

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY  
327 N WENATCHEE AVENUE  
WENATCHEE WA 98801**

**REGULAR COMMISSION MEETING**

**AUGUST 5, 2019**

**STUDY SESSION**

**10:00 AM**

1. Pledge of Allegiance and Safety Minute – Sarah McCue
2. Approval of the Agenda  
*Any item on the Consent Agenda shall be subject to transfer to the Regular Agenda upon request of any Commission member*
3. Pybus Public Market Executive Director
4. Quarterly District Performance Plan Status Update
5. Quarterly Financial Review and Investment Report
6. Quarterly Major Projects, Contracts and Project Revisions Update
7. Rocky Reach Facilities Next Step
8. Rock Island C19 Building Update

**BUSINESS SESSION**

**1:00 PM**

9. Public Hearing – Surplus 45 Acre Parcel Located South of Beebe Bridge on US 2/97 in Douglas County
10. A RESOLUTION DECLARING A 45 ACRE PARCEL OF REAL PROPERTY LOCATED SOUTH OF BEEBE BRIDGE ON US 2/97 IN DOUGLAS COUNTY SURPLUS TO DISTRICT NEEDS AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PURCHASE AND SALE AGREEMENT WITH DOUGLAS COUNTY FIRE PROTECTION DISTRICT NO. 4
11. Strategic Planning Update

**Consent Agenda**

12. Minutes of the July 15, 2019 Regular Meeting and the July 15, 2019 Special Meeting

13. Vouchers: Accounts Payable Summary Report dated July 31, 2019:

- a. Vouchers totaling \$21,145,738.53;
- b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period July 10, 2019 through July 30, 2019 in the amount of \$53,026.29;
- c. Approval of the net Payroll, Warrant Nos. 236587 through 236607 and Advice Nos. 676822 through 677633 for the pay period ending 07/07/2019 in the amount of \$2,057,042.79.

14. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1-6, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 17-70 WITH CACHE VALLEY ELECTRIC CO. OF SALT LAKE CITY, UT AND AUTHORIZING PAYMENT OF RETAINAGE

15. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1, 2 AND 3, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 18-11 WITH HANCOCK SANDBLAST & PAINT LLC OF PASCO, WASHINGTON AND AUTHORIZING RELEASE OF THE BOND IN LIEU OF RETAINAGE

16. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1, 2 AND 3, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER NEGOTIATED CONTRACT NO. 17-84 WITH CE POWER ENGINEERED SERVICES, LLC OF CINCINNATI OHIO AND AUTHORIZING PAYMENT OF RETAINAGE

17. A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1, 2, 3, AND 4 AND AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 17-51 WITH INTEGRATED POWER SERVICES, LLC OF PORTLAND, OREGON FOR THE ROCK ISLAND HOUSE UNIT STATOR REWIND

**Regular Agenda**

18. A RESOLUTION AUTHORIZING AMENDMENT NO. 5 TO CONTRACT NO. 06-50 WITH DANIEL L. SUN, INC. DBA SUN-NET CONSULTING OF SAN JOSE, CA TO PROVIDE CAISO WEBOMS INTEGRATION

19. A RESOLUTION ACCEPTING THE BID OF DELTA STAR, INC. (SCHEDULE A) AND JORDAN TRANSFORMER, LLC (SCHEDULE C) (BID 18-85) FOR THE SUPPLY OF MOBILE SUBSTATION REPLACEMENTS AND CABLE TRAILERS

REGULAR COMMISSION MEETING AGENDA

August 5, 2019

Page 3

20. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 1 THROUGH 7 AND APPROVAL OF FIELD WORK ORDER/CHANGE ORDER NOS. 8 THROUGH 10 TO CONTRACT 18-37 WITH MICHELS CORPORATION, POWER DIVISION FOR THE CHELAN COUNTY LED STREETLIGHT CONVERSION

21. Manager Items

22. Commission Items

23. Commission Travel

24. Follow-up on Delegation of Action Items from Previous Board Meeting

25. Delegation of Action Items

26. Additional Public Comment

*Members of the public are encouraged to ask specific questions after each item presented. This agenda item is for additional comments/questions related to matters not on the agenda.*

27. Matters of general business as may necessarily come before the Commission

28. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) and to review the performance of a public employee, as authorized by RCW 42.30.110(1)(g)

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION DECLARING A 45 ACRE PARCEL OF REAL PROPERTY LOCATED SOUTH OF BEEBE BRIDGE ON US 2/97 IN DOUGLAS COUNTY SURPLUS TO DISTRICT NEEDS AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PURCHASE AND SALE AGREEMENT WITH DOUGLAS COUNTY FIRE PROTECTION DISTRICT NO. 4

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District is the owner of real property (“Property”) containing approximately 45 acres in Douglas County, Washington, located approximately 0.3 miles south of Beebe Bridge and east of US 2/97. The District acquired this Property as part of the development of the Rocky Reach Hydroelectric Project No. 2145. This parcel is a portion of what was a larger parcel at the time of the District’s acquisition, and is not within the District’s Project boundary. The legal description of the Property is on file in the District offices.

Douglas County Fire Protection District No. 4 (“DCFD4”) has a need to construct a new fire station in the area and has determined the Property is in a location that meets the area’s fire protection needs. DCFD4 requested to purchase the Property and had the Property appraised by a third party appraiser approved by the District. District staff and DCFD4 negotiated a purchase and sale agreement (“Agreement”) with a sale price of the appraised value of \$95,000, and other terms acceptable to the District, contingent on approval of the District’s Board of Commissioners. The proposed sale of the Property does not include water rights. Closing shall occur on or before September 13, 2019, unless otherwise agreed.

District staff has evaluated and determined the Property to be surplus to the District’s needs.

On July 15, 2019, the Commission by motion set a public hearing for consideration of declaring the Property surplus at its regular meeting on August 5, 2019. The District has published a notice setting a hearing on August 5, 2019 for the purpose of considering whether the Property is surplus.

Following the public hearing, District staff recommends the Property be declared surplus and the Agreement with DCFD4 be approved.

The General Manager has reviewed staff’s recommendation and concurs in the same.

Resolution No. \_\_\_\_\_  
Page 2

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. After public hearing held on August 5, 2019, the Property consisting of approximately 45 acres of land south of Beebe Bridge, east of US 2/97, Douglas County, Washington, is declared surplus to the District’s needs.

Section 2. The Board of Commissioners hereby approves the Agreement with DCFD4 and authorizes the General Manager of the District or his designee to take such further steps as may be required to complete the sale of the Property to DCFD4.

Section 3. The Agreement will be on file in the offices of the PUD.

Dated this 5th day of August 2019.

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President

ATTEST:

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Vice President

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Secretary

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Commissioner

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Commissioner

SEAL

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1-6, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 17-70 WITH CACHE VALLEY ELECTRIC CO. OF SALT LAKE CITY, UT AND AUTHORIZING PAYMENT OF RETAINAGE

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District Commission by Resolution No. 17-14215 delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less. Authority was also granted to the General Manager and the staff to execute field work orders under certain circumstances.

On March 15, 2018, the District entered into a contract (Bid No. 17-70) with Cache Valley Electric Co. (Contractor) of Salt Lake City, UT for Bulk Electric System CIP version 5 – Hydro Access Control, in the amount of \$1,605,969. This contract was advertised for public bid and was awarded as required by RCW 54.04.070 and .080.

The work in Field Work Order No. 1-6 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Order Nos. 1-6, which are on file in the offices of the District and summarized as follows:

<b>Field Work Order No.</b>	<b>Amount</b>
1. Extension of Contract Time	\$0
2. Extension of Contract Time	\$0
3. Extension of Contract Time	\$0
4. Extension of Contract Time	\$0
5. Extension of Contract Time	\$0
6. Addition of two (2) access doors and uninterruptable power supply and increase to Contract Price	\$16,551.01
<b>Total</b>	<b>\$16,551.01</b>

Field Work Order Nos. 1-6 results in a net increase in the contract price for a new revised total price of \$1,622,520.01 (excluding sales tax), which the District's Engineers recommend be ratified. Resolution No. 17-14215 provides that these field work orders be presented to the Commission for approval as part of the final acceptance resolution.

District staff has determined that the completion of all contract work occurred on July 1, 2019. In accordance with the terms of the contract, retainage in an amount not exceeding 5% of the contract price has been withheld from the Contractor.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor, ratify Field Work Order Nos. 1-6 and authorize the payment of retainage due the Contractor, subject to the requirements of the contract and state law.

