway Due Diligence
7. Public Comment

BUSINESS SESSION

1:00 PM

Consent Agenda

8. Minutes of the August 11, 2022 Special Meeting and August 15, 2022 Regular Meeting
9. Vouchers: Accounts Payable Summary Report dated August 31, 2022:
 - a. Vouchers totaling \$27,008,350.85;
 - b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period August 10, 2022 through August 30, 2022 in the amount of \$23,163.39.
 - c. Approval of the net Payroll, Warrant Nos. 237916 through 237928 and Advice Nos. 740601 through 741430 for the pay period ending August 14, 2022 in the amount of \$ 2,413,988.67.

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- d. Approval of Warrant Nos. 28738 through 28798 totaling \$9,406.65 for claim payments from the workers' compensation self-insurance fund for the period ending August 29, 2022.
- e. Approval of Parks Reservation System customer refunds for the period August 10, 2022 through August 30, 2022 in the amount of \$1,540.00.

Regular Agenda

10. A RESOLUTION APPROVING FIELD WORK ORDER/CHANGE ORDER NO. 1 TO CONTRACT 19-34 FOR THE UNLEADED AND DIESEL FUEL SUPPLY

11. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA NO. 20-11026) WITH ABM INDUSTRIES, INC TO PROVIDE DISTRICT JANITORIAL SERVICES

12. Washington PUD Association

13. Manager Items

14. Commissioner Travel

15. Commission Items

a. Special Meetings Proposed Motion:

To set the following special meetings:

- On Tuesday, September 27, 2022 @ 1:00 pm at Confluence Technology Center, 285 Technology Center Way, Wenatchee for the purpose of holding a Tri-Commission meeting, and
- Wednesday, October 12, 2022 @ 1:00 pm at Confluence Technology Center, 285 Technology Center Way, Wenatchee for the purpose of holding a Board workshop

16. Follow-up on Delegation of Action Items from Previous Board Meeting

17. Delegation of Action Items

18. Additional Public Comment

Members of the public are encouraged to ask specific questions after each item presented.

This agenda item is for additional comments/questions related to matters not on the agenda.

19. Matters of general business as may necessarily come before the Commission

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20. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) for ___ minutes

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

RESOLUTION NO. _____

A RESOLUTION APPROVING FIELD WORK
ORDER/CHANGE ORDER NO. 1 TO CONTRACT
19-34 FOR THE UNLEADED AND DIESEL FUEL
SUPPLY

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District Commission by Resolution No. 17-14215 delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less. Authority was also granted to the General Manager and the staff to execute field work orders under certain circumstances.

On September 11, 2019, the District entered into a contract (Bid No. 19-34) with Coleman Oil Company for the Unleaded and Diesel Fuel Supply in the amount of \$2,918,000. This contract was advertised for public bid and was awarded as required by RCW 54.04.070 and .080. The bid by the Contractor was the low bid and met the District's specifications.

District staff desire to execute Field Work Order/Change Order No. 1, to add additional funds of \$1,400,000, for a revised not to exceed contract price of \$4,318,000 (excluding sales tax), and to extend the contract term for an additional year, for a revised completion date of September 15, 2023.

The General Manager of the District concurs with staff's recommendations that Field Work Order/Change Order No. 1 be approved.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The General Manager of the District, or his delegee, is hereby authorized to execute Field Work Order/Change Order No. 1, increasing the contract price by \$1,400,000 for a revised not to exceed contract price of \$4,318,000, as well as extending the contract term one year, for a revised contract completion date of September 15, 2023. A copy of the Field Work Order/Change Order shall be on file in the offices of the District.

DATED this 6th day of September 2022.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AMENDMENT NO. 4
TO A SERVICES AGREEMENT (SA NO. 20-11026)
WITH ABM INDUSTRIES, INC TO PROVIDE
DISTRICT JANITORIAL SERVICES

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District entered into a Service Agreement (SA No. 20-11026) on July 27, 2020, with ABM Industries, Inc. to provide District janitorial services, in an amount not-to-exceed \$240,000. Amendments 1 through 3 added services and \$259,000.00 for a not-to-exceed dollar amount of \$499,000. They also extended the Service Agreement through September 30, 2022.

District staff has identified the need for continuing janitorial services for the District.

District staff recommends that it is in the best interest of the District to amend Services Agreement No. 20-11026 with ABM Industries, Inc. to continue janitorial services through December 31, 2023, in the amount of \$290,000, for a total revised contract price not-to-exceed \$789,000.

The General Manager has reviewed District staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1. The General Manager is hereby authorized to execute an Amendment to Service Agreement (SA No. 20-11026) with ABM Industries, Inc. to provide continued janitorial services through December 31, 2023. The revised contract price will not exceed \$789,000 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

DATED this 6th day of September 2022.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal