



NEW LINE EXTENSION INFORMATION



What you need to know
to extend a power line

Chelan County PUD looks forward to working with you to extend power to your property.

We've outlined the steps to bring electricity safely and efficiently to your home or business. For all requirements, please refer to Chelan County PUD's Electric Line Extension Handbook, Utility Service Regulations, Utility Service Policies and Electric Rate Schedules. All can be found at chelanpud.org.

For details or to request a copy of the Electric Line Extension Handbook, call us at (509) 661-8400 or email to service@chelanpud.org.

1 Let's get started.

Call us at (509) 661-8400 or go to chelanpud.org to learn more. We'll ask you for details including billing information, how many lots will be served, meter base size, voltage, what type of heating and cooling systems you will use, parcel number and a sketch of your job site.

2 The PUD will review your application

and notify you of the initial fee to move forward with your project.

3 Pay for engineering.

Depending on the size and type of your project, you will need to pay the appropriate application and/or engineering fee.

4 Let's talk.

Our engineer may want to meet with you before designing your project. Be prepared to talk in depth about your project. After the in depth discussion/meeting, our engineer will design your line extension.

5 Pay for the line extension.

- A letter will be sent to you outlining costs. Payment, in full, must be made before the PUD can move forward.
- Secondary meter and wire fees are separate from line extension fees and are typically paid when the line extension costs are paid.
- Some line extensions are eligible for, or subject to, Latecomers Fees. To learn more about Latecomers Fees, ask your engineer.

6 Property owners must sign the easement(s) provided by the PUD.

- Easements allow PUD equipment to be on your property. If the line extension crosses property owned by others, the PUD requires a signed easement from those owners. Be sure to communicate your power needs to your neighbors, if facilities will be on their property.
- Easements need to be notarized; PUD staff are available to notarize easements.

If the engineer has determined that all work will be completed by the PUD, skip to step nine.

7 Pick up materials from a PUD warehouse.

if you are completing an underground line extension, you may need to install PUD issued materials in addition to customer provided materials. Your engineer will notify you when you may pick up PUD material(s), after paying your line extension fees.

8 Let's meet.

Schedule a pre-construction meeting by calling (509) 661-8011 after materials are at the job site. A PUD trench inspector will meet you on-site to review the responsibilities and requirements to successfully complete your project.

9 Install electrical pipe and equipment.

Complete your on-site work according to engineer and PUD specifications. Be sure to coordinate inspections with the PUD's trench inspector by calling (509) 661-8011. Obtain approval from the trench inspector before backfilling your trench or electrical facilities.

Remember:

- Call for a locate prior to digging at (800) 424-5555 or "811"
- Be sure to install PUD-provided warning tape in the trench 12 inches below finished grade.
- Your safety is important to us! Do not attempt to access existing PUD electric equipment without a PUD representative on-site.

10 Scheduling.

- Your electric line extension will be scheduled for installation after:
 - Payment is made in full
 - The trench inspector has approved your work
 - Easement(s) are returned signed and notarized to the PUD
 - Completion of any other requirements specific for your project

Our schedule is often affected by outages, weather, and other unforeseen circumstances. We'll do our best to complete your line extension quickly.

Ready for power to a new meter base?
We cover that in the **New Electrical Secondary Information** brochure.

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CHELAN COUNTY
www.chelanpud.org