### **ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Field Work Order Nos. 1-6 to Bid No. 17-70 with Cache Valley Electric Co. for the work specified above, which will result in a net increase in the purchase price of \$16,551.01, for a total revised contract price of \$1,622,520.01, plus Washington State sales tax, are hereby ratified.

Section 2. All the contract work required under Bid No. 17-70 was completed on July 1, 2019 and the same is hereby accepted, subject to Section 3 hereof. Payment of retainage to the Contractor in the amount determined by the District's auditor to be due is authorized to be paid to the Contractor subject to Section 3 and Section 4 hereof, and subject to the provisions and limitations of Chapter 39.12 RCW (Prevailing Wages on Public Works) and 60.28 (Liens for Labor, Materials and Taxes on Public Works).

Section 3. This resolution shall not constitute an acceptance by the District of any work performed or goods supplied pursuant to the aforementioned contract, which are not in strict compliance with the contract terms and conditions.

Section 4. After the expiration of the forty-five (45) day period for giving the District notice of lien and after receipt of the Department of Revenue's certification of the Contractor's payment of taxes, the Employment Security Department's Certificate of Payment of Contributions, Penalties and Interest on Public works Contracts and the Department of Labor & Industries' Certificate of Release of the State's Lien on Public Works contracts and the District being satisfied that taxes certified as due or to become due are discharged and the filed claims of materialmen and laborers, if any, together with a sum sufficient to pay costs of foreclosing the liens and attorney's fees, have been paid, the District's General Manager is authorized and directed to withhold from the remaining retained amounts for claims the District may have against the Contractor, and the balance shall be paid to the Contractor. In the event said taxes, claims, expenses and fees have not been paid, the General Manager is authorized and directed to withhold an amount equal to unpaid taxes and unpaid claims, together with a sum sufficient to defray the costs and attorney fees incurred in foreclosing the lien of such claims, and the balance shall be paid to the Contractor.

DATED this 5th day of August 2019.

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President

ATTEST:

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Vice President

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Secretary

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Commissioner

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Commissioner

Seal



## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1, 2 AND 3, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 18-11 WITH HANCOCK SANDBLAST & PAINT LLC OF PASCO, WASHINGTON AND AUTHORIZING RELEASE OF THE BOND IN LIEU OF RETAINAGE

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District Commission by Resolution No. 17-14215 delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less. Authority was also granted to the General Manager and the staff to execute field work orders under certain circumstances.

On April 13, 2018, the District entered into a contract (Bid No. 18-11) with Hancock Sandblast & Paint LLC (Contractor) of Pasco, Washington for Chelan Hatchery Large Pond Rehabilitation, in the amount of \$97,900.00. This contract was advertised for public bid and was awarded as required by RCW 54.04.070 and .080.

The work in Field Work Order Nos. 1, 2 and 3 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Order Nos. 1, 2 and 3, which are on file in the offices of the District and summarized as follows:

<b>Field Work Order No.</b>	<b>Amount</b>
1. Reconciliation for Unit Price Contract Items and Additional Work	(\$3,391.86)
2. Liner System Repair Scope Revision and Completion Date Extension	\$0.00
3. Liner System Repair Scope Revision and Completion Date Extension	\$0.00
<b>Total</b>	<b>(\$3,391.86)</b>

Field Work Order Nos. 1, 2 and 3 result in a net decrease in the contract price of \$3,391.86 for a new revised total price of \$94,508.14 (excluding sales tax), which the District's Engineers recommend be ratified. Resolution No. 17-14215 provides that this type of field work order shall be presented to the Commission for approval as part of the final acceptance resolution.

District staff has determined that the completion of all contract work occurred on June 25, 2019. In accordance with the terms of the contract, the Contractor has provided a bond in lieu of retainage equal to 5% of the contract price.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor, ratify Field Work Order Nos. 1, 2 and 3 and authorize the release of the related bond in lieu of retainage, subject to the requirements of the contract and state law.

### **ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Field Work Order Nos. 1, 2 and 3 to Bid No. 18-11 with Hancock Sandblast & Paint LLC for the work specified above, which will result in a net decrease in the purchase price of \$3,391.86, for a total revised contract price of \$94,508.14, plus Washington State sales tax, are hereby ratified.

