Application for Use of Parks

Applicant (please print) __________________________ Email: __________________________

Organization (if applicable) __________________________ City __________________________ State ______ Zip ______

Mailing Address _____________________________________________________ Phone: __________________________ (h) ______ (w) ______

Person in Charge: ____________________________ Phone: __________________________ (h) ______ (w) ______

I. Facility Requested:

WALLA WALLA POINT PARK & WENATCHEE RIVERFRONT PARK
  - Ballfield #1
  - Ballfield #2
  - Ballfield #3
  - Ballfield #4
  - Walla Walla Point Shelter #1
  - Walla Walla Point Shelter #2
  - Loop Trail
  - Riverfront Park
  - Linden Tree Area

KIRBY BILLINGSLEY HYDRO PARK
  - Ballfield #1
  - Ballfield #2
  - Ballfield #3
  - Kirby Billingsley Hydro Park Shelter

CHELAN AREA PARKS
  - Beebe Bridge Soccer Field
  - Cheelan Falls Soccer Field
  - Beebe Bridge Park Shelter
  - Cheelan Falls Park Shelter
  - Cheelan Falls Powerhouse Shelter
  - Cheelan Riverwalk Park
  - Loop Trail
  - Flagpole Area
  - Shelter Area
  - Pavilion Area

II. Time & Dates

Dates: ____________________________ Hour: From: ____________________________ To: ____________________________

Dates: ____________________________ Hour: From: ____________________________ To: ____________________________

Days of Week: Mon Tues Wed Thurs Fri Sat Sun Circle Day(s)

III. Special requirements or additional information

IV. Purpose

A. Type of Event:  ☐ Family/Company Picnic  ☐ Wedding  ☐ Special Event/Fund Raising (If fund raising, how much do you expect to net?) ______

Describe Briefly/Event Name ____________________________

If this is a Special Event, prior to the activity, please provide the District with a Certificate of Insurance evidencing liability insurance, including Chelan County PUD No. 1 named as an additional insured, cross liability or severability of interests clause and liquor coverage (If applicable).

Web Site address for Special Event Information: ____________________________

B. Will a fee be charged?  ☐ YES  ☐ NO  If yes, please explain: ____________________________

C. Food Booths?  ☐ YES  ☐ NO  D. Primary use for ☐ ADULT ☐ CHILD ☐ Catered?  ☐ YES  ☐ NO  Caterer’s Phone: ____________________________

F. Number of people expected? ____________________________ G. Alcohol to be served?  ☐ YES  ☐ NO  (If yes, will there be a charge?  ☐ YES  ☐ NO)

V. Agreement for use is contained on the reverse side of this form. Organization shall indemnify and hold harmless, defend and pay on behalf of the District and its officers, managers, directors, employees, servants, and agents from and against all liability, penalties, costs, losses, damage, expenses, causes of action, claims or judgments (including attorney’s fees) resulting from injury to or death sustained to person including observers or organization’s participants, employees or representatives or damage to property of any kind which injury, death, or damage arises out of or is in any way connected with the activity or event herein described regardless of how the injury or damage was caused or suffered. The organization’s hold harmless agreement shall apply to any act or omission, willful misconduct or negligence, whether passive or active, on the part of the organization or its participants, agents or employees; except, that this agreement shall not be applicable to injury, death, or damage to property or persons arising from the sole negligence or the sole willful misconduct of the District.

Applicant’s Signature ____________________________ Date: ____________________________

FOR PARKS DEPARTMENT USE ONLY

☐ Approved  ☐ Not Approved  ☐ Approved with conditions  ☐ Evidence of Insurance Required  ☐ Yes  ☐ No

Signature: ____________________________ Date: ____________________________

Notes: ____________________________
AGREEMENT

The signatory hereby makes application to Chelan County PUD No. 1 ("PUD") for use of PUD Park facilities described on the front side of this document and certifies that the information given in the application is correct. The signatory further states that he/she has the authority to submit this application and agrees that he/she understands and will ensure compliance with all laws, rules and regulations established by the PUD. The applicant agrees to exercise the utmost care in the use of PUD premises and property and to save the PUD, Board of Commissioners, PUD employees and volunteers harmless from all liability resulting from the use of said facilities. The applicant further agrees to reimburse the PUD for any damage arising from the applicant’s use of said facilities.

The signatory understands that he/she is responsible for and aware of the following:

1. Additional garbage receptacles and/or service as required.

2. Leave the facility in the same, or better, condition as when they arrived. This includes the restrooms. The applicant is responsible for cleaning up the facility after their activity. This shall include removing their excess materials, equipment, furnishings and rubbish, during and after the use of the facilities. The cost of any additional cleaning or repairs that require PUD personnel will be charged to the user group. All cleaning must be done immediately after the event.

3. Repair and/or replacement of any PUD equipment lost, damaged or stolen, or facility damage as the direct result of the event.

4. Monitor and control all participants and spectators in accordance with established park rules and regulations, special use conditions, and city, county and state laws.

5. Provide adequate adult supervision. This shall include proper police, fire and emergency medical protection where necessary.

6. At no time shall any person connected with the event be allowed to consume alcoholic beverages, controlled substances or legend drugs while in PUD park facilities.

7. Use of PUD facilities is canceled when facilities are closed due to an emergency.

8. Water is not available in any park facilities, including picnic shelters and outside areas, from Nov. 1 through March 31.

9. The applicant must specify all requested facilities/areas on the application. The facility reservation areas and facilities described in the application apply to the reserved area only. Picnic shelters are not included in an athletic facility reservation.

10. Due to the limited amount of parking available and other factors, the PUD reserves the right to limit the amount of people in each park. Vehicle parking is restricted to designated parking areas. Vehicles are not allowed on lawn areas unless permitted in writing.

11. Camping is prohibited, except in designated campgrounds or as authorized in writing by the PUD.

12. Approved applications for use of PUD facilities shall be revocable at the discretion of the PUD and shall not be considered a lease. The PUD has the absolute right of cancellation without liability.

13. Recycling required for single-use bottles or cans: RCW Chapter 70.93 amended in July 2007 requires event sponsors to recycle where beverages are sold by vendors in single-use aluminum, glass or plastic bottles or cans. For additional information on recycling options for your event, contact Waste Management, Ted Woodard, (509) 662-4591 or Will Russell (509) 387-6454. In Chelan, please contact Chelan Recycle at (509) 882-4663.

These guidelines are not all inclusive or exhaustive. These are general conditions under which PUD parks facilities may be used and the responsibilities expected of users. PUD park rules and regulations may be added to, or otherwise adjusted as determined appropriate by PUD staff.