

Public Utility District No. 1 of Chelan County

**INDIVIDUAL VOLUNTEER SERVICE AGREEMENT
AND TERMS AND CONDITIONS**

This Volunteer Service Agreement is made this _____ day of _____, 20____ by and between Public Utility District No. 1 of Chelan County, Washington ("Chelan PUD") and _____ ("Volunteer(s)").

RECITALS

Chelan PUD is a municipal corporation duly formed and operating pursuant to the provisions of Washington statutes, including Title 54 RCW.

Chelan PUD owns and operates Beebe Bridge Park ("Park") located in Douglas County, Washington on the Columbia River. The Park has a campground.

Chelan PUD seeks Volunteers to serve as "hosts" at the Park campground. Chelan PUD waives the campground fees for Volunteers that serve as hosts.

Volunteer desires to provide volunteer services for Chelan PUD as a campground host at the Park.

NOW, THEREFORE, in consideration of the mutual benefits and obligations set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agrees as follows:

AGREEMENT TERMS AND CONDITIONS

The Volunteers shall:

1. Voluntarily perform duties and services as agreed in this Agreement.
2. Perform volunteer service a minimum of 4 hours per day or 28 hours per 7-day week, spread over at least 5 days, to receive a waiver of campsite/moorage fee or reside in park areas or property.
3. Be knowledgeable of park rules and observant of activities within the Park.
4. Represent oneself as a Volunteer and NOT as an employee of Chelan PUD.
5. Complete and submit Volunteer Timesheet for Individuals each week service is provided.

Chelan PUD shall:

1. Provide orientation and training for the Volunteers.
2. Waive Volunteers campsite/moorage fee when the above service requirements are met (contingent upon space availability).
3. Provide performance feedback to Volunteers and complete Volunteer Evaluation at end of volunteer service.

Volunteer Duties: Please check the type of activity the Volunteer will perform. Describe any additional duties below.

Host Services

- ___ Computer/Office Assistant
- ___ Check Restrooms
- ___ Distribute Information
- ___ Explain Park Rules
- ___ Junior Ranger Program
- ___ Litter Pick-up/Campsite Maint.
- ___ Registration Assistance
- ___ Security/Surveillance
- ___ Internship/Work Experience

General Maintenance

- ___ Building/Facilities Maintenance
- ___ Equipment Maintenance
- ___ General Clean-up
- ___ Grounds Maintenance
- ___ Trail Maintenance

Projects/Agreements

- ___ Court Ordered Community Svc.

Describe: _____

Volunteer Orientation: Discuss each topic below. **Refer to the Volunteer Manual for Park Foreman and the Volunteer Host Guide.** Both parties must initial and date in the left column. Record additional information in Comments section.

____/____	General Information	____/____	Safety Precautions
	Agency structure		Safety Information
	Volunteer Identification/Uniform		First Aid Kit
	Public Relations		Hazardous Waste
	Rules/Regulations and Policies/Procedures		Park Emergency Procedures
	Waiver of Fees		Work Limitations
	Timesheets/Evaluation		Equipment Training
	Designated Supervisor _____		

Comments: _____

Materials and Equipment: I have received the items listed below:

Item	Date Issued	Date Received	Item	Date Issued	Date Received
Hat/Visor/Name Tag	_____	N/A	_____	_____	_____
Volunteer/Host Vest	_____	_____	_____	_____	_____
Volunteer/Host Guide	_____	N/A	_____	_____	_____
Host Binder	_____	_____	_____	_____	_____

Volunteer 1 Driver Information:

Driver's License Number _____
 Expiration Date _____
 Auto Insurance Company _____
 Policy Number _____
 Have you taken a defensive driving course? No Yes
 Provided by: _____ Date Taken _____

Volunteer 2 Driver Information:

Driver's License Number _____
 Expiration Date _____
 Auto Insurance Company _____
 Policy Number _____
 Have you taken a defensive driving course? No Yes
 Provided by: _____ Date Taken _____

Emergency Notification: List below the persons we should notify in the event of an injury, illness or emergency:

Contact	Phone #	Contact	Phone #
_____	_____	_____	_____

Volunteer(s) acknowledge and agree that they are volunteers, performing services set pursuant to this Agreement of their own free choice and volition. Volunteer(s) expressly acknowledge and agree that they are not employees of Chelan PUD for purposes of Washington or Federal wage and hour laws, and further agree and understand that as a Volunteer they will receive no wages or other compensation for services performed and no benefit for services performed except as expressly set out in this Agreement.