Section 2. All the contract work required under Bid No. 18-11 was completed on June 25, 2019 and the same is hereby accepted, subject to Section 3 hereof. Release of the Contractor's bond in lieu of retainage is authorized subject to Section 3 and Section 4 hereof, and subject to the provisions and limitations of Chapter 39.12 RCW (Prevailing Wages on Public Works) and 60.28 (Liens for Labor, Materials and Taxes on Public Works).

Section 3. This resolution shall not constitute an acceptance by the District of any work performed or goods supplied pursuant to the aforementioned contract, which are not in strict compliance with the contract terms and conditions.

Section 4. After the expiration of the forty-five (45) day period for giving the District notice of lien and after receipt of the Department of Revenue's certification of the Contractor's payment of taxes, the Employment Security Department's Certificate of Payment of Contributions, Penalties and Interest on Public Works Contracts, and the Department of Labor & Industries' Certificate of Release of the State's Lien on Public Works Contracts and the District being satisfied that taxes certified as due or to become due are discharged and the filed claims of materialmen and laborers, if any, together with a sum sufficient to pay costs of foreclosing the liens and attorney's fees, have been paid, the District's General Manager is authorized and directed to release the bond in lieu of retainage. In the event said taxes, claims, expenses and fees have not been paid, the General Manager is authorized and directed to file a claim against the bond in lieu of retainage in an amount equal to unpaid taxes and unpaid claims, together with a sum sufficient to defray the costs and attorney fees incurred in foreclosing the lien of such claims, and following payment of such claim, release the bond in lieu of retainage.

DATED this 5<sup>th</sup> day of August 2019.

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President

ATTEST:

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Vice President

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Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

Seal

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1, 2 AND 3, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER NEGOTIATED CONTRACT NO. 17-84 WITH CE POWER ENGINEERED SERVICES, LLC OF CINCINNATI OHIO AND AUTHORIZING PAYMENT OF RETAINAGE

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

Public Utility District No. 1 of Chelan County (District) adopted Resolution No. 17-14182 on October 16, 2017 which authorized the District to negotiate and to enter into a contract for the Chelan Hydro 11KV Break Replacement. On January 12, 2018, the District executed a contract with CE Power Engineered Services, LLC (Contractor) of Cincinnati, Ohio in the amount of \$874,700 (exclusive of Washington State Sales Tax).

District staff has determined that the work required under the contract has been performed in accordance with the terms of the contract and recommends that the District accept the work.

The work in Field Work Order Nos. 1, 2 and 3 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Order No. 1, 2 and 3, which are on file in the offices of the District and summarized as follows:

<b>Field Work Order No.</b>	<b>Amount</b>
Update Milestone Schedule	0.00
Update Milestone Schedule, Reduce Price Schedule, Modify SR-1	-\$7,500.00
Modify Bid Price Schedule due to District Crew Support	-\$10,148.00
<b>Total</b>	<b>-\$17,648.00</b>

Field Work Order Nos. 1, 2 and 3 result in a net decrease in the contract price of \$17,648.00 for a new revised total price of \$857,052.00 (excluding sales tax), which the District's Engineers recommend be ratified. Resolution No. 17-14215 provides that this type of field work order shall be presented to the Commission for approval as part of the final acceptance resolution.

District staff has determined that the completion of all contract work occurred on July 9, 2019. In accordance with the terms of the contract, retainage in an amount not exceeding 5% of the contract price has been withheld from the Contractor.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor, ratify Field Work Order No. 1, 2 and 3 and authorize the payment of retainage due the Contractor, subject to the requirements of the contract and state law.

### ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Field Work Order Nos. 1, 2, and 3 to Bid No. 17-84 with CE Power Engineered Services, LLC for the work specified above, which will result in a net decrease in the purchase price of \$17,648.00, for a total revised contract price of \$857,052, plus Washington State sales tax, are hereby ratified.

Section 2. All the contract work required under Bid No. 17-84 was completed on July 9, 2019 and the same is hereby accepted, subject to Section 3 hereof. Payment of retainage to the Contractor in the amount determined by the District's auditor to be due is authorized to be paid to the Contractor subject to Section 3 and Section 4 hereof, and subject to the provisions and limitations of Chapter 39.12 RCW (Prevailing Wages on Public Works) and 60.28 (Liens for Labor, Materials and Taxes on Public Works).

