

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY
327 N WENATCHEE AVENUE
WENATCHEE WA 98801**

REGULAR COMMISSION MEETING

JUNE 26, 2023

STUDY SESSION

10:00 AM

1. Pledge of Allegiance and Safety/HPI Minute – Mitchell Clark
2. Approval of the Agenda
3. CPO Winner Recognition
4. Review Proposed Term Sheet for Property Sale to YMCA
5. Quarterly Electrical Load Growth Update
6. 2023 – 2024 Insurance Program Renewal Update
Proposed motion: To authorize expenditures by the District not to exceed \$5,500,000 plus surplus lines taxes and fees, for the purchase of District insurance for July 1, 2023-2024 policies upon terms and conditions approved by the General Manager.
7. Latecomers Policy
8. Public Comment
Time reserved for public comments or questions related to matters not covered by the agenda

BUSINESS SESSION

1:00 PM

Consent Agenda

9. Minutes of the June 5, 2023 Regular Meeting and June 13, 2023 Special Meeting
10. Vouchers: Accounts Payable Summary Report dated June 20, 2023:
 - a. Vouchers totaling \$28,124,410.47;
 - b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period May 30, 2023 through June 19, 2023 in the amount of \$157,706.38.

- c. Approval of the net Payroll, Warrant Nos. 238184 through 238196 and Advice Nos. 757464 through 758290 for the pay period ending June 4, 2023 in the amount of \$2,558,493.74.
- d. Approval of Warrant Nos. 29660 through 29749 totaling \$22,448.58 for claim payments from the workers' compensation self-insurance fund for the period ending June 19, 2023.
- e. Approval of Parks Reservation System customer refunds for the period May 12, 2023 through June 16, 2023 in the amount of \$2,660.00.

Regular Agenda

11. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 27 THROUGH 29 AND FURTHER APPROVING FIELD WORK ORDER/CHANGE ORDER NO. 30 FOR THE SERVICE CENTER PROJECT WITH ABSHER CONSTRUCTION COMPANY OF PUYALLUP, WA FOR CONSTRUCTION OF THE SERVICE CENTER PROJECT PURSUANT TO GENERAL CONTRACTOR/ CONSTRUCTION MANAGER (GC/CM) CONTRACT NO. 18-91

12. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA NO. 19-10311) WITH MEAD & HUNT, INC. TO PROVIDE FERC PART 12 ENGINEERING SERVICES

13. Capital Budget Revision – Make Ready Work

Proposed motion: To increase the total project budget and 2023 current year budget amount for capital project DS220003, Make Ready Work (MRW) Blewett Pass FDT-162, in the amount of \$902,000 for a revised total project budget amount of \$1,788,000, and to decrease the 2023 budget for DSXX0003, Underground Cable Replacement, by \$902,000 to result in no net change to the overall 2023 Distribution System approved capital budget.

14. Manager Items

15. Commission Items

a. Special Meetings

Proposed motion: To set the following special meetings:

- On Tuesday, August 8, 2023 @ 1:00pm at Confluence Technology Center, 285 Technology Center Way, Wenatchee, for the purpose of holding a Tri-Commission meeting
- On Tuesday, September 19, 2023 @ 5:00pm at Chateau Faire Le Pont, 1 Vineyard Way, Wenatchee, for the purpose of holding a Mid-C General Managers and Commissioners Meeting

REGULAR COMMISSION MEETING AGENDA

June 26, 2023

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16. Follow-up on Delegation of Action Items from Previous Board Meeting
17. Delegation of Action Items
18. Additional Public Comment
19. Matters of general business as may necessarily come before the Commission
20. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) for ___ minutes

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

RESOLUTION NO. _____

A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 27 THROUGH 29 AND FURTHER APPROVING FIELD WORK ORDER/CHANGE ORDER NO. 30 FOR THE SERVICE CENTER PROJECT WITH ABSHER CONSTRUCTION COMPANY OF PUYALLUP, WA FOR CONSTRUCTION OF THE SERVICE CENTER PROJECT PURSUANT TO GENERAL CONTRACTOR/CONSTRUCTION MANAGER (GC/CM) CONTRACT NO. 18-91

FACTUAL BACKGROUND AND REASONS FOR ACTION

On March 4, 2019, by Resolution No. 19-14327, the Commission of the District authorized the General Manager to invite sealed proposals to provide General Contractor Construction Manager (GC/CM) services to the District in support of the planned Service Center Project.

On April 15, 2019, by Resolution No. 19-14334, the Commission of the District approved the Service Center Project and adopted the project capital budget.

