

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY  
327 N WENATCHEE AVENUE  
WENATCHEE WA 98801**

**REGULAR COMMISSION MEETING**

**APRIL 1, 2019**

**STUDY SESSION**

**10:00 AM**

1. Pledge of Allegiance and Safety Minute – Lance Keller
2. Approval of the Agenda  
*Any item on the Consent Agenda shall be subject to transfer to the Regular Agenda upon request of any Commission member*
3. Legislative Update
4. Quarterly Electrical Load Growth Update
5. Service Center Outreach Update

**BUSINESS SESSION**

**1:00 PM**

**Consent Agenda**

6. Minutes of the March 18, 2019 Regular Meeting
7. Vouchers: Accounts Payable Summary Report dated March 27, 2019:
  - a. Vouchers totaling \$15,382,147.77;
  - b. Approval of Warrant Nos. 25454 through 25489 totaling \$9,864.97 for claim payments from the workers' compensation self-insurance fund for the period ending March 25, 2019;
  - c. Approval of the net Payroll, Warrant Nos. 236435 through 236452 and Advice Nos. 670414 through 671195 for the pay period ending 03/17/2019 in the amount of \$1,981,960.33;

- d. Approval of Warrant Nos. 25454 through 25489 totaling \$9,864.97 for claim payments from the workers' compensation self-insurance fund for the period ending March 25, 2019;
- e. Charge-Offs to Uncollectible Accounts over \$1,000.00 for March 2019 - \$18,128.68.

**Regular Agenda**

- 8. A RESOLUTION AUTHORIZING AMENDMENT NO. 5 TO SERVICES AGREEMENT (SA-TA NO. 16-010) WITH CLEARRESULT CONSULTING, INC. TO PROVIDE COMMERCIAL ENERGY EFFICIENCY SERVICES
- 9. A RESOLUTION REJECTING THE BID OF GENERAL PACIFIC, INC. OF FAIRVIEW, OREGON AND ACCEPTING THE BID OF CARLSON SALES METERING SOLUTIONS, LLC OF BATTLE GROUND, WA (BID 19-21) FOR THE SUPPLY OF ROCK ISLAND POWERHOUSE 2 VOLTAGE TRANSFORMERS
- 10. Manager Items
- 11. Commission Items
- 12. Commission Travel
- 13. Follow-up on Delegation of Action Items from Previous Board Meeting
- 14. Delegation of Action Items
- 15. Additional Public Comment  
*Members of the public are encouraged to ask specific questions after each item presented. This agenda item is for additional comments/questions related to matters not on the agenda.*
- 16. Matters of general business as may necessarily come before the Commission
- 17. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i)

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING AMENDMENT  
NO. 5 TO SERVICES AGREEMENT (SA-TA NO. 16-  
010) WITH CLEARRESULT CONSULTING, INC. TO  
PROVIDE COMMERCIAL ENERGY EFFICIENCY  
SERVICES

## FACTUAL BACKGROUND AND REASONS FOR ACTION

The District entered into a Services Agreement-Task Authorization (SA-TA) No. 16-010 on September 7, 2016 with CLEARresult Consulting Inc. to provide commercial energy efficiency services for District customers in an amount not to exceed \$170,000. The SA-TA was amended on February 26, 2018 and September 26, 2019, increasing the not-to-exceed amount to \$495,000.

District staff desires to continue services in supporting commercial energy efficiency services for District customers, which will cause the total contract price to increase to \$595,000. Resolution No. 17-14215 requires that the Commission, by resolution, authorize Service Agreements and Amendments when the total agreement price exceeds \$500,000.

District staff recommends that it is in the best interest of the District to amend Services Agreement-Task Authorization No. 16-010 with CLEARresult Consulting, Inc. to provide additional commercial energy efficiency services in the amount of \$100,000, for a revised contract price not to exceed \$595,000.

The General Manager has reviewed District staff's recommendation and concurs in the same.

## ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY  
DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1 The General Manager is hereby authorized to execute an Amendment to Services Agreement-Task Authorization (SA-TA) No. 16-010 with CLEARresult Consulting, Inc. to provide the additional services identified above for an additional \$100,000. The revised contract price will not exceed \$595,000 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

DATED this 1<sup>st</sup> day of April 2019.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Seal

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION REJECTING THE BID OF GENERAL PACIFIC, INC. OF FAIRVIEW, OREGON AND ACCEPTING THE BID OF CARLSON SALES METERING SOLUTIONS, LLC OF BATTLE GROUND, WA (BID 19-21) FOR THE SUPPLY OF ROCK ISLAND POWERHOUSE 2 VOLTAGE TRANSFORMERS

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

On February 26, 2019, an invitation for sealed bids was published in accordance with RCW 54.04.070 and Resolution No. 17-14215 to supply the Voltage Transformers for Rock Island Powerhouse 2. Bid proposals were opened on March 14, 2019, at 2:30, p.m. in the offices of the District. Four bids were received (excluding sales tax) as tabulated on Exhibit A attached.

The bid by General Pacific Inc. did not meet the minimum requirements specified in the contract documents. General Pacific Inc. offered voltage transformers in excess of the maximum height of 75” as specified in the Specifications. This requirement is to avoid phase to ground clearance issues once the transformers are placed in service. This bid should be rejected as non-responsive.

District staff has determined that the bid of Carlson Sales Metering Solutions LLC of Battle Ground, WA in the amount of \$52,470.00 (excluding sales tax) is the lowest responsive and best bid in compliance with the plans and specifications for Bid No. 19-21. This bid meets all statutory requirements. Resolution No. 17-14125 requires that the rejection of the apparent low dollar bidder must come before the Commission for action.

District staff recommends awarding Bid No. 19-21 to Carlson Sales Metering Solutions LLC.

The General Manager of the District concurs with District staff’s recommendation.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The bid submitted by General Pacific, Inc. of Fairview, Oregon did not meet the minimum requirements specified in the contract documents and is hereby rejected.

Section 2. The bid submitted by Carlson Sales Metering Solutions LLC of Battle Ground, WA is the lowest responsible and best bid in compliance with the plans and specifications to supply the Voltage Transformers for Rock Island Powerhouse 2. The General Manager of the District is hereby authorized to enter into a contract with Carlson Sales Metering Solutions LLC in the amount of \$52,470.00, excluding sales tax. A copy of the contract will be on file in the offices of the District

Dated this 1st day of April 2019.

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Seal

**EXHIBIT A**  
**Bid Tabulation**  
**Bid No. 19-21**  
**Rock Island Powerhouse 2 Voltage Transformers**

| <b>Bidder Name<br/>City, State</b>                         | <b>Bid Bond/<br/>Cashier's Check</b> | <b>Bid Amount</b> |
|--|--------------------------------------|-------------------|
| General Pacific, Inc.<br>Fairview, OR                      | Yes                                  | \$41,232.00       |
| Carlson Sales Metering Solutions, LLC<br>Battle Ground, WA | Yes                                  | \$52,470.00       |
| Wesco Distribution, Inc.<br>Portland, OR                   | Yes                                  | \$52,590.00       |
| Anixter, Inc.<br>Portland, OR                              | Yes                                  | \$56,898.00       |