Section 3. This resolution shall not constitute an acceptance by the District of any work performed or goods supplied pursuant to the aforementioned contract, which are not in strict compliance with the contract terms and conditions.

Section 4. After the expiration of the forty-five (45) day period for giving the District notice of lien and after receipt of the Department of Revenue's certification of the Contractor's payment of taxes, the Employment Security Department's Certificate of Payment of Contributions, Penalties and Interest on Public works Contracts and the Department of Labor & Industries' Certificate of Release of the State's Lien on Public Works contracts and the District being satisfied that taxes certified as due or to become due are discharged and the filed claims of materialmen and laborers, if any, together with a sum sufficient to pay costs of foreclosing the liens and attorney's fees, have been paid, the District's General Manager is authorized and directed to withhold from the remaining retained amounts for claims the District may have against the Contractor, and the balance shall be paid to the Contractor. In the event said taxes, claims, expenses and fees have not been paid, the General Manager is authorized and directed to withhold an amount equal to unpaid taxes and unpaid claims, together with a sum sufficient to defray the costs and attorney fees incurred in foreclosing the lien of such claims, and the balance shall be paid to the Contractor.

DATED this 5th day of August 2019.

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President

ATTEST:

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Vice President

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Secretary

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Commissioner

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Commissioner

Seal

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER NOS. 1, 2, 3, AND 4 AND AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 17-51 WITH INTEGRATED POWER SERVICES, LLC OF PORTLAND, OREGON FOR THE ROCK ISLAND HOUSE UNIT STATOR REWIND

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District Commission by Resolution No. 08-13325 delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less. Authority was also granted to the General Manager and the staff to execute field work orders under certain circumstances.

On July 7, 2017, the District entered into a contract (Bid No. 17-51) with Integrated Power Services, LLC (Contractor) of Portland, Oregon for the Rock Island House Unit Stator Rewind, in the amount of \$99,242 (excluding Washington State Sales Tax). This contract was advertised for public bid and was awarded as required by RCW 54.04.070 and.080.

The work in Field Work Order Nos. 1, 2, 3 and 4 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Order No. 1, 2, 3 and 4, which are on file in the offices of the District and summarized as follows:

<b>Field Work Order No.</b>	<b>Amount</b>
1. Add Administrative Requirements to the Specification and Change Completion Schedule	\$0
2. Add Transposition Windings	\$34,308
3. Extend Anticipated Final Acceptance Date	\$0
4. Extend Anticipated Final Acceptance Date	\$0
<b>Total</b>	<b>\$34,308</b>

Field Work Order Nos. 1, 2, 3, and 4 result in a net increase in the amount of \$34,308 for a new revised total contract price of \$133,550 (excluding Washington State Sales Tax), which the District's Engineers recommend be ratified. Resolution No 17-14215 provides that this type of field work order shall be presented to the Commission for approval as part of the final acceptance resolution.

District staff has determined that the completion of all contract work occurred on July 24, 2019.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor and ratify Field Work Order Nos. 1, 2, 3 and 4.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Field Work Order Nos. 1, 2, 3 and 4 to Bid No. 17-51 with Integrated Power Services, LLC for the work specified above, which will result in a net increase in the purchase price in the amount of \$34,308, for a total revised contract price of \$133,550, plus Washington State sales tax, are hereby ratified.

Section 2. All the contract work required under Bid No. 17-51 was completed on July 24, 2019 and the same is hereby accepted.

DATED this 5th day of August, 2019.

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President

ATTEST:

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Vice President

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Secretary

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Commissioner

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Commissioner

Seal



## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING AMENDMENT  
NO. 5 TO CONTRACT NO. 06-50 WITH DANIEL L.  
SUN, INC. DBA SUN-NET CONSULTING OF SAN  
JOSE, CA TO PROVIDE CAISO WEBOMS  
INTEGRATION

## FACTUAL BACKGROUND AND REASONS FOR ACTION

On September 25, 2006, Resolution No. 06-12967 declared Sun-Net Consulting (Sun-Net) of San Jose, CA, aka Daniel L. Sun, Inc. dba Sun-Net Consulting, as the sole source supplier of the Transmission Outage Application (TOA) system for switching requests, outage management, switching plan design and validation; waived the bidding requirements; and authorized the General Manager to execute Contract No. 06-50 with Sun-Net at a cost not to exceed \$120,000 including the first year of support in the amount of \$12,000, and approved renewal of support services on an on-going annual basis as authorized in the District's annual budget.

On December 17, 2007, Resolution No. 07-13225 authorized Amendment No.1 to Contract No. 06-50 with Sun-Net for additional and on-going customization services for the TOA system at a cost not to exceed \$250,000.

On September 20, 2016, Resolution No. 16-14065 declared Sun-Net to continue to be the sole source supplier for TOA software and services; waived the bidding requirements; and authorized the General Manager to execute the Amendment No. 2 to Contract No. 06-50 with Sun-Net for TOA software system upgrade, implementation services to support the upgrade, and one year of annual support in the amount of \$10,800, at a cost not to exceed \$300,000.

On December 17, 2018, Resolution No. 18-14303 authorized the General Manager to execute the Amendment No. 4 to Contract No. 06-50 with Sun-Net for the CAISO Reliability Coordinator's Outage Management System (WebOMS) Integration at a cost not to exceed \$179,800 (including 2019 annual support), plus an additional 10 years of annual support in an amount not to exceed \$365,000.

District staff has identified the need for customization services to complete the Generation / Transmission Switching / Clearance Management and Logging (System Operations, Hydro Operations, Fish Bypass, Water/Wastewater). District staff recommends entering into Amendment No. 5 to the Contract No. 06-50 with Sun-Net, who was the sole source provider of the iTOA software, to cover the customization services in the amount of \$128,325 which includes a committed cost of \$55,825 for completion of the Generation Switching / Clearance Management module and an additional charge for up to 500 hours (\$72,500) to complete the Transmission Switching / Clearance Management and Logging (System Operations, Hydro Operations, Fish Bypass, Water/Wastewater).

Resolution No. 17-14215 requires that the Commission, by resolution, authorize Service Agreements and Amendments when the amendment causes the actual or expected contract price to exceed the amount originally authorized by the Commission.

District staff recommends that it is in the best interest of the District to amend Contract No. 06-50 with Sun-Net to cover the customization services as mentioned above in the amount of \$128,325.

The General Manager has reviewed District staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1. The General Manager is hereby authorized to execute Amendment No. 5 to Contract No. 06-50 with Sun-Net to provide the customization services identified above, at a cost not to exceed \$128,325. A copy of the Amendment is on file in the offices of the District.

DATED this 5th day of August 2019.

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President

ATTEST:

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Vice President

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Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

Seal

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ACCEPTING THE BID OF DELTA  
STAR, INC. (SCHEDULE A) AND JORDAN  
TRANSFORMER, LLC (SCHEDULE C) (BID 18-85)  
FOR THE SUPPLY OF MOBILE SUBSTATION  
REPLACEMENTS AND CABLE TRAILERS

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

On April 15, 2019, by Resolution No. 19-14336, the Commission of the District authorized the General Manager to invite sealed bids to provide mobile substation replacements and cable trailers. Resolution No. 17-14215 requires that the Commission, by resolution, award bids that exceed \$3,000,000.

An invitation for sealed bids was published in accordance with RCW 54.04.070. Bid proposals were opened on June 28, 2019, at 3:00 PM in the offices of the District. 2 bids were received (excluding sales tax) as tabulated on Exhibit A attached.

District staff has determined that (1) the bid of Delta Star, Inc. of San Carlos, California (Schedule A) in the amount of \$4,614,176, excluding sales tax, and (2) the bid of Jordan Transformer, LLC of Jordan, Minnesota (Schedule C) in the amount of \$388,516, excluding sales tax, are the lowest responsive and best bids in compliance with the plans and specifications for Bid No. 18-85 for the respective schedules. These bids meet all statutory requirements.

