

RESOLUTION NO. **07-13163**

A RESOLUTION DELEGATING TO THE GENERAL
MANAGER THE AUTHORITY TO ADJUST FEES
AND CHARGES IN RELATION TO INCREASING
OR DECREASING UNDERLYING COSTS

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District, in compliance with RCW 54.24.080, is required to establish, maintain, and collect rates or charges for electric energy and water and other services, facilities, and commodities sold, furnished, or supplied by the district. The rates and charges shall be fair, nondiscriminatory, and shall be adequate to provide revenues sufficient for the payment of the principal of and interest on such revenue obligations for which the payment has not otherwise been provided and all payments which the district is obligated to set aside in any special fund or funds created for such purpose, and for the proper operation and maintenance of the public utility and all necessary repairs, replacements, and renewals thereof.

The District collects certain fees and charges as part of its utility operations. The fees and charges are defined generally as a one-time fee or charge based on recovering the costs for providing that service. The attached Exhibit A provides a listing of current fees and charges. Utilizing sound and reasonable business practices, utility service fees and charges are designed to provide a fair and consistent method for providing services while adequately recovering costs. As new business or utility practices are developed and/or costs change, the District should adjust the appropriate fees and charges accordingly. Currently these existing fees and charges are embedded in existing rate schedules or service regulations and it is difficult to adjust and update those fees and charges in a timely manner.

The District regularly has the need to adjust cost based fees and charges. The District's Commission has the authority to delegate its administrative powers and duties provided guidelines and procedures are established. District staff recommends that it is in the best interest of the District to delegate authority to the General Manager to take actions necessary with respect to listed fees and charges and any new cost recovery fees and charges. This delegation provides the flexibility needed to do business effectively and efficiently.

Specifically, staff recommends that the General Manager analyze and project cost adjustments or new fees and charges during the District's annual budget cycle. Further, the General Manager should be able to adjust, change or add fees and charges as needed during a calendar year to ensure full cost recovery.

The General Manager has reviewed staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The Commission finds it is in the District's best interests to delegate to the General Manager or his designee the authority to adjust the fees and charges listed on Exhibit A or add fees and charges when necessary to recover District costs. Prior to doing so, the General Manager will only act according to the following procedures:

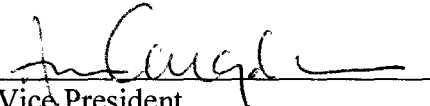
- a. An analysis shall be prepared that identifies existing or forecasted changes in costs and/or their drivers.
- b. The General Manager or designee will discuss the revised fees and charges and the analysis with the District's Commission during an informational or budget presentation at a regularly scheduled Commission meeting.
- c. Discussion with the Commission will occur prior to any changes being finalized.

DATED this 10th day of September 2007.

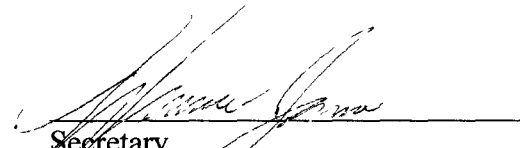


President

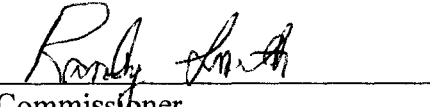
ATTEST:



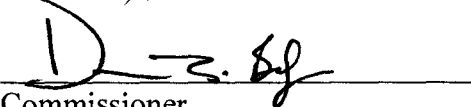
Vice President



Secretary



Commissioner



Commissioner

Seal

BACKGROUND..... 4

FEES AND CHARGES..... 5

 1. Electrical Connection Fees..... 5

 2. Water Connection Fees 8

 3. Electric Regulation Fees 10

 4. Water / Wastewater Regulation Fees 11

Fees and Charges

BACKGROUND

The following policy section identifies District policies that are subject to changes by the General Manager of Chelan County Public Utility District. Per resolution 07-XXXXX, dated September XX, 2007, the Board of Commissioners has authorized the General Manager to Establish and administer the Electric, Water, Wastewater and Network Line Extension Fees and Charges. In addition, this section identifies other one-time service fees that the General Manager may adjust as costs and application methods change

Utilizing sound and reasonable business practices, all Utility line extension policies and service fees are designed to provide a fair and consistent method for providing utility services while adequately recovering costs. As new methods are developed and costs change the District will adjust the line extension policies and service fees to reflect that. Normal practice will be to analyze and project any cost adjustments during the District's annual budget cycle, however changes may be made on an as needed basis if needed.

Any proposed changes will be communicated to the Board of Commissioners during open session. In addition changes that may impact identified groups or stakeholders will be communicated at the earliest possible opportunity.

Fees and Charges**FEEES AND CHARGES****1. ELECTRICAL CONNECTION FEES**

All Line Extensions must follow District Line Extension Policy

A. TRANSFORMER AND METER FEE

120/240 V & 120/208 V Single Phase	\$5.90/per amp
120/240 V & 120/208 V Three Phase	\$12.70 per amp
480 V Three Phase	\$18.60/per amp

*Fees are calculated using branch ampacity rating of meter base

B. SECONDARY SERVICE FEE**Single Phase Overhead (120/240 Voltage)**

Overhead up to 75 feet	\$200
Overhead 75 feet to 150 feet	\$300

<i>Single Phase 120/240 Voltage Overhead</i>		<i>Per Amp \$5.90</i>	<i>W/ <75' Wire OH \$200</i>	<i>W/ 75' to 150' Wire OH \$300</i>
100 Amp Svc	=	\$590	\$790	\$890
200 Amp Svc	=	\$1,180	\$1,380	\$1,480
400 Amp Svc	=	\$2,360	\$2,560	\$2,660
600 Amp Svc	=	\$3,540	\$3,740	\$3,840

Single Phase Underground (120/240 Voltage)

Underground up to 75 feet	\$350
Underground 75 feet to 150 feet	\$500

<i>Single Phase 120/240 Voltage Underground</i>		<i>Per Amp \$5.90</i>	<i>W/ <75' Wire UG \$350</i>	<i>W/ 75' to 150' Wire UG \$500</i>
100 Amp Svc	=	\$590	\$940	\$1,090
200 Amp Svc	=	\$1,180	\$1,530	\$1,680
400 Amp Svc	=	\$2,360	\$2,710	\$2,860
600 Amp Svc	=	\$3,540	\$4,240	\$4,040

Fees and Charges

Three Phase OH & UG (120/208 Voltage)

Overhead (150 feet max.) \$450
Underground (150 feet max.) \$650

<i>Three Phase 120/208 Voltage OH & UG</i>		<i>Per Amp \$12.70</i>	<i>W/ Wire OH \$450</i>	<i>W/ Wire UG \$650</i>
100 Amp Svc	=	\$1,270	\$1,720	\$1,920
200 Amp Svc	=	\$2,540	\$2,990	\$3,190
400 Amp Svc	=	\$5,080	\$5,530	\$5,730
600 Amp Svc	=	\$7,620	\$8,070	\$8,270

Three Phase OH & UG (480/277 Voltage)

Overhead (150 feet max.) \$450
Underground (150 feet max.) \$650

<i>Three Phase 480/277 Voltage OH & UG</i>		<i>Per Amp \$18.60</i>	<i>W/ Wire OH \$450</i>	<i>W/ Wire UG \$650</i>
100 Amp Svc	=	\$1,860	\$2,310	\$2,510
200 Amp Svc	=	\$3,720	\$4,170	\$4,370
400 Amp Svc	=	\$7,440	\$7,890	\$8,090
600 Amp Svc	=	\$11,160	\$11,610	\$11,810

C. OTHER SERVICE FEE

- | | |
|---|-------|
| 1. Secondary underground handhole with connections | \$440 |
| 2. Secondary underground handhole with connections
(Actual time and materials) | T&M |
| 3. Secondary service pole, 35 feet | \$650 |
| 4. Secondary service pole | \$650 |
| 5. If required, non-standard secondary service wire may be
available. Cost: to be determined upon request. | tbd |
| 6. Altered service | \$250 |

All other services in excess of 150ft shall be approved by engineering prior to install.

D. ELECTRICAL REQUIREMENTS

1. The customer shall pay all costs and fees in advance, including, but not limited to the cost of permits, easements, clearing and any other special costs to provide service. These costs and fees will be in addition to any line extension or other costs that may be required and are not reimbursable

Fees and Charges

2. There shall be a fee for all overhead secondary services, which shall include up to 150 feet of conductor (wire). The measurement shall be from the transformer location. For conductor in excess of 150 feet, there shall be an additional fee charged on an actual cost basis
3. For underground facilities, the Residential Customers has the option to (1) provide District approved service conductor and have it installed by their licensed Electrical Contractor or, (2) have the District supply and install the service conductor, up to 150 feet, for the fee set forth below. For service conductor in excess of 150 feet, there shall be an additional fee charged on actual costs basis. For overhead and underground, the measurement shall be from the transformer location. All other customer classes will supply and install the secondary service conductor per District Electrical Service Requirements.
4. There shall be a transformer and meter fee for the (1) permanent service connections and (2) capacity additions to existing service. The fee will be determined by the ampacity rating of the meter base (and service equipment rating).
5. For unusual situations, the service connection shall be the actual costs of all transformers and metering the District installs. This fee will not apply to temporary service installations.
6. Service connection fees may be paid in cash or financed through the District. Financing is available only for residential meter base installations up to 200 amps and total fees over \$600. The District shall charge interest on the amounts financed and a lien will be placed on the property.
7. "Actual Cost" line extension as defined in the line extension policy will include an additional 5% administrative fee for auditing.

