

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY  
327 N WENATCHEE AVENUE  
WENATCHEE WA 98801**

**REGULAR COMMISSION MEETING**

**JUNE 15, 2020**

Public participation will be by phone only

Dial: 509-661-8872

Conference ID: 877038#

**\*\*Please remember to mute your phone to reduce background noise\*\***

Please contact PUD staff at 509-661-4212 to let us know if you intend to participate by phone

**STUDY SESSION**

**10:00 AM**

1. Pledge of Allegiance
2. Approval of the Agenda  
*Any item on the Consent Agenda shall be subject to transfer to the Regular Agenda upon request of any Commission member*
3. CPO Winner Recognition
4. Rock Island Early Action Project Review
5. Draft Integrated Resource Plan Presentation
6. 2020 – 2021 Insurance Program Renewal Update  
Proposed Motion: To authorize expenditures by the District not to exceed \$3,300,000 plus surplus lines taxes and fees, for the purchase of District insurance for July 1, 2020-2021 policies upon terms and conditions approved by the General Manager
7. Chelan Transmission Rates, Methodology, and Process
8. Proposal to Improve Electric Distribution Reliability
9. Low-Income Conservation Program

**BUSINESS SESSION**

**1:00 PM**

**Consent Agenda**

10. Minutes of the June 1, 2020 Regular Meeting

11. Vouchers: Accounts Payable Summary Report dated June 10, 2020:

- a. Vouchers totaling \$6,802,417.56;
- b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period May 27, 2020 through June 9, 2020 in the amount of \$44,121.51;
- c. Approval of the net Payroll, Warrant Nos. 237050 through 237064 and Advice Nos. 694815 through 695605 for the pay period ending 05/24/2020 in the amount of \$2,105,100.47;
- d. Approval of Warrant Nos. 26704 through 26715 totaling \$7,394.46 for claim payments from the workers' compensation self-insurance fund for the period ending June 8, 2020.

**Regular Agenda**

12. A RESOLUTION AMENDING SECTION 37 OF THE DISTRICT'S UTILITY SERVICE REGULATIONS

13. A RESOLUTION REJECTING THE BID OF NEPTUNE MARINE, LLC AND ACCEPTING THE BID OF REDSIDE CONSTRUCTION, LLC OF BAINBRIDGE ISLAND, WASHINGTON (BID 20-04) FOR PARK MOORAGE DOCK REPLACEMENTS

14. Safety Investigation Recommendations Follow Up

15. Manager Items

16. Commission Items

17. Follow-up on Delegation of Action Items from Previous Board Meeting

18. Delegation of Action Items

19. Additional Public Comment

REGULAR COMMISSION MEETING AGENDA

June 15, 2020

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*Members of the public are encouraged to ask specific questions after each item presented. This agenda item is for additional comments/questions related to matters not on the agenda.*

20. Matters of general business as may necessarily come before the Commission

21. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i)

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AMENDING SECTION 37 OF THE  
DISTRICT'S UTILITY SERVICE REGULATIONS**FACTUAL BACKGROUND AND REASONS FOR ACTION**

Public Utility District No. 1 of Chelan County (District) has established provisions, regulations and practices for Electric, Water and Wastewater services entitled "Utility Service Regulations" as adopted by Resolution No. 07-13211 and most recently updated by Resolution No. 19-14431.

As industry standards and rules evolve, staff reviews the District's regulations and policies to determine if adjustments are necessary. Most recently, a change to the National Electric Code requires the installation of an outdoor emergency disconnect on all new homes or homes undergoing remodeling. These devices are Customer installed, owned and maintained.

During the June 1, 2020 Commission meeting, staff identified the need to add clarification to Section 37, "Customer's Wiring and Equipment," of the Utility Service Regulations, that customer devices, such as emergency disconnects, must be installed on the Customer's side of the meter, not the District's side.

Staff recommends that it is in the best interest of the District to amend the Utility Service Regulations as described herein. The revised regulations are set forth in Attachment A. Staff recommends that these changes be effective on July 1, 2020.

The General Manager has reviewed staff's recommendation and concurs in the same.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Effective July 1, 2020, the District's Utility Service Regulations shall be amended as provided in Attachment "A."

Section 2. All prior resolutions inconsistent with this resolution are hereby rescinded and superseded.

DATED this 15<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
President

ATTEST:

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Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Seal

## EXHIBIT A

### Utility Service Regulations

#### 37. CUSTOMER'S WIRING AND EQUIPMENT

The Customer shall install, own and maintain all wiring and equipment beyond the point of delivery except meters and special facilities installed or furnished by the District. The Customer's wiring must comply with municipal, county and state requirements, the District's Utility Service Regulations, and the District's Electrical Service Requirements and Standard Practices and to accepted modern standards as exemplified by the National Electric Code and the National Electric Safety Code.

The Customer shall furnish and install an underwriter's approved meter base or bases, as specified in the District's Electrical Service Requirements, for the installation of the District's metering equipment. All Customer-owned devices, such as emergency disconnects, must be installed on the Customer's side of the meter except as authorized by the District, in its sole discretion, in writing.