Workers' Compensation Insurance: As a Volunteer, I understand that Chelan PUD has an injury protection plan to cover injuries of authorized Volunteers. It is limited to injuries due to an accident while performing authorized Volunteer duties. The Workers' Compensation Plan will pay medical treatment bills and disability benefits to the limits established for Workers' Compensation (RCW 36). To be eligible for this coverage, I will record my full name and hours served on the Volunteer Timesheet. I understand Volunteers are not covered for loss of employment time due to an injury or illness, nor for a lasting disability or death.

Volunteer Indemnification: I may, at the discretion of Chelan PUD, be defended or indemnified by the Chelan PUD for acts or omissions that were, or were purported to be in good faith, within the scope of my Volunteer duties. Furthermore, I will assist Chelan PUD in the defense of such action.

Accident Reporting: I agree to inform the Park Foreman or my Volunteer supervisor immediately if I am involved in an accident or exposed to a potential liability situation while performing assigned duties.

Physical Conditions: I will perform only tasks that are within my knowledge, ability and physical capability. I will inform staff of any health condition that staff should be aware of in an emergency: i.e., medications, allergies, existing medical conditions.

Vehicles: I understand I must have a valid driver's license to operate a vehicle in the course of providing volunteer service. I authorize Chelan PUD to investigate my driving record and release Chelan PUD and persons concerned from any liability because of furnishing said information, which may be used to determine my eligibility to drive a vehicle while providing volunteer service. If I use my personal vehicle in my volunteer duties, I will maintain liability insurance according to state requirements and will not knowingly drive any uninsured vehicle. If and when authorized to use a Chelan PUD owned vehicle, I agree to use it exclusively for official business directly related to my volunteer assignment. I will ensure that no other person other than another authorized Volunteer or paid staff drive or ride in a Chelan PUD vehicle. I understand I may be held liable for any actions or damages that may result from improper or negligent operation of a vehicle. I will immediately notify my supervisor if I am involved in an accident or convicted of a traffic violation.

Equipment: I understand that Chelan PUD equipment issued to me is the property of Chelan PUD. I agree to not loan Chelan PUD equipment to Park visitors or friends and agree to return items clean and in good repair at the completion of my assignment. I understand I may be held responsible for damage to Chelan PUD equipment resulting from improper or negligent use. I also understand that it is in my best interest not to loan my personal property/equipment to Park visitors, and that Chelan PUD is not responsible for loss or damage to any personal equipment used in the course of providing Volunteer service.

Volunteer Release of Claims: As a Volunteer, I expressly agree that I will not make claims against and hereby release Chelan PUD, and its officers, agents, employees, successors and assigns from any and all losses or claims for recovery resulting from any theft, vandalism, loss, accidental damages, fire, explosion, water damage or any act of nature to my vehicles or other personal property sustained during my voluntary service for Chelan PUD under this Agreement. I further expressly agree that I will not make claims against and hereby release Chelan PUD, and its officers, agents, employees, successors and assigns from any and all losses or claims for recovery resulting from injuries or damage to my person to the extent that such injuries are covered by Workers' Compensation Insurance (Title 36 RCW) as described above and waive all claims and release all damages in excess of said coverage. I further expressly agree that I will not make claims against and hereby release Chelan PUD, and its officers, agents, employees, successors and assigns from any and all losses or claims for recovery resulting from injuries or damage to my person to the extent that such injuries or damage are not caused by Chelan PUD, or its officers, agents, employees, successors and assigns.

Termination: This Agreement shall remain in effect during Volunteer(s) service and may be terminated by either party upon a 2 week minimum written notice.

Venue: These terms and conditions shall be interpreted pursuant to the laws of the State of Washington. The exclusive jurisdiction for any dispute or claim arising under these terms and conditions or in any way related to the provision of Volunteer services by Volunteer pursuant to this Agreement shall be the Superior Court of Chelan County, Washington.

VOLUNTEER(S)

PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY

By: _____

Printed Name: _____

Printed Name: _____