Fees and Charges

2. WATER CONNECTION FEES

All Line Extensions must follow District Line Extension Policy.

Line Extension Fees			
Item	Description of District Work	Description of Applicant Work	Fees
Plan Review	District review of engineering drawings for conformance to District standards. Submittal review for construction.	Provide drawings to District standards depicting all water system(s).	\$350 per Project
Easement(s)	District drafting of utility easement(s) for water system(s) outside of right of way.	Provide drawings to District standards depicting water system(s) in utility easement(s).	\$150 per easement
Construction Inspection	District inspection during construction for conformance to District standards.	Provide access to all construction activities for District inspection.	\$550 per Project
Health Test(s)	District performance of health test(s) for water system.	Provide Temporary Flushing/Sampling and Blowoff Assembly and manpower for health test(s).	\$50 per Test
Pressure Test(s)	District observation and assistance of pressure test(s) for water system.	Provide pressure testing equipment and manpower for pressure test(s).	TBD
Mainline Connection(s)	District performance of connection(s) to existing water system(s).	Provide all materials, excavation, and restoration necessary to perform connection(s) according to District standards.	\$500 per Connection
Service Connection(s)	District performance of connection(s) to existing water system(s).	Provide all materials, excavation, and restoration necessary to perform connection(s) according to District standards.	\$200 Single \$250 Double Meter

Fees and Charges

Hydrant Connection(s)	District performance of connection(s) to existing water system(s).	Provide all materials, excavation, and restoration necessary to perform connection(s) according to District standards.	TBD
-----------------------	--	--	-----

B. CHAMBER AND METER FEE

<i>Domestic Water Meter Size</i>	<i>All Systems</i>	<i>Developer Installed Chamber</i>
5/8"	\$3,070	\$360
1"	\$3,120	\$410
1 1/2"	\$3,980*	\$480*
2"	\$4,370	\$640*
2" and larger turbine or compound	T&M	T&M

*When a customer requests a meter larger than 1", please check with the Water Department Engineer for the proper meter fee. Appropriate city or county street- or road-cut permit fees may be charged in addition to meter installation fees.

C. OTHER WATER FEES

1. Maintenance Bond Fee: 10% of the value of the work
2. Performance Bond for uncompleted Work: 150% of the value of the estimated costs to complete the work

Fees and Charges

3. ELECTRIC SERVICE REGULATIONS FEES

Electric Service Regulations Section	Page	Item	Fee
7a	7	Landlord 72 hour service fee. <ul style="list-style-type: none"> ▪ Notifying the tenant ▪ Fee to disconnect electric service ▪ Fee to reconnect 	\$30 each
8B	8	Security deposit minimum	\$20
8D	8	Interest on security deposit commencing on the date of deposit	5%
9A	10	Refund of balance owing – write off less than	\$1
10c	10	Late payment charge	5%
10d3	11	Reconnection charge- during the established working hours of a normal work day as defined in Section 12c	\$30
10d3	11	Reconnection charge – after hours	\$140
10d7	11	Collection visit	\$30
12a	15	Account service charge	\$10
12b	15	After-hours connection charge	\$140
12c	15	Reconnection charge	\$30
12c	16	Unauthorized connection fee	\$75
12d	16	Returned check charge	\$15
37	24	Meter test fee	\$25

Fees and Charges**4. WATER / WASTEWATER SERVICE REGULATIONS FEES**

Water Wastewater Regulations Section	Page	Item	Fee
7A	6	Landlord 72 hour service fee <ul style="list-style-type: none"> ▪ Notifying the tenant ▪ Fee to disconnect electric service ▪ Fee to reconnect 	\$30 each
8B	7	Security deposit minimum	\$20
8D	7	Interest on security deposit commencing on the date of deposit	5%
9	9	Refund of balance owing – write off less than	\$1
10d3	10	Reconnection charge	\$30
10d3	10	Reconnection charge – after hours	\$140
10d6	10	Collection visit	\$30
12a1	13	Account service charge	\$10
12b	14	After-hours connection charge	\$140
12c	14	Reconnection charge	\$30
12c	14	Unauthorized connection fee	\$100
12d	14	Returned check charge	\$15
17	16	Unauthorized connections	\$100
23	18	Meter test fee	\$85