If instrument transformers are required, the Customer shall furnish and install mounting brackets or a suitable enclosure with the necessary conduit as specified by the District, and shall install the District's instrument transformers on the brackets or in the enclosure. Drawings of enclosures shall be submitted to the District for approval prior to manufacture and installation. It shall be the Customer's responsibility to provide suitable protective equipment such as fuses, circuit breakers and relays to adequately protect the equipment.

For the protection of three-phase motors, the installation of three (3) thermal over-current devices and circuit breakers or fuses of suitable rating shall be necessary. It shall be the responsibility of the Customer to provide suitable protective apparatus on all motor installations including adequate protection against phasing (loss of one single phase with two still energized) on three phase motors.

The District reserves the right to refuse or discontinue Electric Service to Customer's equipment or wiring where such equipment or wiring is in hazardous condition or not in conformity with lawful codes and local regulations. The District will not energize a new service or a service that has been disconnected for more than 365 days without approval by the Washington State Department of Labor and Industries (L & I) or other appropriate government authority. If a service has been altered, the District may connect to the installation prior to L & I approval if an electrical work permit is displayed, electrical work is completed by a Washington State licensed electrician and the homeowner/property owner has signed a PUD Customer Authorization form. Delivery of Electric Service to the Customer's equipment or wiring shall not be deemed to be an acceptance or approval by the District of the installation or conditions of such equipment or wiring. The District shall not be held liable for any loss or damage to persons or property resulting from defects beyond the point of delivery or in the Customer's installation or equipment or the delivery of Energy thereto.

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION REJECTING THE BID OF  
NEPTUNE MARINE, LLC AND ACCEPTING THE  
BID OF REDSIDE CONSTRUCTION, LLC OF  
BAINBRIDGE ISLAND, WASHINGTON (BID 20-  
04) FOR PARK MOORAGE DOCK  
REPLACEMENTS

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

On April 15, 2020, an invitation for sealed bids was published in accordance with RCW 54.04.070 and Resolution No. 17-14215 to provide/construct Park Moorage Dock Replacements. Bid proposals were opened on May 20, 2020, at 2:00 p.m. in the offices of the District. Six bids were received (excluding sales tax) as tabulated on Exhibit A attached.

The bid by Neptune Marine, LLC did not meet the minimum requirements specified in the contract documents for the following reasons: (1) Neptune Marine failed to provide the required Bidder's Data to determine project manager and site superintendent experience for projects of a similar scope and complexity; (2) the District asked Neptune to supplement their Bidders Data, but they did not do so within the required three (3) days; and after reviewing the information Neptune did provide, staff determined that Neptune's bid failed to demonstrate the required experience. For these reasons, Neptune's bid should be rejected as non-responsive.

District staff has determined that the bid of Redside Construction, LLC of Bainbridge Island, WA in the amount of \$665,000 (excluding sales tax) is the lowest responsive and best bid in compliance with the plans and specifications for Bid No. 20-04. This bid meets all statutory requirements. Resolution No. 17-14215 requires that the rejection of the apparent low dollar bidder must come before the Commission for action.

District staff recommends awarding Bid No. 20-04 to Redside Construction, LLC.

The General Manager of the District concurs with District staff's recommendation.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY  
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The bid submitted by Neptune Marine, LLC of Mt. Vernon, WA did not meet the minimum requirements specified in the contract documents and is hereby rejected.

Section 2. The bid submitted by Redside Construction, LLC of Bainbridge Island, WA is the lowest responsible and best bid in compliance with the plans and specifications to provide/construct Park Moorage Docks Replacements. The General Manager of the District is hereby authorized to enter into a contract with Redside Construction, LLC in the amount of \$665,000, excluding sales tax. A copy of the contract will be on file in the offices of the District

Dated this 15<sup>th</sup> day of June 2020.

\_\_\_\_\_  
President

ATTEST:

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Vice President

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Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Seal



**Bid Tabulation****Bid No. 20-04****Park Moorage Dock Replacements****May 20, 2020 at 2:00 PM****PCS Conference Room, Svc. Bldg. (4-6)****Estimate of Work:                     \$645,000**Opened  
by:           Mark Belton                     Recorded by:           Traci Thompson                    

<b>Bidder Name City, State</b>	<b>Bid Bond/ Cashier's Check</b>	<b>Bid Amount</b>
Neptune Marine LLC Mt. Vernon, Washington	Yes	\$636,000.00
Redside Construction LLC Bainbridge Island, Washington	Yes	\$665,000.00
Advanced American Construction Inc. Portland, Oregon	Yes	\$722,000.00
KRCI, LLC East Wenatchee, Washington	Yes	\$802,651.00
Pacific Pile and Marine, LP Seattle, Washington	Yes	\$894,430.00
Northbank Civil and Marine Inc. Vancouver, Washington	Yes	\$904,900.00

To view the bid opening please follow the link below:

These Bid Tabulations may not reflect recommendation of award.

Bid proposals are currently being evaluated. Questions may be directed to  
Alexandria Burkard at 509-661-4243 or  
Alexandria.burkard@chelanpud.org.