

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY  
327 N WENATCHEE AVENUE  
WENATCHEE WA 98801**

**REGULAR COMMISSION MEETING**

**JANUARY 19, 2021**

Public participation will be by phone only

Dial: 415-655-0001

Meeting ID: 177-140-1886

**\*\*Please remember to mute your phone to reduce background noise\*\***

Please contact PUD staff at 509-661-4212 to let us know if you intend to participate by phone

**STUDY SESSION**

**10:00 AM**

1. Pledge of Allegiance and Safety/HPI Minute – Rob Witham
2. Approval of the Agenda  
*Any item on the Consent Agenda shall be subject to transfer to the Regular Agenda upon request of any Commission member*
3. CPO Winner Recognition
4. Quarterly Board Balanced Scorecard Status Update
5. Service Center Update
6. 2021 District Performance Plan Review

**BUSINESS SESSION**

**1:00 PM**

**Consent Agenda**

7. Minutes of the January 4, 2021 Regular Meeting
8. Vouchers: Accounts Payable Summary Report dated January 13, 2021:
  - a. Vouchers totaling \$10,926,144.20;

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- b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period December 30, 2020 through January 12, 2021 in the amount of \$9,288.71;
- c. Approval of the net Payroll, Warrant Nos. 237351 through 237365 and Advice Nos. 707324 through 708066 for the pay period ending 01/03/2021 in the amount of \$1,958,153.61;
- d. Approval of Warrant Nos. 27190 through 27223 totaling \$3,806.69 for claim payments from the workers' compensation self-insurance fund for the period ending January 11, 2021;
- e. Approval of debt service paid with reserve account interest earnings of \$638,460.20 for the period 01/01/2021 through 01/31/2021.

**Regular Agenda**

9. A RESOLUTION RATIFYING FIELD WORK ORDERS NOS. 1-6 AND AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 18-85 WITH DELTA STAR, INC. OF SAN CARLOS, CALIFORNIA

10. Manager Items

11. Commission Items

a. Helping Hands Contribution

Proposed motion: To make a one-time contribution to the District's Helping Hands program in the amount of \$40,656 from the District's 2021 Public Power Benefit funds to assist with increased low-income customer owners need resulting from the impacts of COVID19 and to keep the Helping Hands program sustainable beyond COVID19. The amount of \$40,656 represents a District match to the voluntary contributions made by the District's customer owners from March 1, 2020, through December 31, 2020.

b. A Pledge to Civility in Public Service

12. Follow-up on Delegation of Action Items from Previous Board Meeting

13. Delegation of Action Items

14. Additional Public Comment

*Members of the public are encouraged to ask specific questions after each item presented. This agenda item is for additional comments/questions related to matters not on the agenda.*

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15. Matters of general business as may necessarily come before the Commission
16. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i)

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDERS NOS. 1-6 AND AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 18-85 WITH DELTA STAR, INC. OF SAN CARLOS, CALIFORNIA

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

Public Utility District No. 1 of Chelan County (District) adopted Resolution No. 19-14368 on August 5, 2019 which authorized the District to enter into a contract (Bid No. 18-85) with Delta Star, Inc. (Contractor) of San Carlos, California for Mobile Substation Replacement and Cable Trailers – Schedule A, in the amount of \$4,614,176.00.

The District Commission by Resolution No. 17-14215 delegated limited authority to the General Manager and the staff to execute field work orders under certain circumstances.

The work in Field Work Orders Nos. 1, 2, 3, 4, 5, and 6 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Orders Nos. 1, 2, 3, 4, 5, and 6, which are on file in the offices of the District and summarized as follows:

<b>Field Work Order No.</b>	<b>Amount</b>
1. Extension of Contract Time	\$0.00
2. TR225 Insulator Conversion Kits	\$9,650.00
3. Extension of Contract Time	\$0.00
4. Extension of Contract Time	\$0.00
5. Extension of Contract Time	\$0.00
6. Bumper Post Modification	\$0.00
<b>Total</b>	<b>\$9,650.00</b>

Field Work Orders No. 1, 2, 3, 4, 5, and 6 result in a net increase in the contract price by \$9,650.00 for a new revised total price of \$4,623,826.00 (excluding sales tax), which the District's Engineers recommend be ratified. Resolution No 14-14215 provides that this type of field work order shall be presented to the Commission for approval as part of the final acceptance resolution.

District staff has determined that the completion of all contract work occurred on January 6, 2021.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor and ratify Field Work Orders Nos. 1, 2, 3, 4, 5, and 6.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Field Work Orders Nos. 1, 2, 3, 4, 5, and 6 to Contract No. 18-85 with Delta Star, Inc. for the work specified above, which result in a net increase in the contract price of \$9,650.00, for a total revised contract price of \$4,623,826.00, plus Washington State sales tax, are hereby ratified.

Section 2. All the contract work required under Contract No. 18-85 with Delta Star, Inc. was completed on January 6, 2021 and the same is hereby accepted.

DATED this 19th day of January 2021.

\_\_\_\_\_  
President

ATTEST:

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Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Seal