

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY
222 CHUMSTICK HWY, LEAVENWORTH WA 98826**

**REGULAR COMMISSION MEETING
APRIL 21, 2025**

**STUDY SESSION
10:00 AM**

1. Pledge of Allegiance and Safety/H&OP Minute – Bryce Johnson
2. Approval of the Agenda
3. Placeholder for Leavenworth Topics
4. Legislative Update
5. Plain Reliability and Wildfire Mitigation
6. Mission Substation Future Expansion Opportunity

**BUSINESS SESSION
Consent Agenda**

7. Minutes of the April 7, 2025 Regular Meeting and April 8, 2025 Special Meeting
8. Vouchers: Accounts Payable Summary Report dated April 15, 2025:
 - a. Vouchers totaling \$31,494,923.10;
 - b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period April 01, 2025 through April 14, 2025 in the amount of \$28,742.42.
 - c. Approval of the net Payroll, Warrant Nos. 238740 through 238748 and Advice Nos. 797600 through 798465 for the pay period ending April 06, 2025 in the amount of \$2,886,209.56.
 - d. Approval of Warrant Nos. 32993 through 33050 totaling \$18,636.31 for claim payments from the workers' compensation self-insurance fund for the period ending April 14, 2025.
 - e. Approval of Parks Reservation System customer refunds for the period March 28, 2025 through April 10, 2025 in the amount of \$1,400.00.

Regular Agenda

9. A RESOLUTION REJECTING BIDS AND AUTHORIZING AWARDDING TO GENERAL PACIFIC, INC. OF FAIRVIEW, OREGON AND CAMTRAN TRANSFORMER MANUFACTURING CO. LTD. OF COLBORNE, ONTARIO FOR THE 2025-2026 DISTRIBUTION TRANSFORMER PURCHASE AND SUPPLY (BID NO. 24-13992)

REGULAR COMMISSION MEETING AGENDA

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10. A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO SERVICE AGREEMENT NO. 23-13280 WITH ELECTRICAL CONSULTANTS, INC. TO PROVIDE TRANSMISSION AND DISTRIBUTION ENGINEERING SUPPORT
11. A RESOLUTION ESTABLISHING REVISED DAILY HYDRANT VALVE AND HYDRANT USE RATES
12. A RESOLUTION AMENDING SECTION 19 OF THE DISTRICT'S UTILITY SERVICE REGULATIONS
13. A RESOLUTION AUTHORIZING AMENDMENT NO. 7 TO SERVICES AGREEMENT (SA NO. 19-10311) WITH MEAD & HUNT, INC. TO PROVIDE FERC PART 12 ENGINEERING SERVICES
14. A RESOLUTION RATIFYING CHANGE ORDER NOS. 3 THROUGH 6 AND APPROVING CHANGE ORDER NO. 7 FOR CONTRACT NO. 23-12956 WITH SE INC., DBA SMITH EXCAVATION OF CASHMERE, WASHINGTON FOR UNIT PRICE EXCAVATION SERVICES
15. A RESOLUTION DECLARING ENDRESS & HAUSER, INC. OF GREENWOOD, INDIANA AS THE SOLE SOURCE MANUFACTURER OF FLOW METERS AND TEMPERATURE PROBES (CONTRACT NO. 25-14324)
16. A RESOLUTION ESTABLISHING A NEW RATE SCHEDULE AND RATE FOR DISTRICT-OWNED PUBLICLY ACCESSIBLE ELECTRIC VEHICLE CHARGING STATIONS
17. Manager Items
18. Commission Items
19. Follow-up on Delegation of Action Items from Previous Board Meeting
20. Delegation of Action Items
21. Additional Public Comment
22. Matters of general business as may necessarily come before the Commission
23. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) RCW 42.30.140(4)(b) for ____ minutes

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

RESOLUTION NO. _____

A RESOLUTION REJECTING BIDS AND
AUTHORIZING AWARD TO GENERAL
PACIFIC, INC. OF FAIRVIEW, OREGON AND
CAMTRAN TRANSFORMER
MANUFACTURING CO. LTD. OF COLBORNE,
ONTARIO FOR THE 2025-2026 DISTRIBUTION
TRANSFORMER PURCHASE AND SUPPLY
(BID NO. 24-13992)

FACTUAL BACKGROUND AND REASONS FOR ACTION

On January 1, 2025, an invitation for sealed bids was published in accordance with RCW 54.04.070 and Resolution No. 17-14215 for the 2025-2026 Distribution Transformer Purchase and Supply. Bid proposals were opened on March 27, 2025, in the offices of the District. Five bids were received (excluding sales tax) as tabulated on Attachment A.

The proposals were evaluated based on the evaluation criteria and formulas provided in the bid. The bids received by United TRS Electric, Inc. of Laredo, Texas, Anixter of Portland, Oregon, and WEG Transformers USA of Washington, Missouri all took exceptions to the District's commercial terms and conditions and material specifications and should be deemed non-responsive.

The bid received by General Pacific, Inc. of Fairview, Oregon for line items 14-15, 18, and 25-26 shown in Attachment A, is the lowest responsive and best bid in compliance with the plans and specifications for Bid No. 24-13992 and meets all statutory requirements. District staff recommends awarding these lines to General Pacific, Inc.

The bid received by CamTran Transformer Manufacturing Co. Ltd. of Colborne, Ontario for line items 12-13 shown in Attachment A, is the lowest responsive and best bid in compliance with the plans and specifications for Bid No. 24-13992 and meets all statutory requirements. District staff recommends awarding Lines 12 and 13 to CamTran Transformer Manufacturing Co. Ltd.

Line items 1-11, 16-17, 19-24, and 27-28 all exceeded the engineers estimate by greater than 15%. Resolution 17-14215 requires the rejection of bids must come before Commission for action when staff is recommending an action other than rebidding. Pursuant to RCW 54.04.080, the District may procure the work on the open market and negotiate a contract rather than re-advertising if no responsive bids are received. District staff recommends awarding lines 1-3, 16-17, 19-24, and 27-28 to General Pacific, Inc. of Fairview, Oregon, and lines 4-11 to CamTran Transformer Manufacturing Co. Ltd., of Colborne, Ontario, as the best available pricing for said bid items, in compliance with the District's requirements.

The General Manager of the District concurs with District staff's recommendation.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The bid submitted by General Pacific, Inc of Fairview, Oregon for lines 14-15, 18, and 25-26 is the lowest responsible and best bid in compliance with the plans and specifications. Additionally, lines 1-3, 16-17, 19-24, and 27-28 shall be awarded to General Pacific, Inc. of Fairview, Oregon. The General Manager of the District is hereby authorized to enter into a contract with General Pacific, Inc. in a not to exceed amount of \$1,890,179.00, excluding sales tax, and as may be escalated per Bid 24-13992. A copy of the contract will be on file in the offices of the District

Section 2. The bid submitted by CamTran Transformer Manufacturing Co. Ltd. of Colborne, Ontario for lines 12-13 is the lowest responsible and best bid in compliance with the plans and specifications. Additionally, lines 4-11 shall be awarded to CamTran Transformer Manufacturing Co Ltd. The General Manager of the District is hereby authorized to enter into a contract with CamTran Transformer Manufacturing Co. Ltd. in a not to exceed amount of \$522,874.67, excluding sales tax, and as may be escalated per Bid 24-13992. A copy of the contract will be on file in the offices of the District

Dated this 21st day of April 2025.