On July 1, 2019, by Resolution No. 19-14356, the Commission of the District authorized the General Manager to enter into Service Center Contract No. 18-91 with Absher Construction Company. In addition to the general terms and conditions, the Contract authorized \$500,000 for preconstruction services

On August 3, 2020, by Resolution No. 20-14477, the Commission of the District authorized the General Manager to enter into Guaranteed Maximum Price (GMP) Amendment No. 1 to Contract No. 18-91 with Absher Construction Company for site work construction in the amount of \$8,960,518, for a total revised contract amount of \$9,460,518, excluding sales tax.

On February 1, 2021, by Resolution No. 21-14524, the Commission of the District authorized the General Manager to enter into GMP Amendment No. 2 for construction of the Service Center in the amount of \$95,132,983, in addition to ratifying Field Work Order/Change Order Nos. 1-2 in the amount of \$206,005, for a total revised contract amount of \$104,799,506, excluding sales tax.

On July 19, 2021, by Resolution 21-14576, the Commission of the District ratified Field Work Order/Change Order Nos. 3-6 for construction of the Service Center in the amount of \$343,619, for a total revised contract amount of \$105,143,125, excluding sales tax. In addition, Resolution 21-14576 authorized the General Manager to execute Field Work Order/Change Orders (FWO/CO) up to a cumulative value of \$1,000,000 and further authorized the General Manager to re-delegate project specific authority pursuant to Section 8 of Attachment No. 1 of Resolution 17-14215.

On June 6, 2022, by Resolution 22-14667, the Commission of the District ratified Field Work Order/Change Order Nos. 7-12 for construction of the Service Center in the amount of \$821,355, for a total revised contract amount of \$105,964,480, excluding sales tax.

On November 7, 2022, by Resolution 22-14709, the Commission of the District ratified Field Work Order/Change Order Nos. 13-17 for construction of the Service Center in the amount of \$930,729 for a total revised contract amount of \$106,895,209, excluding sales tax.

On February 21, 2023, by Resolution 23-14739, the Commission of the District ratified Field Work Order/Change Order Nos. 18-21 and further approved Field Work Order/Change Order No. 22 for construction of the Service Center in the amount of \$2,945,587 for a total revised contract amount of \$109,840,796, excluding sales tax.

On March 20, 2023, by Resolution 23-14747, the Commission of the District ratified Field Work Order/Change Order No. 23 and further approved Field Work Order/Change Order No. 24 for construction of the Service Center in the amount of \$5,232,532 for a total revised contract amount of \$115,073,328, excluding sales tax.

On April 17, 2023, by Resolution 23-14756, the Commission of the District ratified Field Work Order/Change Order No. 25 and further approved Field Work Order/Change Order No. 26 for construction of the Service Center in the amount of \$4,208,386 for a total revised contract amount of \$119,281,714, excluding sales tax.

The District Commission by Resolution Nos. 17-14215 and 21-14576 delegated limited authority to the General Manager and the staff to execute field work orders under certain circumstances.

The work in FWO/CO Nos. 27-29 consist of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Order/Change Order Nos. 27-29, which are on file in the offices of the District and summarized as follows:

FWO/CO No.	Description	Amount
27	Phase 1 Substantial Completion Extension	\$0
28	Electrical and Technology revisions, Parapet insulation, Cultural Delay impacts – Precast supply, and other changes	\$481,424
29	Cultural delay impacts – Masonry and Finish Carpentry, Disposal of roofing adhesives, Added utilities to future restroom	\$496,465
Total		\$977,889

*Note: Attachment "A" to this Resolution contains additional details of Change Order No. 27-29.

Field Work Order/Change Order Nos. 27-29 result in a net increase in the contract price of \$977,889 for a revised total price of \$120,259,603, (excluding sales tax), which the District's Engineers recommend be ratified.

Additionally, District Staff recommends execution of Field Work Order/Change Order No. 30 to increase the contract price by \$1,198,444 for a revised total price of \$121,458,047 (excluding sales tax). Field Work Order/Change Order No. 30 adds rack storage and shelving supply and installation to the GCCM scope of work.

The General Manager of the District concurs with staff's recommendation that Field Work Order Nos. 27-29 be ratified and further approve Field Work Order/Change Order No. 30.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, as follows:

Section 1. The Commission finds that Field Work Order/Change Order Nos. 27-29 were properly executed pursuant to the authority delegated by Resolution No. 17-14215 and 21-14576 and said Field Work Orders are hereby formally acknowledged and ratified.