District staff recommends awarding Bid No. 18-85 to Delta Star Inc. for Schedule A and Jordan Transformer, LLC for Schedule C. The General Manager of the District concurs with District staff's recommendation.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY  
DISTRICT NO. 1 OF CHELAN COUNTY, as follows:

Section 1. The bids submitted by (1) Delta Star Inc. of San Carlos, California (Schedule A), and (2) Jordan Transformer, LLC of Jordan, Minnesota (Schedule C) are the lowest responsible and best bids in compliance with the plans and specifications to provide the mobile substation replacements and cable trailers. The General Manager of the District is hereby authorized to enter into a contract with (1) Delta Star Inc. of San Carlos, California (Schedule A) in an amount not to exceed \$4,614,176, excluding sales tax, and (2) Jordan Transformer, LLC of Jordan, Minnesota (Schedule C) in an amount

not to exceed \$388,516, excluding sales tax. A copy of the contracts will be on file in the offices of the District

DATED this 5th day of August 2019.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

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Commissioner

\_\_\_\_\_  
Commissioner

Seal

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK  
ORDER/CHANGE ORDER NOS. 1 THROUGH 7  
AND APPROVAL OF FIELD WORK  
ORDER/CHANGE ORDER NOS. 8 THROUGH 10 TO  
CONTRACT 18-37 WITH MICHELS  
CORPORATION, POWER DIVISION FOR THE  
CHELAN COUNTY LED STREETLIGHT  
CONVERSION

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District Commission by Resolution No. 17-14215 delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less. Authority was also granted to the General Manager and the staff to execute field work order/change orders under certain circumstances.

On August 1, 2018, the District entered into a contract (Contract No. 18-37) with Michels Corporation – Power Division of Neenah, Wisconsin for the Chelan County LED Streetlight Conversion in the amount of \$1,198,547.67. This contract was advertised for public bid and was awarded as required by RCW 54.04.070 and .080. The bid by the Contractor was the low bid and met the District’s specifications.

The work in Field Work Order/Change Order Nos. 1 through 7 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District’s staff has executed Field Work Order Nos. 1 through 7, which are on file in the offices of the District and summarized as follows:

<b>Field Work Order No.</b>	<b>Description</b>	<b>Amount</b>
1	Change to Light Type and Quantity for Schedule F: WSDOT	\$115,544.91
2	Grounding of Lights on District Power Poles for Compliance to NESC Rule 238 and Neutrals and Disconnect for Schedule B: Cashmere	\$134,701.26
3	Additional Lights Added to Schedule B: Cashmere	\$57,676.32
4	Dimmers Added to Lights for Schedule B: Cashmere	\$34,941.90
5	Contract Extension Adding 41 Calendar Days	\$0
6	Contract Extension Adding 28 Calendar Days	\$0
7	Contract Extension Adding 60 Calendar Days	\$0
<b>Total</b>		<b>\$342,864.39</b>

Field Work Order/Change Order Nos. 1 through 7 resulted in a net increase in the contract price of \$342,864.39 for a new revised total price of \$1,541,412.06 (excluding sales tax), which the District's Engineers recommend be ratified.

District's staff desires to execute Field Work Order/Change Order Nos. 8 through 10 as follows:

<b>Field Work Order No.</b>	<b>Description</b>	<b>Amount</b>
8	Compliance with Washington State Labor and Industry Permitting	\$175,123.18
9	Night Work to Minimize Traffic Impacts in City of Wenatchee with Certified 01-Electrician	\$47,041.04
10	Unit Quantity Reconciliation for Actual Units Used in the Work	\$50,381.63
<b>Total</b>		<b>\$272,545.85</b>

Field Work Order/Change Order Nos. 8 through 10 will result in a net increase in the contract price of \$272,545.85 for a new revised total price of \$1,813,957.91 (excluding sales tax), which the District's Engineers recommend be ratified.

The General Manager of the District concurs with staff's recommendations that Field Work Order/Change Order Nos. 1 through 7 be ratified, and Field Work Order/Change Order Nos. 8 through 10 be approved.

### **ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The Commission finds that Field Work Order/Change Order Nos. 1 through 7 were properly executed pursuant to the authority delegated by Resolution No. 17-14215 and said Field Work Order/Change Orders are hereby formally acknowledged and ratified.

Section 2. The General Manager of the District is hereby authorized to execute Field Work Order/Change Order Nos. 8 through 10. A copy of the Field Work Order/Change Orders shall be on file in the offices of the District.

DATED this 5<sup>th</sup> day of August 2019.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Vice President

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Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

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