ATTEST:

President

Vice President

Secretary

Commissioner

Commissioner

Seal

Bid Tabulation

Bid No. 24-13992

2025-2026 Distribution Transformer Purchase and Supply

March 27, 2025, 2:00pm

203 Olds Station Rd. Wenatchee, WA

Estimate of Work: \$2,811,200.00

Opened by: Mark Belton

Recorded by: Joseph Wheat

	Weg Transformers USA	Anixter	United TRS Electric Inc.	General Pacific Inc.	Cam Tran Transformer Manufacturing Co. Ltd
Bid Bond	Yes	Yes	No	Yes	Yes

Unit Prices						
1	089263	-	\$19,818.25	-	\$13,323.00	-
2	089264	-	\$18,917.00	\$7,860.00	\$10,975.00	-
3	089265	-	\$19,306.55	\$7,860.00	\$15,047.00	-
4	088843	\$20,037.00	\$19,752.00	\$7,860.00	\$20,863.00	\$11,602.49
5	088845	\$20,010.00	\$19,880.50	\$7,860.00	\$24,499.00	\$11,599.71
6	088847	\$20,136.00	\$23,949.00	-	\$17,107.00	\$13,463.36
7	088848	\$19,330.00	\$23,382.10	\$13,741.36	\$17,859.00	\$13,654.15
8	088853	\$29,500.00	\$28,803.15	\$18,054.00	\$22,849.00	\$18,010.12
9	088856	\$44,002.00	\$36,355.50	\$19,677.00	\$30,069.00	\$26,598.95

Attachment A

10	088857	\$34,223.00	\$34,777.00	\$19,677.00	\$30,243.00	\$26,225.96
11	088859	\$56,522.00	\$44,174.00	\$26,252.00	\$36,863.00	\$35,548.84
12	088860	\$27,238.00	\$51,969.50	\$31,423.00	\$46,935.00	\$42,316.42
13	088862	\$78,026.00	\$61,862.00	\$33,900.00	\$54,825.00	\$54,293.72
14	088801	-	\$2,532.50	\$3,416.00	\$2,663.00	\$3,792.38
15	088802	-	\$3,009.25	\$3,710.00	\$3,857.00	\$4,661.47
16	088804	-	\$4,742.00	\$4,902.00	\$5,137.00	\$5,568.19
17	088805	-	\$6,291.25	\$5,207.00	\$7,189.00	\$6,929.86
18	088701	-	-	\$695.00	\$1,093.00	-
19	088816	-	\$1,491.25	\$2,548.00	\$1,807.00	\$2,042.83
20	088818	-	\$2,844.00	\$3,396.00	\$2,509.00	\$2,766.35
21	088820	-	\$5,610.00	\$4,480.00	\$4,493.00	\$4,286.51
22	088824	-	\$1,457.00	\$2,548.00	\$1,759.00	\$2,009.71
23	088826	-	\$2,236.50	\$3,396.00	\$2,517.00	\$2,832.82
24	088828	-	\$4,796.50	\$4,480.00	\$4,195.00	\$4,213.41
25	089266	-	\$1,467.00	\$2,548.00	\$1,787.00	\$2,023.82
26	089267	-	\$2,289.00	\$3,396.00	\$2,485.00	\$2,766.20
27	089268	-	\$3,802.50	\$3,646.00	\$3,679.00	\$4,464.40
28	089269	-	\$5,149.50	\$4,480.00	\$4,385.00	\$4,829.30

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AMENDMENT
NO. 2 TO SERVICE AGREEMENT NO. 23-13280
WITH ELECTRICAL CONSULTANTS, INC. TO
PROVIDE TRANSMISSION AND DISTRIBUTION
ENGINEERING SUPPORT

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District entered into a Service Agreement (SA No. 23-13280) on March 1, 2024 with Electrical Consultants, Inc. of Billings, Montana, to provide transmission and distribution engineering support, in an amount not to exceed \$450,000.

District staff has identified the need for continued and additional services for transmission and distribution system engineering and design services. Resolution No. 17-14215 requires that the Commission, by resolution, authorize Amendments to Service Agreements when the Amendment increases the total contract price to over \$500,000.

District staff recommends that it is in the best interest of the District to amend Service Agreement No. 23-13280 with Electrical Consultants, Inc. for continued services in the amount of \$2,250,000, for a total revised contract price not to exceed \$2,700,000, through February 28, 2028. This extension of contract and increase in funds is to support multiple concurrent substation projects to maintain system reliability.

The General Manager has reviewed District staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1. The General Manager is hereby authorized to execute Amendment No. 2 to Service Agreement No. 23-13280 with Electrical Consultants, Inc. to provide the additional services identified above. The revised contract price will not exceed \$2,700,000 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

DATED this 21st day of April 2025.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING REVISED DAILY
HYDRANT VALVE AND HYDRANT USE RATES**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District has the authority to create rate classes and to establish and modify rates. The District, if it has revenue obligation outstanding, is required to establish, maintain, and collect rates or charges for electric energy and water and other services, facilities, and commodities sold, furnished, or supplied by the District in compliance with RCW 54.24.080. The rates and charges must be fair, nondiscriminatory and adequate to provide revenues sufficient for the payment of the principal of and interest on such revenue obligations for which the payment has not otherwise been provided and all payments which the District is obligated to set aside in any special fund or funds created for such purpose, and for the proper operation and maintenance of the public utility and all necessary repairs, replacements, and renewals thereof. This resolution revises the rates applicable to customer use of hydrant valves and hydrants for short-term water supply needs.

The District provides short-term water supply for customers through use of a fire hydrant. The most common use of hydrant valves is for construction companies needing water for projects such as a residential subdivision, or public street or utility replacement projects. Installation of the hydrant valve does not impede use of the hydrant by first responders in the event of a fire. In response to feedback from customers, District staff committed to reviewing the existing hydrant related rates and charges to ensure alignment with District costs.

Staff presented the Commission with proposed adjustments to the existing hydrant valve and hydrant use rates and applicable charges. Proposed revisions are based on revised cost calculations reflective of updated material and labor costs. Staff recommends consolidating the daily valve use and daily hydrant use rates, \$23.75/day each, into one daily combined rate of \$12/day as provided in the attached Exhibit "A". The daily hydrant valve and daily hydrant use rates will continue to align with future adjustments pursuant to general rate plans as currently exist or may be amended in the future.

In addition to the proposed rate adjustments, staff recommends combining the Hydrant Valve Installation Fee and Hydrant Valve Removal Fee, currently charged separately at \$60 each, into one single charge of \$280. However, because this is a fee rather than a rate, in accordance with District policies, consolidation of the installation and removal fee does not require Commission approval.

A public hearing was held on April 7, 2025 at the PUD's Service Center, 203 Olds Station Rd., Wenatchee, WA., and no public comment was received at the hearing or otherwise.

Staff recommends that it is in the best interest of the District to amend the Daily Hydrant Valve and Hydrant Use Rates and applicable Fees and Charges as provided in Exhibit "A". Staff recommends an effective date of June 1, 2025.

The General Manager has reviewed staff's recommendations and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Requirements for meetings and notices as established by Resolution No. 18-14256 have been met and exceeded.

Section 2. The water rate classification, rates, and terms set forth in the rate schedule attached hereto as Exhibit A are determined to be fair, reasonable, and not discriminatory. The classification, rates, and rate schedule set forth in Exhibit A are hereby adopted and shall be effective June 1, 2025.

Section 3. The adoption of this rate resolution is not a major act under the State Environmental Policy Act, and as such is categorically exempt under S.E.P.A guidelines, WAC 197-11-800(14)(i).

Section 4. All prior resolutions inconsistent with this resolution are hereby rescinded and superseded. This resolution shall not render invalid any previous action by the Commission regarding rates, service regulations, policies, fees, charges or agreements except as specifically included in this resolution and exhibits.

DATED this 21st day of April 2025.

ATTEST:

President

Vice President

Secretary

Commissioner

Commissioner

Seal

EXHIBIT A

Hydrant Valve Charges

DISTRICT SYSTEMS WENATCHEE; SQUILCHUCK; PESHASTIN; AND CHELAN RIDGE

Daily Hydrant Valve and Hydrant Use Rates (valve/hydrant plus water)		
	6/1/2025	6/1/2026
Hydrant Valve & Hydrant Use Daily Rate	\$12.00	\$12.36
Water Quantity Rate (Per 1,000 gal, per month)		
Per 1,000	\$4.25	\$4.45

Fire Hydrant Valve Usage Charges

Fire hydrant valves are available seasonally and will not be installed under conditions where the assembly may be damaged such as freezing.

All Water Systems:	District Owned
Deposit Subject to Credit Approval	\$1,200.00 ¹
Purchase Amount	- 0 -
Installation and Removal	\$ 280.00
Annual Inspection and Test Charge	- 0 -

Notes:

1. Deposit will be collected only if customer's credit history is unsatisfactory. All deposits collected will be returned if hydrant valve is returned undamaged. Any customer who is not required to pay a deposit will be billed for all costs to repair or replace a damaged hydrant valve.
2. Water consumption will be charged at the Quantity rate charged for the system it is used on. See [Water Rates Schedules](#).

RESOLUTION NO. _____

A RESOLUTION AMENDING SECTION 19 OF
THE DISTRICT'S UTILITY SERVICE
REGULATIONS

FACTUAL BACKGROUND AND REASONS FOR ACTION

Public Utility District No. 1 of Chelan County (District) has established provisions, regulations and practices for Electric, Water and Wastewater services entitled "Utility Service Regulations" as adopted by Resolution No. 07-13211 and most recently amended by Resolution No. 20-14464.

Recognizing the rise in severe wildfire behavior and related damage over the past decade, staff has devoted significant time to developing wildfire mitigation programs that include meeting utility best practices, satisfying growing regulatory pressure, and reducing risks associated with wildfires. The District further recognizes that many other causes may interrupt the delivery of services to its customers.

While the District remains committed to enhancing the quality of life in Chelan County by providing sustainable and reliable utility services, the District must also be prepared to adjust operations when appropriate or required. This may result in temporary interruption of utility services.

During the April 7, 2025 Commission meeting, staff identified the need to update Section 19, "Interruption of Service/No Liability by the District," of the Utility Service Regulations. The proposed updates modernize the language in Section 19 related to the temporary suspension of service for the purpose of mitigating risks and impacts associated with wildfires, cyberattacks, and other causes.

Staff recommends that it is in the best interests of the District to amend the Utility Service Regulations as described herein. The revised regulations are set forth in Attachment A. Staff recommends that these changes be effective upon approval.

The General Manager has reviewed staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Effective immediately, the District's Utility Service Regulations shall be amended as provided in Attachment "A."

Section 2. All prior resolutions inconsistent with this resolution are hereby rescinded and superseded.

DATED this 21st day of April, 2025.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal

EXHIBIT A

Utility Service Regulations

19. Interruption of Service/No Liability by the District

Utility Service is inherently subject to disruption, including interruption, suspension, disconnection, failure, curtailment and fluctuation (“interrupt” or “interruption”). The District will exercise reasonable care to provide adequate and continuous Utility Service but does not promise or guarantee continuous Utility Service.

The District reserves the right to temporarily interrupt Utility Service in order to: protect the performance, integrity, reliability or stability of its Utility Service and property, or any interconnected utility system; protect the general welfare; make repairs or improvements; mitigate the risk of wildfire; or, for any other purpose consistent with prudent utility practices. The District may engage in such action without notice, but will, whenever and wherever practicable, give reasonable public notice.

Customer acknowledges that Utility Service may also experience interruption at any time by reason of accident or causes beyond the District’s reasonable control, including but not limited to, acts of the elements (including earthquakes, weather, and wildfire events), court orders, lack of sufficient generating capacity, breakdowns of or damage to facilities of the District or of third parties, acts of a public enemy, vandalism, cyber-attacks, strikes or other labor disputes, acts of governmental authority, electrical disturbances originating on or transmitted through electrical systems with which the District’s system is interconnected, and acts or omissions of third parties.

The District reserves the right to disconnect service without notice in the event the Customer fails to comply with any Utility Service Regulation, Customer’s Contract, law, or regulation, and to prevent fraudulent use of service, to protect District property, Customer property, or service to other Customers.

Any such interruption shall not be held to constitute a breach of any duty on the part of the District including, but not limited to, providing Utility Service and shall not in any way relieve the Customer from performing its obligations under the Utility Service Regulations or Customer’s Contract. The District, its employees, commissioners, contractors, or agents shall not be liable for any interruption to Utility Service or any resulting injury, loss or damage, including but not limited to, direct, indirect or consequential damages.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AMENDMENT
NO. 7 TO SERVICES AGREEMENT (SA NO. 19-
10311) WITH MEAD & HUNT, INC. TO PROVIDE
FERC PART 12 ENGINEERING SERVICES

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District entered into a Services Agreement (SA No. 19-10311) on November 19, 2019, with Mead & Hunt, Inc. of Middleton, WI to provide FERC Part 12 engineering services, in an amount not to exceed \$495,000. SA No. 19-10311 has been amended six times since it was executed, to extend the term, adjust the rates and increase the amount for additional engineering analyses and ongoing Independent Consultant support, for a revised not to exceed amount of \$1,000,000 and an expiration date of November 30, 2025.

District staff has identified the need for continued FERC independent consultant engineering services to include Part 12 inspections and other independent consultant support for the District's hydroelectric projects on an as-needed basis. Resolution No. 17-14215 requires that the Commission, by resolution, authorize Amendments to Service Agreements when the Amendment increases the total contract price to over \$500,000.

District staff recommends that it is in the best interest of the District to amend SA No. 19-10311 with Mead & Hunt, Inc. in the amount of \$250,000, for a total revised contract price not to exceed \$1,250,000.

The General Manager has reviewed District staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1. The General Manager is hereby authorized to execute Amendment No. 7 to Services Agreement (SA No. 19-10311) with Mead & Hunt, Inc. to provide the additional services identified above. The revised contract price will not exceed \$1,250,000 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

DATED this 21st day of April 2025.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal

RESOLUTION NO. _____

A RESOLUTION RATIFYING CHANGE ORDER NOS. 3 THROUGH 6 AND APPROVING CHANGE ORDER NO. 7 FOR CONTRACT NO. 23-12956 WITH SE INC., DBA SMITH EXCAVATION OF CASHMERE, WASHINGTON FOR UNIT PRICE EXCAVATION SERVICES

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District Commission by Resolution No. 17-14215 delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less.

On December 18, 2023, Bid No. 23-12956 for Unit Price Excavation Services was advertised for public bid. SE Inc., dba Smith Excavation (Contractor) of Cashmere, Washington was the low bidder and its bid met the District's specifications. On January 26, 2024, the District entered into a contract (Bid No. 23-12956) with Contractor in accordance with RCW 54.04.070 and .080. The contract amount was \$1,243,967.20 (excluding sales tax).

On June 17, 2024, by Resolution 24-14891, the Commission of the District ratified Change Order No. 1 and further authorized Change Order No. 2 for unit price excavation in an amount of \$2,500,000.00 for a revised contract amount of \$3,743,967.20, excluding sales tax.

Change Orders to be Ratified

The work in Change Order Nos. 3 through 6 was within the scope of the contract. The District's staff executed Change Order Nos. 3 through 6, which are on file in the offices of the District and summarized as follows:

Change Order	Description	Amount
3	Annual Price Adjustments – Year 2	\$0
4	Add Unit Price Item	\$0
5	Increase the Not-to-Exceed Contract Price	\$250,000
6	Increase the Not-to-Exceed Contract Price	\$250,000
Total:		\$500,000

Change Order Nos. 3 through 6 resulted in a net increase in the not-to-exceed contract price by \$500,000.00 for a revised not-to-exceed contract price of \$4,243,967.20 (excluding sales tax), which District staff recommends be ratified.

Proposed Change Order for Approval

Additionally, District staff recommends execution of Change Order No. 7 to increase the not-to-exceed contract amount by \$7,006,032.80, resulting in a revised total of \$11,250,000.00 (excluding sales tax), and to extend the contract term through February 13, 2027. This change reflects a shift in contract management strategy, transitioning from annual not-to-exceed limits to a total contract length amount intended to support anticipated work across the remaining contract term.

The proposed increase is driven by a higher-than-forecasted volume of work, primarily due to the success and expanded scope of underground cable replacement projects for the Distribution group. Actual work volumes significantly exceeded initial projections. Additionally, a portion of the existing not-to-exceed capacity was utilized in support of unplanned but necessary emergency repairs to the Dryden Canal infrastructure.

Based on current trends and strategic forecasting, the District anticipates annual support needs for unit price excavation services to remain near \$2,500,000.00 per year. Rather than returning for annual approvals, this change establishes a total not-to-exceed amount that supports this rate through the remainder of the contract period. This revised approach increases efficiency and better aligns with actual work volumes and operational demands.

The General Manager of the District concurs with staff's recommendations that Change Order Nos. 3 through 6 be ratified, and that Change Order No. 7 be approved.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The Commission finds that Change Order Nos. 3 through 6 were properly executed pursuant to the authority delegated by Resolution No. 17-14215 and said Change Orders are hereby formally acknowledged and ratified.

Section 2. The General Manager of the District is hereby authorized to execute Change Order No. 7 extending the contract term to February 13, 2027 and revising the not-to-exceed contract amount to \$11,250,000.00 (excluding sales tax). A copy of the Change Order shall be on file in the offices of the District.

DATED this 21st day of April 2025.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal

RESOLUTION NO. _____

A RESOLUTION DECLARING ENDRESS & HAUSER,
INC. OF GREENWOOD, INDIANA AS THE SOLE
SOURCE MANUFACTURER OF FLOW METERS AND
TEMPERATURE PROBES (CONTRACT NO. 25-14324)

FACTUAL BACKGROUND AND REASONS FOR ACTION

Endress & Hauser, Inc. (“Endress”) manufactures flow meters and temperature probes that promote the installation of common equipment for National Pollutant Discharge Elimination System (“NPDES”) compliance permits at Rocky Reach Dam and Rock Island Dam. Field Instruments and Controls, Inc. is the sole source supplier for Endress within Washington and Oregon for the purchase of Endress’ new products, Original Equipment Manufacturer (“OEM”) repair parts, repairs and maintenance.

Endress has provided certification that it is the sole source manufacturer and Field Instruments and Controls, Inc. is the sole source supplier of the Endress flow meters and temperature probes. Endress has provided certification that the District is receiving the lowest price available for their products.

Pursuant to RCW 54.04.070 and 39.04.280, the District may, when there is clearly and legitimately a sole source of supply, waive the statutory competitive bidding requirements otherwise applicable to the purchase of equipment. Resolution No. 17-14215 requires that a declaration for sole source purchases over the statutory limits must come before the Commission for action.

District staff has determined that it would be in the best interest of the District to designate Endress as the sole source manufacturer and Field Instruments and Controls, Inc. as the sole source supplier of Endress products, and to enter into a contract with Endress & Hauser, Inc. for an amount not to exceed \$250,000.00 (excluding WA State sales tax). Staff also recommend that the competitive bidding requirements of RCW 54.04.070 be waived.

The General Manager has reviewed staff’s recommendations and concurs with the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The Commission declares Endress & Hauser, Inc. to be the sole source manufacturer and Field Instruments and Controls, Inc. to be the sole source supplier for Endress products.

Section 2. In accordance with RCW 39.04.280 the competitive bidding requirements of RCW 54.04.070 are hereby waived, due to the designation of Endress & Hauser, Inc., as the sole source manufacturer and Field Instruments and Controls, Inc. as the sole source supplier for Endress products.

Section 3. The General Manager or his designee is authorized to enter into a purchase contract with Endress & Hauser, Inc. for Endress products at a cost not to exceed \$250,000.00 (excluding WA State sales tax) without prior Commission approval. A copy of the contract will be on file in the offices of the District.

Dated this 21st day of April 2025.

President

ATTEST:

Vice President

Secretary

Commissioner

Commissioner

Seal

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING A NEW RATE
SCHEDULE AND RATE FOR DISTRICT-OWNED
PUBLICLY ACCESSIBLE ELECTRIC VEHICLE
CHARGING STATIONS

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District has the authority to create rate classes and to establish and modify rates. The District, if it has revenue obligation outstanding, is required to establish, maintain, and collect rates or charges for electric energy and water and other services, facilities, and commodities sold, furnished, or supplied by the District in compliance with RCW 54.24.080. The rates and charges must be fair, nondiscriminatory and adequate to provide revenues sufficient for the payment of the principal of and interest on such revenue obligations for which the payment has not otherwise been provided and all payments which the District is obligated to set aside in any special fund or funds created for such purpose, and for the proper operation and maintenance of the public utility and all necessary repairs, replacements, and renewals thereof. This resolution establishes a new rate class and rate for use of District-owned, publicly available Level 1 and Level 2 electric vehicle (EV) charging stations.

Installation of EV charging infrastructure at the District's Service Center was required by the City of Wenatchee. Consistent with this requirement, the District has provided a total of 14 parking spaces equipped with EV charging infrastructure.

The EV charging stations are supplied electricity from the existing electric meter that serves the Service Center. Each installed charging station is outfitted with load-profile recording capabilities to meter the electricity use by individual charging session. The District has entered into a service agreement with ChargePoint, of Campbell, California, to administer and manage collection of payment and usage data for charging sessions. Staff proposes a rate that would apply to District-owned, publicly accessible chargers installed in all locations.

Staff has developed a proposed charging station use rate that recovers cost of service for the commercial rate class, which includes customer, delivery and supply costs. As the installation of charging stations was required for building occupancy, staff does not recommend including a cost recovery for infrastructure in the rate.

Staff recommends that it is in the best interest of the District to establish an EV charging station use rate, initially at \$0.06 per kWh, for publicly accessible charging stations owned by the District. Staff believes that the proposed rate is fair, reasonable, necessary, and non-discriminatory.

The General Manager has reviewed staff's recommendations and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Requirements for meetings and notices as established by Resolution No. 18-14256 have been met and exceeded.

Section 2. The electric rate classification, rates, and terms set forth in the rate schedule attached hereto as Exhibit A are determined to be fair, reasonable, and not discriminatory. The classification, rates, and rate schedule set forth in Exhibit A are hereby adopted and shall be effective April 8, 2025.

Section 3. The adoption of this rate resolution is not a major act under the State Environmental Policy Act, and as such is categorically exempt under S.E.P.A guidelines, WAC 197-11-800(14)(i).

Section 4. All prior resolutions inconsistent with this resolution are hereby rescinded and superseded. This resolution shall not render invalid any previous action by the Commission regarding rates, service regulations, policies, fees, charges or agreements except as specifically included in this resolution and exhibits.

DATED this 21th day of April, 2025.

ATTEST:

President

Vice President

Secretary

Commissioner

Commissioner

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EXHIBIT A

District-Owned Electric Vehicle Charging Rate

Rate Schedule 16

AVAILABILITY:

This schedule is available throughout Chelan County served by the District except for the Stehekin area for publicly accessible electric vehicle charging stations owned by the District for Level 1 or Level 2 charging. This schedule does not include residential Level 1 or Level 2 charging stations, or Level 3 direct current fast charging stations.

RATES:

Rate Schedule 16 District-Owned EV Charging Rate	4/8/2025	6/1/2026	6/1/2027
Energy Charge, per session, per kWh	\$0.0600	\$0.0618	\$0.0637

POWER FACTOR

Service under this schedule is subject to Power Factor Rate Schedule 24.

TAX ADJUSTMENT

The amount of tax levied by any city or town in accordance with R.C.W. 54.28.070, of the laws of the State of Washington, will be added to the above charges for electricity sold within the limits of any such city or town.

SERVICE POLICY:

Service under this Schedule is subject to the rules and regulations as defined in the District's Utility Service Regulations except that payment will be made at the time of each charging session.

EFFECTIVE: April 8, 2025