CYCLE OF PERSONAL OWNERSHIP

AUGUST 2019 WINNER



REBEKAH GARFEIN

Rebekah has empowered herself to find ways our administrative support staff can enhance the effectiveness of the District managers they support by raising the bar of the support they provide. Rebekah surveyed the group about areas where they felt they needed or wanted training to improve operational excellence. She then organized a session with several learning components identified. Some of the presenters were members of the group and got the experience of presenting to a group in addition to the opportunity to learn from others. Topics of the session included information on using Excel more effectively, management support techniques, services such as graphics offered by Office Services and, self-care because ensuring their own wellness means support staff members can be here and at peak performance more often to keep everything humming along smoothly and efficiently. Attendees expressed their appreciation and look forward to additional opportunities to share and learn.