Section 2. The General Manager of the District is hereby authorized to execute Field Work Order/Change Order No. 30. A copy of the Field Work Order/Change Order shall be on file in the offices of the District.

DATED this 26th day of June 2023.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal

Attachment "A"
Field Work Order/Change Order Detailed Descriptions

Description	Amount
Change Order 27	
Phase 1 Substantial Completion - Time Extension	\$0
Change Order 27 Total	\$0
Change Order 28	
Electrical and Technology Revisions	\$44,100
Building A & C Data Revisions	\$15,511
Fiber & Rack Changes	\$106,416
Generator Pad Size Increase	\$6,238
Site Camera Changes	\$49,668
Z Girt Bracing	\$10,704
Room A232 Floor Infill	\$1,083
Building H Casework	\$0
Backing at Shelving	\$2,200
Building D Parapet Insulation	\$12,327
Building E Parapet Insulation	\$27,627
Building F Parapet Insulation	\$5,982
Building H Parapet Insulation	\$3,797
Delete Acrylic Hanging Screens	-\$3,358
Building C Caged Ladder	\$0
Planting Changes	\$0
Bldg A Furniture Data Connections	\$72,737
Sign KK-2 Revision	\$5,986
Building C Steel Wainscot Height Along GL 11	\$3,492
Casework - Microwave Shelves	\$1,143
Paper Towel Dispenser in A164	\$1,186
Revise Fuel Tank Monitoring System	\$12,723
Building C Door C121A Height	\$2,949
Cultural Delay - Precast Concrete Supply	\$22,838
Irrigation Filter and Enclosure	\$1,745
Bldg B Exterior Housekeeping Pad for OHPB 1-3	\$7,713
Flat File Cabinet Adjustment	\$4,142
Bridge Crane Controls	\$20,407
Roof fasteners \$155k vs \$115k	\$42,068
Change Order 28 Total	\$481,424
Change Order 29	
Building A Precast Termination at Lobby Opening	\$5,561
Excavation for Archaeologist	\$2,958

Description	Amount
Movement Joint at Back Painted Glass	\$0
Building E Concrete Reinforcing	\$4,981
Cultural Delay - BPK 04 Masonry	\$43,785
Ops Buildings IMP Deflection Joints - (Modern Only)	\$29,278
Added Utilities for future restroom	\$103,730
Building C Exterior Wall Framing	\$12,835
Circular Security Portal Closures	\$13,485
Cultural Delay - BP 6.10 Finish Carpentry	\$55,015
Added Filter Boxes	\$12,921
Add FCU in A416	\$28,980
Bldgs B D E ERV Motorized Dampers	\$10,641
Traction Elevator Heat Detection in Pit Requirement	\$14,709
Bldg A Electrified Hardware at A100A A100B A252A	\$5,516
Level 4 Furniture Data Connections - Overtime Costs	\$4,426
Olds Station Road Asphalt Overlay	\$9,928
Disposal of Roofing Adhesives - Cultural	\$150,439
Credit for Fuel Tank Monitoring System Revisions	-\$12,723
Change Order 29 Total	\$496,465
Change Order 30	
BPK 11.10 Racking and Shelving	\$1,198,444
Change Order 30 Total	\$1,198,444

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AMENDMENT
NO. 4 TO SERVICES AGREEMENT (SA NO. 19-
10311) WITH MEAD & HUNT, INC. TO PROVIDE
FERC PART 12 ENGINEERING SERVICES

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District entered into a Services Agreement (SA No. 19-10311) on November 19, 2019, with Mead & Hunt, Inc. to provide FERC Part 12 engineering services, in an amount not to exceed \$495,000. SA No. 19-10311 has been amended three times since it was executed for a revised not to exceed amount of \$800,000 and an expiration date of December 31, 2024.

District staff has identified the need for continued FERC independent consultant engineering services to include Part 12D inspections and other independent consultant support for the District's hydroelectric projects on an as-needed basis. Resolution No. 17-14215 requires that the Commission, by resolution, authorize Amendments to Service Agreements when the Amendment increases the total contract price to over \$500,000.

District staff recommends that it is in the best interest of the District to amend SA No. 19-10311 with Mead & Hunt, Inc. in the amount of \$200,000, for a total revised contract price not to exceed \$1,000,000.

The General Manager has reviewed District staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1. The General Manager is hereby authorized to execute Amendment No. 4 to Services Agreement (SA No. 19-10311) with Mead & Hunt, Inc. to provide the additional services identified above. The revised contract price will not exceed \$1,000,000 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

DATED this 26th day of June 2023.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal