

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY  
203 OLDS STATION ROAD  
WENATCHEE WA 98801**

**REGULAR COMMISSION MEETING**

**JULY 21, 2025**

**STUDY SESSION**

**10:00 AM**

1. Pledge of Allegiance and Safety/H&OP Minute – Gage Graika
2. Approval of the Agenda
3. County Franchise
  - a. Proposed motion: To approve the franchise agreement with Chelan County and authorize the General Manager to execute the agreement.

**BUSINESS SESSION**

**Consent Agenda**

4. Minutes of the July 7, 2025 Regular Meeting
5. Vouchers: Accounts Payable Summary Report dated July 15, 2025:
  - a. Vouchers totaling \$11,470,996.22;
  - b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period July 01, 2025 through July 14, 2025 in the amount of \$27,509.59.
  - c. Approval of the net Payroll, Warrant Nos. 238799 through 238805 and Advice Nos. 802831 through 803701 for the pay period ending June 29, 2025 in the amount of \$3,009,651.05.
  - d. Approval of Warrant Nos. 33364 through 33419 totaling \$32,404.47 for claim payments from the workers' compensation self-insurance fund for the period ending July 14, 2025.
  - e. Approval of Parks Reservation System customer refunds for the period July 01, 2025 through July 14, 2025 in the amount of \$5,110.00.

**Regular Agenda**

6. RESOLUTION NO. 25-15011 AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA-TA NO. 22-12146) WITH CORNFORTH CONSULTANTS, INC. TO PROVIDE GEOTECHNICAL ENGINEERING SERVICES
7. RESOLUTION NO. 25-15012 AUTHORIZING THE GENERAL MANAGER OF THE DISTRICT TO EXECUTE A TASK AUTHORIZATION SERVICES AGREEMENT (SA NO. 25-14445) WITH STANTEC CONSULTING SERVICES, INC. OF BELLEVUE, WASHINGTON FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO ROCK ISLAND DROP GATE STRUCTURE DESIGN AND CONSTRUCTION SUPPORT SERVICES
8. RESOLUTION NO. 25-15013 REJECTING ALL BIDS AND DECLARING THAT NO BIDS WERE RECEIVED FOR PURCHASE AND SUPPLY OF 1100 MCM CABLE (BID NO. 25-14449) AND AUTHORIZING THE PURCHASE AND SUPPLY OF 1100 MCM CABLE BE OBTAINED BY NEGOTIATION
9. Manager Items
10. Commission Items
  - a. Special Meeting  
Proposed motion: To set the following special meeting on Tuesday, September 9, 2025 @ 1:00pm at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, for the purpose of a Tri-Commission meeting
11. Follow-up on Delegation of Action Items from Previous Board Meeting
12. Delegation of Action Items
13. Public Comment  
*Time for public comments or questions related to matters not covered by the agenda*
14. Matters of general business as may necessarily come before the Commission
15. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) and to review the performance of a public employee, as authorized by RCW 42.30.110(1)(g) for \_\_\_\_ minutes

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

RESOLUTION NO. 25-15011 AUTHORIZING  
AMENDMENT NO. 4 TO SERVICES  
AGREEMENT (SA-TA NO. 22-12146) WITH  
CORNFORTH CONSULTANTS, INC. TO  
PROVIDE GEOTECHNICAL ENGINEERING  
SERVICES

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District entered into a Services Agreement (SA-TA No. 22-12146) on May 5, 2022, with Cornforth Consultants, Inc. of Portland, Oregon to provide geotechnical engineering services in an amount not to exceed \$200,000. On February 27, 2024, Amendment No. 1 was executed to extend the contract term to May 1, 2025. On March 19, 2024, Amendment No. 2 was executed to extend the contract term to June 30, 2026 and increase the contract amount by \$299,000 for a revised not to exceed contract amount of \$499,000. On January 15, 2025, Amendment No. 3 was executed to update hourly billing rates.

District staff has identified the need for additional engineering services including geotechnical investigation, sampling and instrumentation. Resolution No. 17-14215 requires that the Commission, by resolution, authorize Amendments to Service Agreements when the Amendment increases the total contract price to over \$500,000.

District staff recommends that it is in the best interest of the District to amend Services Agreement No. 22-12146 with Cornforth Consultants, Inc. to increase the not to exceed amount by \$3,000,000 for a total revised contract price not to exceed \$3,499,000.

The General Manager has reviewed District staff's recommendation and concurs in the same.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1. The General Manager is hereby authorized to execute an Amendment to Services Agreement (SA-TA No. 22-12146) with Cornforth Consultants, Inc. to provide the additional services identified above. The revised contract price will not exceed \$3,499,000 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

Dated this 21st day of July 2025.

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President

ATTEST:

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Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

RESOLUTION NO. 25-15012 AUTHORIZING  
THE GENERAL MANAGER OF THE DISTRICT  
TO EXECUTE A TASK AUTHORIZATION  
SERVICES AGREEMENT (SA NO. 25-14445)  
WITH STANTEC CONSULTING SERVICES,  
INC. OF BELLEVUE, WASHINGTON FOR  
PROFESSIONAL ENGINEERING SERVICES  
RELATED TO ROCK ISLAND DROP GATE  
STRUCTURE DESIGN AND CONSTRUCTION  
SUPPORT SERVICES

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The left ladder drop gate structure at Rock Island Dam requires refurbishment due to the effects of alkali-silica reactivity (ASR) observed in the structure itself, as well as in the adjacent north concrete abutment wall and Powerhouse 1. Advancing the design from 30% to final design and construction support services is necessary, including utility relocations, to facilitate the installation of expansion joints and structural replacement of the drop gate components.

In compliance with RCW 39.80.010, et. seq., and the District's procedures and guidelines formulated in accordance therewith for the procurement of architectural and engineering services, the District has formed a selection committee which has reviewed and evaluated the qualifications and capabilities of certain firms possessing the availability, expertise, and experience required for the subject services.

The committee has determined that Stantec Consulting Services, Inc. of Bellevue, Washington (Stantec) is the most highly qualified firm for this particular project, and that it is in the best interest of the District to contract with Stantec for said services for an amount not to exceed \$2,000,000.

Resolution No. 17-14215 requires that the Commission, by resolution, authorize service agreements that exceed \$500,000.

The District's General Manager has reviewed the recommendations of the selection committee and concurs with the same.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The District's General Manager is hereby authorized to execute a written agreement with Stantec at a price and terms that are fair and reasonable to the District. A copy of said agreement will be on file at the District. The scope of services may be changed or increased provided that the cost of the services to be provided by Stantec shall not exceed the sum of \$2,000,000 without Commission authorization.

Dated this 21st day of July 2025.

\_\_\_\_\_  
President

ATTEST:

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Vice President

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Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

RESOLUTION NO. 25-15013 REJECTING ALL BIDS AND DECLARING THAT NO BIDS WERE RECEIVED FOR PURCHASE AND SUPPLY OF 1100 MCM CABLE (BID NO. 25-14449) AND AUTHORIZING THE PURCHASE AND SUPPLY OF 1100 MCM CABLE BE OBTAINED BY NEGOTIATION

### **FACTUAL BACKGROUND AND REASONS FOR ACTION**

The Commission, by Resolution No. 17-14215, delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less.

District staff prepared bidding documents for Purchase and Supply of 1100 MCM Cable. This cable is a stock item and is used throughout the District for various projects.

Sealed proposals were invited and published in accordance with RCW 54.04.070 and said bids were opened on July 3, 2025 at 2:00 pm Pacific Time in the offices of the District.

One bid was received pursuant to that invitation. The bid proposal included material changes to the terms and conditions of the bid.

District staff is of the opinion that the bid is non-responsive and should be rejected. Resolution No. 17-14215 requires that the rejection of bids must come before the Commission for action when staff is recommending an action other than rebidding.

Pursuant to RCW 54.04.080, the District may procure the work on the open market and negotiate a contract rather than re-advertising if no bids are received. District staff recommends that, due to time constraints and project requirements, the Purchase and Supply of 1100 MCM Cable be procured by negotiation, rather than re-advertising for bids.

The General Manager of the District has reviewed District staff's recommendation and concurs in the same.

### **ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY as follows:

Section 1. The bid received for Purchase and Supply of 1100 MCM Cable (Bid No. 25-14449) is rejected. District staff is authorized to obtain Purchase and Supply of 1100 MCM Cable by negotiation and the General Manager (or his designee) is authorized to execute a contract for the same with acceptable terms and conditions.

Dated this 21st day of July 2025.

\_\_\_\_\_  
President

ATTEST:

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Vice President

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Secretary

\_\_\_\_\_  
Commissioner

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Commissioner